Two-Year College English Association

Agenda

America’s Center Convention Complex
Room 360
St. Louis, Missouri

Saturday, November 18, 2017
8:00 a.m. – 5:00 p.m.

NCTE
November 6, 2017

MEMORANDUM TO: TYCA Executive Committee Members

FROM: Linda Walters-Moore, TYCA Administrative Liaison

SUBJECT: Agenda Book for TYCA EC Meeting and Other Information

Enclosed you will find your agenda for the TYCA Executive Committee Meeting. Below is a listing of important events for TYCA EC members and some additional information. Rooms are subject to change. Check your Convention Program.

Don’t forget that we will have a Continental Breakfast for the TYCA EC.

TYCA Executive Committee Meeting
Saturday, November 18
8:00 am-5:00 pm
Room 360

TYCA Exhibit Booth – #732
Friday, November 17 – 11:00 am-6:30 pm
Saturday, November 18 – 10:30 am-5:00 p.m.
Sunday, November 20 – 9:30 am-1:30 pm
Exhibit Hall 3

NCTE Registration Desk
Check Convention Program Times
Exhibit Hall 2

OTHER EVENTS

Thursday General Session: Our Family Gathering: A Conversation with Students and Educators
Thursday, November 16
4:00-5:30 pm
Exhibit Hall 1

Friday General Session featuring Jimmy Santiago Baca
Friday, November 17
8:00-9:15 am
Exhibit Hall 1

Annual Business/Board of Directors Meeting
Friday, November 17
5:00-6:30 pm (note time change)
Room 131-132
College Celebration and Reception
Friday, November 17
8:00-9:30 pm
Room 123

Saturday General Session featuring Jacqueline Woodson
Saturday, November 18
8:00-9:15 am
Exhibit Hall 1

College Section/CCCC Luncheon featuring Laurie Gries
Saturday, November 18
12:30-2:15 pm
Room 275

Sunday General Session featuring Gareth Hinds
Sunday, November 19
9:30-11:00 am
Exhibit Hall 1

MORE INFORMATION:

Per Diems

Travel, living expenses, and convention registration are not reimbursable for the Annual Convention. You can however expect a per diem payment of $50 for the day of the TYCA Executive Committee Meeting. You must attend the meeting to receive the per diem.

Please note: Incoming members of the TYCA Executive Committee, while encouraged to attend the meeting, do not officially become members of the Committee until noon on Sunday, November 20 and are therefore ineligible to receive the per diem.

TYCA Ribbons

TYCA Executive Committee members will be recognized with ribbons to wear at the Convention. I have enclosed a ribbon for your use. Please adhere it to your name badge to identify yourself as a TYCA Executive Committee member.

Please contact me with any questions at lwaltersmoore@ncte.org or 800-369-6283, ext. 3632.
# AGENDA

Two-Year College English Association
Executive Committee Meeting

America's Center Convention Complex
Room 360
St. Louis, Missouri

Saturday, November 18, 2017
8:00 a.m.–5:00 p.m.

<table>
<thead>
<tr>
<th>ITEM</th>
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<tbody>
<tr>
<td>1. READING</td>
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<tr>
<td>2. WELCOME AND INTRODUCTIONS</td>
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<tr>
<td>3. REVIEW OF PARLIAMENTARY PROCEDURE (Jeff Andelora)</td>
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<td>4. ADOPTION OF THE AGENDA</td>
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<td>5. APPROVAL OF THE MINUTES (March 2017)</td>
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<td>6. CHAIR’S REMARKS (Jeff Andelora)</td>
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<tr>
<td>7. ACCEPTANCE OF CONSENT AGENDA REPORTS</td>
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**CONSENT AGENDA:** Organizations having a large number of routine matters to approve often save time by use of a consent agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely no questions.

Before taking the vote, the chair allows time for the members to read the list to determine if it includes any matters on which they may have a question, or which they would like to discuss or oppose. Any member has a right to remove any item from the consent agenda, in which case it is transferred to the regular agenda so that it may be considered and voted on separately. The remaining items are then unanimously approved en bloc.

Alice Sturgis
*The Standard Code of Parliamentary Procedure*
Page 116

<table>
<thead>
<tr>
<th>A. Chair’s Report (Andelora)</th>
<th>11</th>
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<tbody>
<tr>
<td>1. Updated on TYCA Restructuring and Conference Proposal</td>
<td></td>
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<td>2. Update on Joint Research Proposal</td>
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<td>3. Update on TYCA Archivist (we may want a motion?)</td>
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<td>4. Update on CCCC decision to stay in Kansas City</td>
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<thead>
<tr>
<th>B. Awards Committees (What's the best way to encourage nominations?)</th>
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<tbody>
<tr>
<td>1. Nell Ann Pickett Award (no funding currently available)</td>
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<tr>
<td>2. Public Image: TYCA Fame Award (Krag)</td>
<td>14</td>
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<td>3. Mark Reynolds TETYC Best Article Award (being appointed)</td>
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<td>4. Diana Hacker/TYCA Awards (Banerjee)</td>
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<td>C. Regional Reports</td>
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<tr>
<td>1. Midwest Regional (Labadie)</td>
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<td>2. Northeast Regional (Jonaitis)</td>
<td>16</td>
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<td>3. Southeast Regional (Slavicz)</td>
<td>17</td>
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<td>4. West Regional (Maenhardt)</td>
<td>19</td>
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<td>5. Pacific Northwest Regional (Thonney)</td>
<td>21</td>
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<td>6. Southwest Regional (Armendarez)</td>
<td>22</td>
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<tr>
<td>7. Pacific Coast Regional (Banerjee)</td>
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<tr>
<td>D. Publications Report: TETYC (Hassel)</td>
<td>23</td>
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<tr>
<td>E. Publications Report: TYCA to You (Priebe)</td>
<td>28</td>
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<td>F. College Section Steering Committee (Ratliff)</td>
<td>29</td>
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<tr>
<td>G. TYCA Archivist (Gardner)</td>
<td>30</td>
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<tr>
<td>H. TYCA Officers Visit to Regional Conference 2017-18</td>
<td>36</td>
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<td>I. TYCA Breakfast (Harrell)</td>
<td>37</td>
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<tr>
<td>8. REPORTS FOR DISCUSSION</td>
<td></td>
</tr>
<tr>
<td>A. CCCC Chair Update (Adler-Kassner—decision to stay in Missouri) (Asao Inoue/Carolyn Calhoon-Dillahunt)</td>
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<td>B. Executive Director's Report (Kirkpatrick)</td>
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<td>C. NCTE Update (Chadwick)</td>
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<td>D.</td>
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<td>E.</td>
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<td>F.</td>
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<tr>
<td>9. ACTION ITEMS</td>
<td></td>
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<tr>
<td>A. Diane Hacker Outstanding Programs Brochure Revision (Banerjee)</td>
<td>38</td>
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<tr>
<td>B. TYCA Archivist/Blogger Position (motion to add to secretary duties; include Tour of TYCA)</td>
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<tr>
<td>C. TYCA Research Projects</td>
<td></td>
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<tr>
<td>1. Joint TYCA/CCCC Research Project on Workload and Class Size (Holly has agreed to talk about this)</td>
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<tr>
<td>2. LGBTQ Research Project Cheryl, will you take the lead on this?</td>
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<td>3. Writing Centers Research Project (Eva, will you talk about this?)</td>
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<td>4. Guided Pathways Research Project (Christie Toth proposed this, so I'll talk about this.)</td>
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<td>D. Regional Conferences (Include language in CFPs to reduce likelihood of commercial presentations)</td>
<td>42</td>
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<tr>
<td>ITEM</td>
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<td>----------------------------------------------------------------------</td>
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<tr>
<td>a. Conference Liaison—Beverly Fatherree?—someone with conference</td>
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<td>experience who can help regionals as necessary. Work with Marlene</td>
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<td>Knight? Look into conference planning software. Zoom meeting?</td>
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<tr>
<td>b. Sponsorship Rates and packages for regional conferences.</td>
<td></td>
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<td>E. Membership Chair (Past Chair? What duties should this include?—</td>
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<td>Motion to change job duties.</td>
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<td>F.</td>
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<td>G.</td>
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<td>H</td>
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<td>10. NEW BUSINESS</td>
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<td>A.</td>
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<td>B.</td>
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<td>C.</td>
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<tr>
<td>11. ANNOUNCEMENTS</td>
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<tr>
<td>A. TYCA EC Meeting: Saturday, March 17, 2018, Kansas City, Missouri</td>
<td></td>
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<tr>
<td>B. TYCA EC Meeting: Saturday, November 17, 2018, Houston, Texas</td>
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<td>12. ADJOURNMENT</td>
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<td>13. INFORMATION ITEMS</td>
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<td>C. National TYCA Constitution and Bylaws, November 2012</td>
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<td>D. TYCA Committee Matrix 2018</td>
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<td>E. Guidelines for Making Formal Motions</td>
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<td>F. List of Past Motions</td>
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<td>G. Important Links to Remember</td>
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<td>H. TYCA Membership Brochure</td>
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<td>I. Future Meetings of NCTE and CCCC</td>
<td>76</td>
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# TYCA Financial Comparison

<table>
<thead>
<tr>
<th>Revenue</th>
<th>FY17</th>
<th>FY16</th>
<th>FY15</th>
<th>FY14</th>
<th>FY13</th>
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<td>TYCA Dues</td>
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<tr>
<td>Pacific Coast Conference</td>
<td>-</td>
<td>182</td>
<td>-</td>
<td>210</td>
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<td>Pacific Northwest Regional</td>
<td>228</td>
<td>156</td>
<td>64</td>
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<td>West Regional</td>
<td>78</td>
<td>140</td>
<td>108</td>
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<td>Northeast Regional</td>
<td>334</td>
<td>250</td>
<td>230</td>
<td>-</td>
<td>154</td>
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<td>Southeast Regional</td>
<td>282</td>
<td>288</td>
<td>342</td>
<td>184</td>
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<tr>
<td>Southwest Regional</td>
<td>98</td>
<td>230</td>
<td>-</td>
<td>196</td>
<td>144</td>
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<td>Midwest Regional</td>
<td>-</td>
<td>224</td>
<td>362</td>
<td>238</td>
<td>224</td>
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<tr>
<td>Gift/Contribution Income</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>Registration Income</td>
<td>5,220</td>
<td>5,158</td>
<td>4,340</td>
<td>3,558</td>
<td>5,925</td>
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<td>Misc Income</td>
<td>-</td>
<td>-</td>
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<td><strong>Total Revenue</strong></td>
<td>6,240</td>
<td>6,628</td>
<td>5,446</td>
<td>4,608</td>
<td>7,133</td>
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<td>Salaries &amp; Benefits</td>
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<td>Salaries &amp; Benefits</td>
<td>4,661</td>
<td>4,876</td>
<td>5,102</td>
<td>6,408</td>
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<td>Discretionary Expenses</td>
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<tr>
<td>Registration</td>
<td>-</td>
<td>180</td>
<td>173</td>
<td>57</td>
<td>293</td>
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<td>Rentals/Leases</td>
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<td>-</td>
<td>-</td>
<td>946</td>
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<tr>
<td>Materials &amp; Supplies</td>
<td>2,468</td>
<td>3,019</td>
<td>2,770</td>
<td>3,035</td>
<td>3,182</td>
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<td>Telephone</td>
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<td>Printing &amp; Copying</td>
<td>838</td>
<td>735</td>
<td>1,829</td>
<td>496</td>
<td>803</td>
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<td>Postage &amp; Mail Services</td>
<td>1,054</td>
<td>1,040</td>
<td>1,076</td>
<td>797</td>
<td>938</td>
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<td>Volunteer Travel &amp; Per Diems</td>
<td>10,748</td>
<td>9,826</td>
<td>10,225</td>
<td>8,415</td>
<td>7,990</td>
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<td>Staff Travel</td>
<td>542</td>
<td>797</td>
<td>800</td>
<td>815</td>
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<td>Exhibit Expenses</td>
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<td>210</td>
<td>240</td>
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<td>Professional Services</td>
<td>60</td>
<td>40</td>
<td>160</td>
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<tr>
<td>Food &amp; Beverage</td>
<td>7,436</td>
<td>6,272</td>
<td>6,205</td>
<td>7,268</td>
<td>5,156</td>
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<tr>
<td>Miscellaneous</td>
<td>427</td>
<td>9</td>
<td>-</td>
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<td>43</td>
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<tr>
<td><strong>Total Discretionary Expenses</strong></td>
<td>23,363</td>
<td>21,884</td>
<td>24,431</td>
<td>21,029</td>
<td>19,384</td>
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<tr>
<td>Indirect Expenses</td>
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<td>Allocations</td>
<td>9,431</td>
<td>8,993</td>
<td>7,986</td>
<td>7,978</td>
<td>7,670</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>37,455</td>
<td>35,753</td>
<td>37,519</td>
<td>35,415</td>
<td>33,402</td>
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<tr>
<td>Net TYCA Support</td>
<td>31,215</td>
<td>29,125</td>
<td>32,073</td>
<td>30,807</td>
<td>26,269</td>
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<tr>
<td>Balance in TYCA Breakfast Fund</td>
<td>4,820</td>
<td>4,492</td>
<td>5,002</td>
<td>4,480</td>
<td>3,098</td>
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# UNAPPROVED MINUTES

Two-Year College English Association  
Executive Committee Meeting  

Oregon Convention Center  
Room B119  
Portland, Oregon  

Saturday, March 18, 2017  
9:00 a.m.–5:00 p.m.

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<td>1. READING</td>
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<tr>
<td>Suzanne Labadie: &quot;It Was Like the Mountains around York&quot; by Joel Gunderson</td>
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<tr>
<td>2. WELCOME AND INTRODUCTIONS</td>
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</table>
| Jeff Andelora, Chair  
Eva Payne, Past Chair  
Cheryl Hogue Smith, Secretary  
Stephanie Maenhardt, West Rep  
Susan Slavicz, Southeast Rep  
Teresa Thonney, Pacific Northwest Rep  
Erin O'Neil Armendarez, Southwest Rep  
Sravani Banjeree, ECCTYC Rep  
Suzanne Labadie, Midwest Rep  
Leigh Jonaitis, Northeast Rep  
Clint Gardner, TYCA Archivist  
Holly Hassle, TETYC Editor  
Sybil Priebe, "TYCA to You" Editor |  |
| Linda Walters-Moore, TYCA Administrator Liaison  
Jocelyn Chadwick, NCTE  
Susan Houser, NCTE | |
| 3. REVIEW OF PARLIAMENTARY PROCEDURE (Jeff Andelora) |  |
| 4. ADOPTION OF THE AGENDA | |
| Sravani/Teresa |  |
| 5. APPROVAL OF THE MINUTES (November 2016) | 1 |
| Sravani/Leigh |  |
| Pull editorial notes from the minutes (nothing substantive). |  |
| 6. CHAIR'S REMARKS (Andelora) |  |
| 7. ACCEPTANCE OF CONSENT AGENDA REPORTS |  |
| Suzanne/Stephanie |  |
ITEM

Pull 7B1—9F (Nell Ann Pickett Award)
New Business: 10B (Workshop Feedback); 10C (Research Committee)

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Alice Sturgis
The Standard Code of Parliamentary Procedure
Page 116

A. Chair's Report (Jeff Andelora)

Susan Houser, President

- For NCTE, advocacy work has been somewhat scaled back, but they are still a presence (a lot of "we don't know"). The political climate is in flux, but that have conversations and have provided "talking points" for people to advocate, hoping to have policy analysts come to this meeting.
- They should have regional groups reach out to HE policy analysts in each state; we need to better use them to help with advocacy.
- They are trying to build state advocacy, strengthen connections between states, regions.
- State analysts want to be involved, but we need to contact them.
- NCTE will address issues "across the board, not just K-12."
- Is NCTE responding to voucher schools? Yes and no. They need talking points at this point in the game. Will be responding to policy and advocacy group.
- Equitable access is still a need; NCTE signed on with other groups about various issues (e.g., gender issues, DevCOS appointment [on the NCTE Web site]). These groups tend to be K-12 organizations, but there are CC people on them. There is potential to strengthen the ties.
- TYCA needs to hear when things are posted on NCTE. We are not receiving updates.
- NCTE would like all policy analysts to all go through Cathy Fleischer's training since advocacy much more than D.C. and state capitol.
- Perhaps we can do something like the women's movement that is sending weekly emails about what to do that week. Perhaps combine efforts so it's not overwhelming.
- Email Susan any time to talk about whatever.

Jocelyn Chadwick, NCTE
Regarding the 2017 Convention:
- "We're all in this together—pre-K through University."
Agenda Item: 5
November 2017

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<td>• Took our “stepchildren” remark back to the EC. They were appalled to hear it. They are adding more two-year people to the program in ways not necessarily visible (like reviewing and Presidential panels). All general sessions will be in the day, with various levels supported in each sessions (including students, even if digitally), seven [super-secret], interactive special sessions (mixed levels, rethinking how we teach ELA, not to end with the session), and town halls. They are recalibrating what we do (and why we do it). “We bring a lot to the table, we just haven’t done a good job articulating it.”</td>
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<tr>
<td>6. Southwest Regional (Erin O’Neill Armendarez)</td>
<td>24</td>
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<tr>
<td>7. Pacific Coast Regional (Sravani Banerjee)</td>
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<tr>
<td>D. Publications Report: TETYC (Holly Hassel)</td>
<td>26</td>
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<tr>
<td>The Hybrid is the upcoming up for September’s issue. Having a compelling topic will attract readers. Jeff will be writing a statement.</td>
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<tr>
<td>E. Publications Report: TYCA to You (Sybil Priebel)</td>
<td>44</td>
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<tr>
<td>TYCA – To You Column</td>
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<tr>
<td>• Don’t need such rigid regional submissions. While everyone likes to read about what’s happening in the various regions, everyone would like it to be more fluid. We should keep in mind the purpose of the column. Ask the representatives to ask their regions what the column might be used for beyond conference updates. Give a view of what is happening where you are not. Some sort of regional element is good.</td>
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</table>
F. College Section Steering Committee (Clancy Ratliff)

G. TYCA Archivist (Gardner)

We need to try to find someone new. Perhaps put out a call, when he/she can have a one-year mentorship with Clint. Hopefully we'll have more than one person who wants to do it. Clint's position is rolling off in November. It's a three-year term.

H. TYCA Officers Visit to Regional Conference 2017-18

I. TYCA Breakfast (Labadie)

We need to get someone to take on TYCA Breakfast. Maybe recruit on ListServ. Let's try to find new Breakfast Chairs so they're not all from the Midwest, for example.

8. REPORTS FOR DISCUSSION

A. CCCC Chair or Associate Chair Update (Linda Adler-Kassner and Carolyn Calhoun-Dillahunt)

B. Executive Director's Report (Emily Kirkpatrick)

Lisa Avetisian, Senior Liaison, Executive Director's office.

C. Regional Conferences: Alternative Funding Sources (Leigh Jonaitis)

- NE is planning their meeting, and they are looking in to possibly selling swag. Can we sell those items? Southeast sold t-shirts for sale (with advertising on the back). T-shirts were given to people who registered for the conference. People could buy extra t-shirts (made extras).
- The more people who are presenting, the more registrations you get (like CCCC.) It helps to coach proposals for upcoming conference.
- We all have different relationships with the publishers. SE sells tables and asks the publishers to underwrite events, where they get credit. SE is also trying to tap into the technology companies.
- Regions should be strategic about who is about to adopt texts, and have the Department Chair request funding from publishers, using that relationship.
- Always make sure to thank publishers: HUGE sign.
- Emily Kirkpatrick also said she would try to help with support
- Reach out to NCTE for mailing list.
- Possibly include a Saturday program for high school teachers. Regions could reach out to state-level dual-credit DOE person to help locate those teachers.
- Use college campuses instead of hotels. But still get a block of hotel rates at a reduced rate.
- Contract planners can be helpful, but regions might have better results negotiating themselves if their dates were flexible. We need to create a regional spreadsheet that includes information about such things like what do we charge for publishers, and then ask Marlene how we can streamline or do a better job so we can be more fiscally savvy with our regional conferences. Set up Google doc. Conference planner? Registration fee? Charging publishers? Swag? Other ways to get funding? Block of hotel rooms? Host college funding/matching?
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<tr>
<td>Food service? Hotel food costs? And when is the REC meeting for each region? When do they begin and end? Also—find out how membership dues work.</td>
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<td><strong>9. ACTION ITEMS</strong></td>
<td>54</td>
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<tr>
<td>A. 2019 Outstanding Programs Brochure Revision (Sravani Banerjee)</td>
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<td>• TYCA would like one representative to serve on this committee.</td>
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<td>• TYCA needs to make sure submissions are consistent.</td>
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<td>• TYCA has four categories, and the one for “Enhancing Literature and Cultural Arts” did not have one submission. We should look into redefining the category, using people in the regions to start the conversation. Can we start the conversation virtually?</td>
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<tr>
<td>• Perhaps the fourth category could be “Outstanding/Innovative Practices in English”? We may need to ask Bedford. Probably needs to stay a “Program” since the award is designed for that. Did Hacker have input in this? We need to go to Bedford to see if we can change the category.</td>
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<td>• What constitutes a “program”?</td>
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<td>• What is it we are awarding?</td>
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<td>• Perhaps we should rename the category to “Excellence in Teaching.”</td>
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<td>• Essentially, TYCA needs to rethink the subcategories and update everything. Let’s rebuild the committee and come up with recommendations. Regional reps should be on the committee until/unless they turn over the reins.</td>
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<td>• We can advertise the award changes on ListServ, through TETYC, etc.</td>
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<td>B. “TYCA to You” Editor (Sybil Priebe has agreed to continue for another term – 2017-2021)</td>
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<td>C. Consider alternate structures for TYCA within NCTE and in relation to CCCC</td>
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<td>• “TYCA Restructure: Preliminary Notes”</td>
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<td>• Part of the problem is that we have no revenue stream, no budget for the awards. We need to be more.</td>
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<td>• See Jeff’s handout (attached).</td>
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<td>• Benefits TYCA gets from NCTE: NCTE underwrites a lot of the regionals, and the costs of that are not covered. Regional travel for officers and Linda’s time are big expenses, for example.</td>
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<td>• We need to preserve the regionals and the relationship with CCCC.</td>
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<td>• REC members in every region should be members of NCTE. Regional members should be national members. How do we restructure how regionals get payment for regional fees?</td>
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<td>• The publishing handout was the hottest handout on the regional tables.</td>
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<td>• It will be challenging to ask members for more money. This will be the biggest concern with restructuring.</td>
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<td>• Perhaps we should hold a special TYCA conference on Wednesday. We feel there would be a lot of interest. And it would probably also increase attendance at CCCC. A Wednesday conference would draw on more attendees than just writing: Literature, mentoring, etc. CBW has a workshop on Wednesday, so we’d need to work with them early in the process. Audience is changing in CBW.</td>
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<td>• Saturday is more ideal, but is very problematic.</td>
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We could build in TYCA membership with registration/dues. (Hiding membership dues in the registration.)
What is the relationship between the regional and national meetings? Will they go to both? Survey everyone to find out what they think the relationship should be?
Shocking to learn that others were/are not aware that TYCA has anything to do with NCTE (even those within NCTE). Other conferences in NCTE also struggle with finding their place in NCTE.
Biggest benefit for membership is the TETYC.
Should we pay more to NCTE for their contribution to TYCA?
Maybe have regional Chairs come?
Linda sends a list of NCTE TYCA members every December. How many are going to CCC and not the regionals? Might not be any overlap.
Could have a powerful keynote speaker and workshops with pedagogical focus in breakout sessions in the afternoon.
Maybe do it a step at a time and linking later (or thinking about the implications later).
We might think of a virtual meeting with the regional Chairs to get their sense of how they feel about this.
Lisa A/Carolyn: NCTE affiliates are having the same discussions about affiliate members not being national members. They are also trying to figure this out.
Can we just pay one price to pay for registration so that when we join NCTE, we also join TYCA and regional? How do we make it easier for people to be able to join everything? Many problems about doing this. Whatever the solution, we need to make it more simple.

Downsides?
- CBW (probably about 40-50 a year)
- People may not travel if it's a long way
- Might conflict with regional attendance, especially Southeast (February conference)
- Southeast members might be upset about increase in costs for national presence

Next steps?
- Determine relationship for membership among organizations and figure out a way to make it easier.
- Start conversations with conference planners. How much will this cost? ATTW doesn't pay, but they pay for everything else. Can be exorbitant costs. Would need to think about registration costs and pricing structures.
- We need to gather regional viewpoints to see if they would be interested in a full-day conference and the benefits of doing so. Would they be willing to pay more?
- Regionals need to talk about the feasibility of doing so.
- We need to be a more unified national body, all of whom receive TETYC and become part of TYCA connected community.
- No way to do that now.

D. TYCA's 21st Anniversary Celebration at CCC in Kansas City, MO, 2018
Talk to Asou about this. Conference theme next year: Languaging, Levering, and Transforming.

E. TYCA Regional Websites (Eva Payne)
Agenda Item: 5  
November 2017

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| • Southeast's web tender has agreed to update all the web sites so they are all the same. Do we want to do this? They need to have more information that is easy to find.  
• The information that is available on the web sites need to be consistent across the regions.  
• Can someone look at the web sites to see what works and what needs to be updated.  
• But how do we pay for it? Maybe Emily can help us with support for these web sites.  
• Needs to be consistent. Need links to national TYCA (among other things).  
• Eva talked to Nick Hughes (SE web tender) about prices:  
  ▪ Website Design and layout using One Standard Theme, customizing each site based on a desired color scheme or set of images provided by each region. Site will be designed/quoted based on current website content and details. All desired color schemes and images desired in layout will need to be provided prior to start of each site. Additional revisions and added pages will be assessed at $30 per hour.  
  ▪ $350 for Pacific Northwest, West, Southwest, and Northeast  
  ▪ $550 for TYCA National, Midwest, and Pacific Coast  
  ▪ Website Hosting $220/yr - Per Site, No Domain Registration in this price  
  ▪ Website Management $500/yr - Per Site ($375/yr Per Site for more than 5 sites)  
  ▪ All web content will be updated and managed upon request (all updates will be responded to within 5 days upon request).  
  ▪ New content will be created and placed on-site upon request. (new content will be responded to within 5 days upon request).  
  ▪ Pages will be updated for content and revised based on small changes upon request. (new content will be responded to within 5 days upon request).  
  ▪ Major layout changes and new page creation will be based on an hourly rate of $30 per hour  
  ▪ All updates, content and request must be provided through 1 source. If at any time the amount of requests exceeds an acceptable amount a new proposal will be created and provided to Client.  
• Need links to all the other regions.  
• Clint will come up with a list of what everyone should have on their web sites, including links (like to position statements and TETYC). Also suggest the hierarchy of what should be on the first page, second, etc.  
• Newspapers available online – SE has a journal and Pacific has a journal, while PNW has one online  
• Can TYCA also have a national logo redesign? (This would mean SE region would have to change their logo.)  
• Louisiana wants to move to Southeast because they haven’t been active in Southwest for years. The Southeast thinks they can pull in more Louisianans, but Southeast needs to discuss whether they want to do this (considerations in mind, like changing the logo). Clancy will engage her LA students to go to SE conference.  
• We need a strong request and a rationale to move a state from one region to another. Louisiana needs to submit a proposal before we consider this. |
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<td>No funding for the award. Why can't CCCC contribute to this? Where does the money for TETYC go if they aren't regional members? Should we raise the price for the journal where the money gets funneled into a TYCA account? This is an &quot;unsustainable situation.&quot;</td>
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<td>Holly/Sravani: TYCA endorses as an EC adding $5 to TETYC subscription fees that would then be allocated to TYCA for startup conference costs. Holly/Sravani: Move to recommend to regionals that they increase &quot;the per capita fee based on regional conference registration for all attendees&quot; from $2 to $5 in order to support the TYCA awards.</td>
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10. NEW BUSINESS

A. Strategic planning: review of motions, committees, matrix, 2020 Vision, TYCA goals (Andelora)

B. Workshop Feedback
- We only have visual archives for TETYC for later editions (post 1996). Can we get access to earlier editions?
- List graduate programs that support and provide certificates for two-year college teaching. Can we get that information on the TCYA web site? Will this be a problem with "free advertising" for these institutions? Maybe under the "Resources" section?
- Interest in TYCA providing an ongoing bibliography of two-year college scholarship.

C. Research Committee
- A lot of talk about increasing the workload and class size in two-year colleges.
- TYCA should have the Research Committee do a white paper that looks at this. Is there enough research to do this? Maybe they could write a grant that would allow them to start researching this. Four-year schools have investment in these students that are coming from two-year colleges? Can we research whether students who come from classes that are large from teachers who have a 6/6 load? Investigate these questions. TYCA research committee work with CCCC research committee. People need this relationship. What is the relationship with these issues and student learning? Researchers can add language that allows them to ask for release time for research. Is the CCCC workload position statement realistic for two-year colleges? Do preliminary research to determine what is necessary to research this problem. Consider reaching out to the CCCC research committee.
- How do people get added? Chair's prerogative.
- Charge a research committee with creating a live, topical bibliography of two-year college scholarship.

11. ANNOUNCEMENTS

A. TYCA EC Meeting: Saturday, November 18, 2017, St. Louis
TYCA Restructure: Preliminary Notes
TYCA EC Meeting
18 March 2017

Mission: TYCA serves to promote the teaching and study of English in the two-year college, to advance the theories and practices of teaching English in the two-year college, and to provide a national voice for the two-year college in postsecondary education. Recognizing the unique institutional character of the two-year college, open to all students, TYCA is further committed to student diversity in culture, age, background, ability and goals, and the critical role of literacy required in a democratic society.

TYCA unites teachers committed to the teaching and study of English in the two-year college, to advancing the profession, and providing a national voice for the two-year college in postsecondary education.

Goals
Increase the membership and impact of TYCA through the following:
- Develop a more coordinated membership with all regional members also belonging to the national organization (membership package). All TYCA members would receive TETYC.
- Develop more effective and responsive communication channels between membership and leadership—through TYCA to You, TYCA Connected Community, and TYCA listserv
- Develop revenue stream over which we have control
- Develop a national political action agenda that aligns with the work of NCTE and CCCC
- Increase participation of TYCA members on NCTE and CCCC committees to provide leadership opportunities
- Consider opportunities for national TYCA meeting, possibly as a CCCC preconference

What do we need to know?
- How many members in national TYCA? (TETYC subscriptions?)
- Current NCTE/National TYCA Members Breakdown (as of today). These counts are not regional membership lists.
  - Midwest 467
  - Northeast 334
  - Pacific Coast 210
  - Pacific Northwest 107
  - Southeast 313
  - Southwest 206
  - West 120 (1757 total)
- How many regional TYCA members? (TYCA doesn’t receive this information.)
  - How many regional-only members? (TYCA doesn’t receive this information.)
  - How many members belong to both regionals and nationals? (TYCA doesn’t receive this information.)
- What does each region charge for membership and for the regional conference? (TYCA doesn’t receive this information.)
Problems/Inequities

- TYCA has no revenue stream, no budget, no ability to fund its awards
- There's a large disconnect between regional and national membership, e.g. many regional members have no connection to, or awareness of, the national organization, yet they receive benefits (via the regionals) from the national organization
- Regionals send NCTE $2 for each non-member who attends the regional conference (an amount that hasn't changed in 20+ years)

This is based on their registration lists from their regional conferences. They pay $2.00 per NON-MEMBER of NCTE/National TYCA. (For example, if 105 of your conference registrants are not NCTE/National TYCA members, your regional dues would be $210.)

From TYCA Bylaws:
All TYCA regional associations shall contribute to the support of National TYCA by paying a per capita fee based on regional conference registration for all attendees. The total per capita dues a regional pays shall be reduced by the number of regional members who are also individual voting members of NCTE/National TYCA. The per capita rate for regional association dues shall be set by the National TYCA Executive Committee, subject to approval by a majority of the RECs or the membership of at least four regionals.

Priorities

- Protect regional organizations. In no way is this an effort to weaken the regional organizations and their conferences
- Protect relationship with CCCC
TYCA membership is composed of dues paying members from each of its seven regions: Northeast, Southeast, Southwest, West, Pacific Coast (ECCTY), Pacific Northwest, and Midwest. Each region has its own executive committee and conference. Members of the regional organizations do not necessarily belong to the national organization. NCTE members who subscribe to Teaching English in the Two-Year College (TETYC) and/or indicate two-year college interest on their member profiles are National TYCA members.

The National TYCA Executive Committee is comprised of eleven voting members: Chair, Associate Chair or Immediate Past Chair, Secretary, Editor of TETYC, and seven Regional Representatives. The TYCA EC meets on Saturday during the NCTE Convention and CCC.

Each region contributes material quarterly to “TYCA to You,” a section in TETYC, and each region has a member on TETYC’s Editorial Board. Teaching English in the Two-Year College provides a primary source for professional development for TYCA members. Regional conferences, open to all, provide an affordable, local conference for TYCA members and non-members alike.

Regional TYCA conferences occur throughout the fall with the exception of TYCA-SE, which takes place in February. Information about each region and their conference can be found at www.ncte.org/tyca/regionals.

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<thead>
<tr>
<th>Region</th>
<th>Upcoming TYCA Regional Conferences</th>
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<tr>
<td>TYCA Northeast</td>
<td>&quot;In The Middle of It All: Moving English from the Margins of Higher Education&quot;</td>
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<td>October 26-28, 2017</td>
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<td>Chase Center on the Riverfront/Westin Wilmington</td>
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<td>Wilmington, DE (Visiting Officer: Past Chair: Eva Payne)</td>
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<td>TYCA Southeast</td>
<td>&quot;Confluent Teaching: Merging Tradition and Innovation in the 21st Century Classroom&quot;</td>
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<td>February 22-25, 2017</td>
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<td>They Hyatt House Charleston</td>
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<td>Charleston, SC (Visiting Officer: Newly Elected AC/Secretary)</td>
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<td>TYCA Southwest</td>
<td>&quot;Convergence&quot;</td>
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<td>October 19-21, 2017</td>
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<td>Embassy Suites</td>
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<td>Loveland, CO (Visiting Officer: Chair, Jeff Andelora)</td>
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<td>TYCA West</td>
<td>&quot;The Measure of Tomorrow: Assessment through the Lens of Race, Diversity &amp; Inclusion&quot;</td>
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<td>October 13-14, 2017</td>
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<td>Glendale Community College</td>
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<td>Glendale, AZ (Visiting Officer: Secretary, Cheryl Hogue Smith)</td>
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<td>TYCA Pacific Coast/ECCCTY</td>
<td>&quot;Inspiration, Innovation, Inclusion&quot;</td>
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<td>October 20-21, 2017</td>
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<td>San Diego Miramar College</td>
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<td>San Diego, CA (Visiting Officer: Past Chair: Eva Payne)</td>
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<td>TYCA Pacific Northwest</td>
<td>&quot;Resist/Persist: Teaching and Tutoring College Writers for Justice, Safety, and Progress&quot;</td>
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<td>October 13-14, 2017</td>
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<td>UW Tacoma</td>
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<td>Tacoma, WA (Visiting Officer: Chair, Jeff Andelora)</td>
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<td>TYCA Midwest</td>
<td>&quot;Cultivating Curiosity&quot;</td>
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<td>October 5-7, 2017</td>
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<td>St. Paul Hotel</td>
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<td>St. Paul, MN (Visiting Officer: Secretary, Cheryl Hogue Smith)</td>
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TYCA Executive Committee
The TYCA EC last met on Saturday, March 18, 201, at CCCC in Portland, OR. This was Jeff Andelora’s first meeting as TYCA Chair. The following two items dominated discussion:

- **Research Committee**
  With the recent completion of three TYCA documents—TYCA Guidelines for the Preparing Teachers of English in the Two-Year Colleges, TYCA White Paper on Placement Reform, and the TYCA White Paper on Developmental Education Reforms—the EC voted to pursue a joint research project with CCCC that addresses issues of class size and workload. This was in response to some community college faculty being required to teach a 6/6 or 7/7 load each year, even as class size goes up. The TYCA chair has met with CCCC and TYCA leadership, all of whom support this project. More to come.

- **TYCA Structure and Membership**
  The EC discussed strategies to reposition TYCA within NCTE. Currently TYCA has no revenue stream with which to fund its awards, and there is considerable confusion among members about the relationship between TYCA and the regional organizations. (Regional members don't need to be part of the national organization; in fact, many aren't aware of the national organization.) The TYCA chair has sent a proposal to Emily Kirkpatrick and is awaiting a response.

**TYCA Awards**
TYCA honors its award winners at each year CCCC. The Nell Ann Pickett Service Award and Mark Reynolds TETYC Best Article Award awards are presented at the CCCC Awards Reception. The Diana Hacker Awards and the Public Image Committee “Fame Award” recipients are recognized at the TYCA Breakfast. Sravani Banerjee is chairing an ad hoc committee working on revising and clarifying the criteria for the Diana Hacker awards. Committees for each of the following awards work to decide on finalists from a list of nominations:

- **Diana Hacker TYCA Outstanding Programs in English Awards**
  Winners of the 2017 Diana Hacker TYCA Outstanding Programs in English Awards were announced and honored at the TYCA Breakfast at CCCC.

- **Nell Ann Pickett Service Award**
  The Nell-Ann Pickett Award Committee received no nominations last year, so no award was given.

- **The Mark Reynolds TETYC Best Article Award**
  The 2017 Mark Reynolds TETYC Best Article Award was announced at the CCCC Awards Reception.

- **Fame Award**
  The 2017 TYCA Fame award was announced in Portland at the TYCA Breakfast.

**TYCA Breakfast**
The TYCA Breakfast takes place on Saturday morning at 7:00 at CCCC. Suzanne Labadie from Oakland Community College, MI, is chairing the 2017 TYCA Breakfast along with her assistant chair, Brian Harrell. The breakfast remains a popular conference event.

*Teaching English in the Two-Year College*
TETYC continues to be the leading publication about English teaching at two-year colleges. Holly Hassel is in her first year as editor and has several innovative ideas to expand submissions and readership.

**TYCA at NCTE Advocacy Day**
TYCA Chair Jeff Andelora, a member of NCTE’s Policy and Advocacy subcommittee, participated in NCTE’s Advocacy Day, April 27-28, 2017, in Washington, D.C.
Our new TYCA e-mail distribution list, set up by Holly Hassel and Suzanne Labadie, has been used actively by members to communicate across regions.

**Appreciation, Recognition, and Thanks**

Congratulations to Cheryl Hogue-Smith and Suzanne Labadie, newly elected Associate Chair and Secretary, respectively!

TYCA members and elected officers are grateful to the leaders of NCTE, the College Section, and CCCC for their staunch support of TYCA.

All of TYCA's officers, past and present, have greatly appreciated the work of our NCTE liaison, Linda Walters-Moore.
Agenda Item: 7.B.2  
November 2017

Public Image of Two-Year Colleges: Fame Award

Submitted by  
Samantha Krag

Committee Members:

1. Samantha Krag, Fullerton College (Chair) SKrag@fullcoll.edu
2. Joy Barber, MSU Billings (Immediate Past Chair) joy.barber@msubillings.edu
3. Sterling Warner, Evergreen Valley College (Past Chair) jsterlingw@comcast.net
4. Bruce Henderson, Fullerton College, bhenderson@fullcoll.edu
5. Howard Tinberg, Bristol College Howard.Tinberg@bristolcc.edu
6. Meg O’Rourke, Norco and Fullerton College: Orouke.margaret@gmail.com
7. Stefani Okonyan, Fullerton College SOkonyan@fullcoll.edu

Last meeting date/location: Wednesday, March 15th 2017, at the CCCC in Portland, OR.

Work completed since last report: Twitter is still being used to promote the award. At our last meeting we removed inactive members from our roster.

Work in progress: Promotion of the award will continue via e-mail reminders to regional TYCA officers and Twitter posts with the hashtag #TYCAFAME2018, as well as local promotion at Fullerton College.

Recommendations from the Committee to the Executive Committee: None

Additional information: The committee will (hopefully) meet as a SIG in Kansas City on Wednesday, March 14th from 6:30-7:30 p.m. to determine the 2017/2018 award winners. The current chair will not be able to attend, and is currently seeking someone to facilitate in her absence.
Diana Hacker TYCA Outstanding Programs in English

Submitted by
Sravani Banerjee

Committee Members:

1. Teresa Thonney
2. Leigh Jonaitis
3. Erin O'Neil Armendarez
4. Juliette Ludeker
5. Justin Jory
6. Sravani Banerjee

Last meeting date/location: Virtual meetings via email

Work completed since last report: Revised and updated the Diana Hacker TYCA brochure

Work in progress: Completed in July 2017

Recommendations from the Committee to the Executive Committee: Feedback and approval to incorporate suggested changes.

Additional information: The committee communicated extensively via email and completely revamped the brochure by changing categories and adding sections to update it and make it more relevant to our ever evolving pedagogy.

See 9.A. for draft copy of revised brochure.
TYCA-Northeast Regional

Submitted by
Leigh Jonaitis

Current Regional Executive Committee Members, roles, and e-mail addresses (as of 10/16 – please note that these will change at the later October TYCA-NE conference):

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<tr>
<td>Elizabeth Nesius</td>
<td>Chair</td>
<td><a href="mailto:enesius@hccc.edu">enesius@hccc.edu</a></td>
<td>2015-2018</td>
</tr>
<tr>
<td>Kelly Bender</td>
<td>Vice-Chair</td>
<td><a href="mailto:kbender@pccc.edu">kbender@pccc.edu</a></td>
<td>2014-2017</td>
</tr>
<tr>
<td>Iris Bucchino</td>
<td>Treasurer</td>
<td><a href="mailto:ibucchino@bergen.edu">ibucchino@bergen.edu</a></td>
<td>2016-2019</td>
</tr>
<tr>
<td>Mary Jo Keiter</td>
<td>Secretary</td>
<td><a href="mailto:mmkeiter@hacc.edu">mmkeiter@hacc.edu</a></td>
<td>2015-2018</td>
</tr>
<tr>
<td>Elizabeth Keefe</td>
<td>Membership Chair</td>
<td><a href="mailto:ekeefe@qwcc.comnnet.edu">ekeefe@qwcc.comnnet.edu</a></td>
<td>2016-2019</td>
</tr>
<tr>
<td>Stacey Korbelak</td>
<td>Conf. Site Coordinator</td>
<td><a href="mailto:skorbelak@howardcc.edu">skorbelak@howardcc.edu</a></td>
<td>2014-2017</td>
</tr>
<tr>
<td>Leigh Jonaitis</td>
<td>National Rep</td>
<td><a href="mailto:jonaitis@bergen.edu">jonaitis@bergen.edu</a></td>
<td>2016-2019</td>
</tr>
<tr>
<td>Monica Walker</td>
<td>Nominations Chair</td>
<td><a href="mailto:mwalker@cccbcmd.edu">mwalker@cccbcmd.edu</a></td>
<td>2014-2017</td>
</tr>
<tr>
<td>Jennifer Garner</td>
<td>Nomination Comm.</td>
<td><a href="mailto:jgarner@howardcc.edu">jgarner@howardcc.edu</a></td>
<td>2016-2018</td>
</tr>
<tr>
<td>Susan Monroe</td>
<td>Nominations Comm.</td>
<td><a href="mailto:smonroe@hcc.comnnet.edu">smonroe@hcc.comnnet.edu</a></td>
<td>2016-2019</td>
</tr>
<tr>
<td>Jerry Kavanagh</td>
<td>2017 Program Chair</td>
<td><a href="mailto:gkavanag@dtcc.edu">gkavanag@dtcc.edu</a></td>
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</tr>
<tr>
<td>Kim McFetridge</td>
<td>2017 Local Arrang.</td>
<td><a href="mailto:kmcfetri@dtcc.edu">kmcfetri@dtcc.edu</a></td>
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<tr>
<td>Alison Randall</td>
<td>2017 Registration</td>
<td><a href="mailto:arandall@dtcc.edu">arandall@dtcc.edu</a></td>
<td>2017</td>
</tr>
</tbody>
</table>

Date of Last REC Meeting: February 3-4, 2017 in Wilmington, DE

Work Completed Since Last Report: We purchased online software from EmailMeForm for the 2017 Conference CFP, and we will use EventBrite and PayPal for conference registration.

Since the 2017 conference will be held just before our NCTE meeting, but after this writing, a conference update and current Treasurer’s report will be provided for distribution at our NCTE meeting.

Summary of Current Activities: When we meet in November, TYCA-Northeast will have completed its 52nd conference in Delaware. The conference theme was "In The Middle of It All: Moving English from the Margins of Higher Education," and was held October 26-28, 2017 at the Chase Center on the Riverfront/Westin Wilmington in Wilmington, DE. This is the first time TYCA-NE held its conference in the state of Delaware.

More detail about the conference will be provided after its completion.

This year, we resurrected the “Nor’easter” in a new online format, available here: https://tycanoreaster.org.

Projected Completion Date of Activities:

The next conference will be held in Delaware in October 2017. A more thorough revision of the online “Nor’easter” will be completed by February 2018, in anticipation of the next meeting.

Date of Next Meeting: February 2018, Location TBD.

Recommendations from the Regional Executive Committee: TYCA-NE REC members would like an update on any conference planning software available from NCTE, if possible. We are currently using EmailMeForm for proposal collection and EventBrite for conference registration. Recommendations for other, better software would be welcome.
Agenda Item: 7.C.3
November 2017

TYCA Southeast Regional

Submitted by
Susan Slavicz

REC Members:
Tim Kraison, Chair, timothy.kraison@hindsc.edu, 2017-2020
Matt Simon, Assistant Chair, msimon@ctctc.edu, 2016-2019
Indigo Eriksen, Membership, jeniksen@nvcc.edu, 2016-2019
Michelle Zath, Treasurer, mzath@devry.edu, 2017-2020
LaKeya Jenkins, Awards, jenkins.l@ptc.edu, 2015-2018
Troy Appling, Secretary, troy.appling@fgc.edu. 2015-2018

Summary of current activities

Last meeting(s) date/location: Charleston, South Carolina, February 22nd, 2017

Conference Information: Last year’s conference was held in Charleston, South Carolina from February 22-25. The theme, Confluent Teaching: Merging Tradition and Innovation in the 21st-Century led to many interesting and thoughtful presentations. The opening speaker, Josephine Humphreys, a Charleston native, is a successful novelist and former English teacher. Humphreys has been the recipient of the Hemingway Foundation/PEN Award, a Guggenheim Fellowship, and the American Academy of Arts and Letters Award in Literature.

Bret Lott, who was the luncheon speaker, teaches creative writing at the College of Charleston. Former editor of LSU’s Southern Review, Lott is a resident of Charleston and the author of multiple novels and short story collections, including Jewel, which was selected for Oprah’s Book Club in 1991 and was adapted to film in 2001.

The 2018 conference will be held in Louisville, Kentucky from February 22-24 at the Brown Hotel. The opening plenary speakers epitomize the conference theme, Recipes for Student Success: Familiar Favorites and Inspired Creations. Kentucky’s 2017 Poet Laureate, Frederick Smock, is a “familiar favorite” in literary circles. He joins the “inspired creations” of musician and emerging author J.D. Wilkes, who will not only speak at the opening plenary session but will provide music for our Derby Party that evening.

The Friday Luncheon speaker, Crystal Wilkinson, blends the ideas of “familiar” and “inspired” nicely. An accomplished poet, novelist, and short-story writer, Crystal has taken her writing talents into the classrooms of colleges and universities across the state, inspiring a new generation of creative writers in Kentucky.

Our September meeting was rescheduled for October 20th due to Hurricane Irma.

Below is information from the reports that have been sent out ahead of that meeting.

Mississippi and Tennessee are scheduled to have one day meetings in the fall. Membership in their state organizations is free.

Membership report:

Membership Total: 202
Lifetime: 53
Identified:
Full time percentage: 80%
Part-time adjunct: 6%
Retired: 8%
We continue to struggle with membership. The state representatives will continue to reach out to the individual state English departments.

- The journal editor is still investigating adding our journal to EBSCO.
- Our membership chair is investigating using software on our website that will allow members to submit membership forms, proposals for the conference, and conference registration online.

**Next meeting date:** Our September 9th meeting was canceled due to Hurricane Irma. TYCA-SE plans on meeting via the web on October 20th and I will have an update for the NCTE meeting.
**Agenda Item:**
Month Year

**TYCA West Regional**

Submitted by
Stephanie Maenhardt

**Current Regional Executive Committee Members, roles, and e-mail addresses:**

<table>
<thead>
<tr>
<th>Name</th>
<th>REC Position</th>
<th>Email Address</th>
<th>Term of Service</th>
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<tr>
<td>Justin Jory</td>
<td>Chair</td>
<td><a href="mailto:justin.jory@slcc.edu">justin.jory@slcc.edu</a></td>
<td>17-19</td>
</tr>
<tr>
<td>Stephanie Maenhardt</td>
<td>Past Chair</td>
<td><a href="mailto:stephanie.maenhardt@slcc.edu">stephanie.maenhardt@slcc.edu</a></td>
<td>15-16</td>
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<tr>
<td>Lisa Packer</td>
<td>Secretary</td>
<td><a href="mailto:lisa.packer@slcc.edu">lisa.packer@slcc.edu</a></td>
<td>17-19</td>
</tr>
<tr>
<td>Charlotte Howe</td>
<td>Treasurer</td>
<td><a href="mailto:charlotte.howe@slcc.edu">charlotte.howe@slcc.edu</a></td>
<td>12-18</td>
</tr>
<tr>
<td>Nathan Cole</td>
<td>Webtender</td>
<td><a href="mailto:nathan.cole@slcc.edu">nathan.cole@slcc.edu</a></td>
<td>17-20</td>
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<tr>
<td>Rob Lively</td>
<td>National Rep</td>
<td><a href="mailto:rlively@tmcc.edu">rlively@tmcc.edu</a></td>
<td>17-19</td>
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<tr>
<td>Lisa Packer</td>
<td>UT State Rep</td>
<td><a href="mailto:lisa.packer@slcc.edu">lisa.packer@slcc.edu</a></td>
<td>15-17</td>
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<tr>
<td>Walker Weimer</td>
<td>NV State Rep</td>
<td><a href="mailto:walker.weimer@csn.edu">walker.weimer@csn.edu</a></td>
<td>15-17</td>
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<tr>
<td>Duane Roen</td>
<td>4-Year Rep, AZ</td>
<td><a href="mailto:duane.roen@asu.edu">duane.roen@asu.edu</a></td>
<td></td>
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<tr>
<td>Christie Toth</td>
<td>4-Year Rep, UT</td>
<td><a href="mailto:christie.toth@utah.edu">christie.toth@utah.edu</a></td>
<td></td>
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<tr>
<td>Anne Canavan</td>
<td>Co-Program Chair</td>
<td><a href="mailto:anne.canavan@slcc.edu">anne.canavan@slcc.edu</a></td>
<td>2018 Conference</td>
</tr>
<tr>
<td>Ann Fillmore</td>
<td>Co-Program Chair</td>
<td><a href="mailto:ann.fillmore@slcc.edu">ann.fillmore@slcc.edu</a></td>
<td>2018 Conference</td>
</tr>
<tr>
<td>Stephanie Maenhardt</td>
<td>Co-Program Chair</td>
<td><a href="mailto:stephanie.maenhardt@slcc.edu">stephanie.maenhardt@slcc.edu</a></td>
<td>2018 Conference</td>
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**Date of Last REC Meeting:** 15 October 2016; since then, multiple conversations have taken place over email as we conducted REC elections, nominated a new National Rep, and worked towards our 2017 conference events at Glendale Community College in Arizona.

**Work Completed Since Last Report:** Our most recent accomplishment was nominating a new National Rep, Rob Lively. We will introduce him to the members of TYCA-West at our upcoming conference on October 13-14, 2017. Our keynote speaker at this conference will be Asao Inoue, Chair for CCCC 2018. Our visiting Rep from the National TYCA EC will be Cheryl Hogue-Smith, President-elect of TYCA.

**Summary of Current Activities:** At present, we are in the throes of last-minute preparations for our 2017 conference at Glendale Community College. We are also working to draft a CFP for TYCA-West's 2018 conference at Salt Lake Community College so we can distribute the information at our conference this week.
Agenda Item:
Month Year

We are working as an REC to update our conference-planning checklist and an REC FAQ. These documents will be posted on the TYCA-West website (http://tycawest.org/). The conference-planning checklist will include a list of important items that need to happen at each conference (providing accommodations for keynote speakers and visiting National TYCA reps, etc.), but there will obviously be room for flexibility and diversity so the newer members of the REC and TYCA-West can add their voices to the history of our work. The REC FAQ will outline the duties and responsibilities of each REC position, with specific inks to the TYCA Bylaws.

Projected Completion Date of Activities: We will have a CFP for our 2018 conference posted on the TYCA-West website ready for distribution at our 2017 meeting; this info will be posted on our website by the end of October. Other conference preparations (reviewing submissions, on-site prep in Glendale, etc.) will be ongoing between now and October. Other website updates, including the conference-planning checklist and duty descriptions for REC officers, will be posted ASAP.

Date of Next Meeting: We plan to meet informally on Thursday, October 12, with a formal meeting and debriefing session after the conference on Saturday, October 14. Other meetings will take place by email and at NCTE 2017 in St Louis and at CCCC 2018 in Kansas City.

I will bring an updated report to our EC meeting at NCTE next month. This report will include updates about the 2017 conference, as well as a copy of the CFP for TYCA-West 2018.
TYCA Pacific Northwest Regional

Submitted by
Teresa Thonney

Current Regional Executive Committee Members, roles, and e-mail addresses:

1. Travis Margoni, Chair, tmargoni@yvcc.edu (through Oct. 2018)
2. Joy Palmer, Assistant Chair, joypalmer@cwidaho.cc (through Oct. 2018)
3. Teresa Thonney, National Rep., tthonney@columbiabasin.edu (through Oct. 2018)
4. Julie Swedin, Secretary, jswedin@yvcc.edu (through Oct. 2019)
5. Kris Fink, Co-Treasurer, kfink@pcc.edu (through Oct. 2019)
6. Patty Wilde, Co-Treasurer, patty.wilde@tricity.wsu.edu (through Oct 2019)
7. Laura May, Membership Chair, lmay@yvcc.edu, (through Oct 2019)
8. Andrea Ascuena, Publications Editor, andreaascuena@cwidaho.cc (through Oct. 2018)
10. Tim Roe, Web Tender, tim.roe@scc.spokane.edu (through Oct. 2017)
11. Jen Heckler, Member at Large, jheckler@highline.edu (through Oct. 2019)
12. Anna Erwert, Member at Large, anna.erwert@pcc.edu (through Oct. 2019)

Date of Last REC Meetings: October 13, 2017, and April 14, 2017

Work Completed Since Last Report: Our regional TYCA conference—a joint conference with the Pacific Northwest Writing Centers Association (PNWCA)—took place October 13-14, 2017, on the campus of University of Washington-Tacoma. The conference theme was "Resist/Persist: Teaching and Tutoring College Writers for Justice, Safety, and Progress," and the keynote speaker and pre-conference workshop leader was Christie Toth. More than 175 people pre-registered for the conference, and more than 200 were expected to attend.

Summary of Current Activities: At our Regional Executive Committee meeting prior to the conference, we decided to again partner with PNWCA to host next year's conference. We elected a new web tender, tasked with addressing issues we have had with our web page, archiving conference materials, and making our website look more like those of other TYCA regions. Other work to be completed in coming months: find a location for next fall's conference; solicit pieces for our newsletter, which has had no new submissions in months; revamp the Lisa Ede award; and find ways to pass on knowledge about conference planning from one conference planner to another. More than $4000 is currently in the TYCA-PNW bank account, and we expect to be in the black after this year's conference costs are paid.

Projected Completion Date of Activities:

- Determining the October 2018 conference site: to be completed by April 2018
- Revising TYCA-PNW webpage: to be completed by June 2018
- Revamping Lisa Ede award: to be completed by June 2018

Date of Next Meeting: Spring 2018
TYCA Southwest Report

Submitted by
Erin O’Neill Armendarez

Leadership Team

Role:
Raj Chakuri
Chair 2016-2018
Nancy Herschap
Vice-Chair
Brian D. Anderson
Treasurer, Newsletter Contributor
David Lydic
Secretary (Acting Toni L. McMillen)
Toni McMillen
Immediate Past Chair, Newsletter
Erin O’Neill Armendarez
NCTE Representative
Jill Coe
Archivist
Jon Inglett
TYCA-SW Webmaster
Michael Berberich
Political Information
Gina Perkins
State Reporter and Newsletter
Nancy Herschap
Awards
Irma Luna
Conference Co-Chair 2016, Membership Chair
Liz Ann Aguilar
Conference Co-Chair 2016
Rebecca Sailor
Conference Chair 2017
Erin Beaver
Conference Co-Chair 2017
Beth Humphries
Immediate Past Conference Chair 2015

State Reporters
Beth Humphries, New Mexico
Erin Beaver and Rebecca Sailor, Colorado
Stephen Marrow, Oklahoma
Bruce Martin, Texas
Brooke Ballard, Texas


Work Completed Since Last Report: The TYCA-SW Spring 2016 Executive meeting in was held at the Texas Community College Teacher Association conference in Houston, TX. Prior to that the yearly conference was held in San Antonio, TYCA-SW Conference "Educating Lives Sharing Our Heritage," Drury Plaza Hotel, San Antonio Riverwalk, and the last conference executive meeting was held on Oct. 29th from 1:00-3:00. The conference featured luncheon speakers were Dr. Enrique Alman, Jr., from The University of Texas at San Antonio, and Duane Roan, Arizona State University.

Teaching Award 2015: Jill Coe, Lee College

Service Award 2015: Liz Ann Aguilar, San Antonio College

Summary of Current Activities: TYCA-SW is currently seeking conference hosts inside Texas for a future conference in 2018. We are also working on finding a Louisiana representative.

Future Conferences:

Rebecca Sailor and Erin Beaver 2017 Colorado (AIMS and Colorado Mountain), Loveland, Colorado

Leigh Ann Moore, Alvin College 2018 Location TBA
TYCA Pacific Coast/ECCTYC Regional

Submitted by
Sravani Banerjee

Current Regional Executive Committee Members, roles, and e-mail addresses:

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Email</th>
<th>Term Limit</th>
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</thead>
<tbody>
<tr>
<td>1. Perri Gallagher</td>
<td>Outgoing President</td>
<td><a href="mailto:pgallagher@ohlone.edu">pgallagher@ohlone.edu</a></td>
<td>2 years</td>
</tr>
<tr>
<td>2. Carmen Jay</td>
<td>Incoming President</td>
<td><a href="mailto:cjay@sdccd.edu">cjay@sdccd.edu</a></td>
<td>2 years</td>
</tr>
<tr>
<td>3. Sean Stratton</td>
<td>Incoming VP</td>
<td><a href="mailto:sean.stratton@chaffey.edu">sean.stratton@chaffey.edu</a></td>
<td>2 years</td>
</tr>
<tr>
<td>4. Sravani Banerjee</td>
<td>TYCA Representative</td>
<td><a href="mailto:Sravani.Banerjee@evc.edu">Sravani.Banerjee@evc.edu</a></td>
<td>2 years</td>
</tr>
<tr>
<td>5. Kevin Ferns</td>
<td>Treasurer</td>
<td><a href="mailto:kferns@yccd.edu">kferns@yccd.edu</a></td>
<td>2 years</td>
</tr>
<tr>
<td>6. Tina Ramsey</td>
<td>Secretary</td>
<td><a href="mailto:tina.ramsey@scccd.edu">tina.ramsey@scccd.edu</a></td>
<td>2 years</td>
</tr>
<tr>
<td>7. Jody Millward</td>
<td>2nd Vice President</td>
<td><a href="mailto:millward@sbcc.edu">millward@sbcc.edu</a></td>
<td>2 years</td>
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<tr>
<td>8. Bruce Henderson</td>
<td>Web Tender</td>
<td><a href="mailto:bhenderson@fullcoll.edu">bhenderson@fullcoll.edu</a></td>
<td>2 years</td>
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<tr>
<td>9. Sterling Warner</td>
<td>1st Vice President</td>
<td><a href="mailto:sterling.warner@evc.edu">sterling.warner@evc.edu</a></td>
<td>2 years</td>
</tr>
<tr>
<td>10. Kiara Koenig</td>
<td>inside english editor</td>
<td><a href="mailto:kkoenig@yccd.edu">kkoenig@yccd.edu</a></td>
<td>2 years</td>
</tr>
</tbody>
</table>

Date of Last REC Meeting:
- October 20-21, 2017 at Miramar College in San Diego

Work Completed Since Last Report:
- Rebranding with new logo of ECCTYC to TYCA Pacific Coast for closer ties with national TYCA
- Successful launching of inside english (TYCA Pacific Coast journal) online at insideenglishonline.org
- Affirmation of Tina Ramsey as the new secretary

Summary of Current Activities:
- Detailed discussion on conference cancellation this fall
- Not enough active board members—ideally with 10 regions, we should have 20 regional directors
- Loss of adjunct representative
- Loss of academic senate liaison
- Need for a social media consultant
- Website updating and maintaining—faulty link to submit proposals
- Lack of effective conference marketing
- Basic problem of fewer full time faculty already overwhelmed at their own campuses
- All board members to actively recruit in their regions to revitalize and rejuvenate the organization
- Letter to department chairs or deans about the value of TYCA Pacific Coast and insideenglishonline.org
- Revitalize the website with regular updates and maintenance—recruit local web designer rather than one out of state
- Social media presence
- Consider recruiting graduate students to the board—many are preparing to teach at community colleges
- Start conference planning early
- Seek administrative support at host campus
- Finalize location early—discussion of hotel vs college campus location for conference. 2 board members to check viability at their campuses: Santa Barbara City College or Fullerton College in Los Angeles
- Consider access, transportation, hotel costs, close proximity to other colleges etc.
- Consider partnerships with other local conferences
- Invite high school teachers involved in dual enrollment
Projected Completion Date of Activities:
Spring 2018

Date of Next Meeting:
Spring 2018
Exact date and location TBD

To the report author: Please fill in any recommendations your committee has for the Executive Committee as an attachment to your report.

Attachment 1: Recommendations from the Regional Executive Committee:

1. In response to the TYCA motion: "TYCA endorses as an EC adding $5 to TETYC subscription fees that would then be allocated to TYCA for startup conference costs."
   TYCA Pacific Coast recommends also using those funds for the Nell Ann Picket Award.

2. Recommendations for the Diana Hacker brochure:
   - Include a sub category of "Learning Communities" under Composition programs and Writing Studies
   - Change "Serving Special Programs" under Fostering Student Success to "Programs promoting Equity and Inclusion."
Teaching English in the Two Year College (TETYC)

Submitted by
Holly Hassel, Editor

I include here an overview of some of the major work that I have been doing in my role as editor including special emphases of forthcoming issues as well as other activities I have been engaged in by my ex officio role on the CCCC Executive Committee and the College Section Steering Committee.

The first special issue under my editorship appeared in September 2017. The table of contents included the "Guidelines for the Preparation of Two-Year College English Faculty," a symposium including voices from a range of teacher-scholars on faculty development and graduate program reform. Comments on the development of the statement appeared by Sarah Z Johnson, and three feature articles that reported on research studies including Jeff Sommers' analysis of Instructional Notes' evolution over the last decade; Brett Griffiths' examination of the development of faculty identity in their departmental work; and Ruth Benander and Brenda Refael's report on the use and implementation of e-portfolios. Three reviews also appeared in the issue. I also co-authored a blog entry for the NCTE blog series with College English that is forthcoming, discussing how the two journals addressed the topic of graduate preparation for two-year college teaching.

I am working toward a special issue in May 2018 collaborating with Amy Lynch Biniek who is the editor of *Forum: The Newsletter of Part-Time and Contingent Faculty*. This journal follows traditional peer review processes and appears alternately in CCC and TETYC. We have decided to partner for a special issue that will appear in May 2018 focused on Academic Freedom and Labor in College English, with several pieces appearing in TETYC on topics ranging from academic program development and faculty support; dual credit instructors, and developmental education reform. The *Forum* pieces discuss contingency, professional learning, and organizing efforts. We plan to author a collaborative introduction to frame the issue.

Upcoming issues include December 2017 which has pieces on college as a genre in writing classes, a study reporting on the use of narrative song lyrics in writing classes to support conversations about race, racism, and racial justice; a study on students' perceptions of reading assignments in college, and innovative approaches to creative writing pedagogy. March articles include reflections from previous winners of the Mark Reynolds Best Article Award; strategies for encouraging sophisticated transitions from high school to college writing through the use of multimodal composing, and a study reporting on classroom discussion participation.

NCTE Panel on Labor (as part of CSSC Sponsored Panel): I serve ex officio on the College Section Steering Committee as part of my role as TETYC editor. In this role, I helped organize a panel proposal for NCTE in the fall that will collect feedback on and present information about labor practices in writing studies. It will be sponsored by the College Section Steering Committee. CCCC EC appointed me to serve as the organization's Labor Liaison.

I have also volunteered to serve on the CCCC Social Justice and Activism at the Convention Task Force that Asao convened as a response to the intense deliberations about the Missouri NAACP's travel advisory. The CCCC EC voted to keep the conference in Kansas City, and Asao has convened a group to identify strategies for engaging in social justice activism.

At our last meeting of the TYCA EC, we discussed the possibility of joint sponsorship of a research study collaborating with CCCC as an organization to investigate the effects of class size on student writing gains. Over the summer at the CWPA convention, I met with CCCC Chair Linda Adler-Kassner and professor Dylan Dryer of the University of Maine to kick around ideas for how that might look. Linda encouraged us to submit a proposal to the CCCC officers outlining what such a project might look like, and we are still waiting for a response to that short overview. We are hoping to prepare a larger proposal that would offer more specifics including a methodology, budget request, and plan for recruiting participants, as well as how TYCA and CCCC would collaborate in sponsoring the study organizationally.
Appended to this report is the Journal Accountability Report that documents submission rates and timelines over the last year.

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<td>Manuscripts that were transferred to another publication before an Editor was invited or assigned. Manuscripts included in this category are also included in New Manuscripts Received above.</td>
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<td>4</td>
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<tr>
<td>Manuscripts Submitted but not yet Assigned to an Editor</td>
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<tr>
<td>Once a manuscript is submitted, the Editor can edit the submission and send it back to the Author for approval. This category includes any submissions being worked on, before any Editors have been assigned. Manuscripts included in this category are also included in New Manuscripts Received above.</td>
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<td>Manuscripts Returned to the Author and Removed by the Author</td>
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<tr>
<td>Once a manuscript is submitted, the Editor can edit the submission and send it back to the Author. The Author can edit the submission, or approve the submission, or remove the submission. This category includes any submissions that the Author has removed (deleted), which means they cannot be resubmitted. Manuscripts included in this category are also included in New Manuscripts Received above.</td>
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</table>
Revisions Requested

Journal rendered a Revise decision during the specified time period.

Revised Manuscripts Received

Author submitted a revision during the specified time period. This figure is independent of the date the original manuscript was submitted, or when the revision was requested.

Total Revisions Received

This section includes revisions that were received by the journal office during the specified time period. This is not a subset of Revisions Requested in the Submission Statistics. The revision may have been requested at any time, but the counts below reflect revised submissions by the Author during the time period.

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<th>Rev 2</th>
<th>Rev 3</th>
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<tr>
<td>Revisions Submitted by Author</td>
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<tr>
<td>Revisions Declined by Author</td>
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<tr>
<td>Average Turnaround Time for Author (days)</td>
<td>55.3</td>
<td>51.5</td>
<td>49</td>
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</table>

Journal Turnaround Time
This section includes submissions received by the journal office during the specified time period. The statistics are an indication of how long key activities are taking in the process.

### Submission to Editor Assignment

Average number of days between the date the manuscript was received and the first Editor was assigned.

### Submission to Reviewer Invitation

Average number of days between the date the manuscript was received and the first Reviewer was invited.

### Submission to First Decision

Average number of days between the date the manuscript was received and the first decision.

### Reviewer Recommendation Summary

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<th>Reviewer Recommendation Term</th>
<th>Reviews Completed</th>
<th>Frequency of Recommendation</th>
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<tr>
<td>Accept</td>
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<tr>
<td>Accept Conditionally</td>
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<tr>
<td>Decline to Publish</td>
<td>69</td>
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<tr>
<td>Revise and Resubmit</td>
<td>129</td>
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<tr>
<td>Total Reviews Completed</td>
<td>289</td>
<td>100%</td>
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Agenda Item: 7.E
November 2017

“TYCA to You”
Teaching English in the Two-Year College (TETYC)

Submitted by
Sybil Priebe, Editor

Committee Members:

Erin O’Neill Armendarez, Southwest
Susan Slavicz, Southeast
Leigh Jonaitis, Northeast
Sravani Banerjee, Pacific Coast
Suzanne Labadie, Midwest
Teresa Thonney, Pacific Northwest
Stephanie Maenhardt, West

Last meeting date/location: N/A

Work completed since last report: The regional reps have consistently written on various topics since my last report; the current column’s topic (for the December’s issue) asked about “the essay” as a genre in the composition classroom.

Work in progress: March’s Issue. The reps will summarize their fall conference activities, speakers, and highlights.

Recommendations from the Committee to the Executive Committee: N/A

Additional information: N/A
Leadership Changes

My term on the CSSC ends in November. Chairing this committee has been one of the highlights of my career, and I’m so glad to have had the opportunity to work with the members of the CSSC and the EC. Shelley Rodrigo, who’s currently Assistant Chair, has been nominated for the position of Chair. If she is elected (by acclamation) to the office, we will need a new Assistant Chair. The voting period ends Friday, July 21, and at that time, I will call for nominations for Assistant Chair.

Convention Planning

This is CCCC’s year to select the speaker for the College Section Luncheon. For the College Celebration, we have invited Valerie Kinloch to be our keynote speaker, and she has accepted. I’m going to touch base with her this summer to see if she has any questions about the event, planning her talk, etc. We’ll also look for the best person to do her introduction.

Ongoing Work: Competency-Based Education and Prior Learning Assessment

This work has stalled in the last few months. Because I still think it’s important and timely, however, I am recommending that — because we are unlikely to finish these position statements by the end of my term as Chair — we either continue this work when the next Chair takes office, or assign it to a task force. I can see it as a CCCC/NCTE Task Force, like the one we had for faculty hiring. I am happy to help with this effort after my term ends. If we go with a task force, I have a list of people who are best suited to serve on it.

MLA Liaison Update

Steven Alvarez is serving as our MLA Liaison, and he has formed an excellent panel for their convention:

Session Title: States of Racialized Insecurity: Antiracist Literacies in Narratives, Pedagogies, and Community Investigations

Eric Darnell Pritchard, “Love Is Life Force: June Jordan’s Rhetoric for Writing Teachers”
Donnie Johnson Sackey, “Citizen Sensors: Using Citizen Science and Participatory Design to Investigate Asthma”

We'll continue to talk about ways to strengthen this partnership by extending the reach of the MLA Liaison position. It would help to get a clearer idea of what the Liaison is authorized to do within MLA.

Upcoming CSSC Meetings

The CSSC met at CCCC in Portland, and we will meet this Monday, July 24 in Zoom. During that meeting, one major item on the agenda is circling back to the “Cross-Section Feedback Gathering from Members” effort from January to see what new ideas or reflections committee members have. Also on the agenda will be a section-specific conversation on ideas for NCTE’s professional development offerings and higher education advocacy efforts.

Ohmann Award Selection

We are finishing up with the process of selecting this year’s winner of the Ohmann Award for best article in the previous volume year of College English. Steven Alvarez has done a great job chairing this committee.
Work completed since last report:

Worked with TYCA Chair to advertise the position of TYCA Archivist broadly, using the EC listserv, the TYCA Listserv, the WCENTER listserv, and Facebook. As there was no interest shown in the position, held an informal online discussion with the TYCA EC listserv about recruiting a new archivist, or abandoning the position all together. I also agreed to stay on to mentor any new archivist in the position.

Work in progress:

The EC discussion lead to several suggestions, one being that a departing board member or officer take on the job for three years. It was also determined that the physical archive could be stored at NCTE headquarters again, and that the archivists be solely responsible for the upkeep of the online archive, tycaarchive.wordpress.org.

Recommendations from the Committee to the Executive Committee:

The EC should continue with the archivist position since the archive, while seemingly not heavily used, is still a useful resource for by TYCA and two-year college researchers. Likewise the previous two archivists put considerable amount of work into to first building it, and secondly putting it online. If TYCA is to abandon the archivist position, the existing archive should be left in place, and perhaps the archivist duties of posting materials could be passed over to the current TYCA secretary.

Additional information:

See the email discussions from 8/21/2017 until 8/24/2017 with the subject line “Call for Applications—TYCA Archivist,” “Archivist,” and “Archivist/Blogger” attached.

(Action Item 9.B.)
Hi all,

For the past 6 years I've been serving as NCTE's Two Year College Association (TYCA) Archivist. Since the Archivist is chosen by the TYCA Executive Committee, rather than elected, I have been asked by TYCA National Chair Jeff Andelora to head up a search committee to offer nominations to the EC.

The TYCA Archivist's job is pretty straightforward: the collection of any materials related to the conduct and procedures of TYCA, as well as its history. Until my tenure as archivist, the archive was solely a physical one, and consisted of hundreds of paper documents from TYCA's 25 year history and more than a decade of "pre-history." My main goal as Archivist was to get that physical archive scanned and readily available online. I finally completed that project last summer. You can find it at https://tycaarchive.wordpress.com/.

Future TYCA Archivists will be responsible for updating the online archive, and keeping the physical archive too. That means that you will have to have some experience using WordPress (or are willing to learn it quickly), and must have a place to store a rather large box of physical documents. I am going to be discussing with the TYCA EC as well as NCTE officials to see if there is another method of safeguarding the physical archive, but future archivists must be prepared to take it on, in case there is nothing resolved on that front.

The TYCA Archivist is a voluntary position and serves ex officio on the TYCA Executive Committee. You will need to be a member of National TYCA. You join National TYCA when you re-up (or join) NCTE membership. Applicants should preferably work at a two-year college. I should note that the archive is about the broad TYCA association, and doesn't have a specific focus on writing centers. I'm emailing this call to WCENTER simply because I know many two-year college writing center folks are on WCENTER but aren't necessarily on the TYCA-listserv. I also have a huge bias towards writing center people in general and two-year college writing center people in particular! ;)

If you are interested in serving as TYCA Archivist, please send me an email off-list stating your interest. Please explain your experience using WordPress as well as archiving in general. You should also explain your involvement with TYCA both on the national and the regional level. The deadline for applications is July 31, 2017.

If you have any questions, please don't hesitate to email me off-list.

Thanks again,

Clint Gardner
TYCA Archivist
President-Elect, Rocky Mountain Writing Centers Association
Program Manager of College Writing and Reading Centers, Salt Lake Community College
From: Clint Gardner
To: Jeffrey Andelora
Subject: Re: Archivist
Date: Wednesday, August 23, 2017 12:29:19 PM
Attachments: image001.png

I hope to be in St. Louis, but I'm waiting in funding.
And I guess my time ends in November.
Clint
Sent from my iPhone

On Aug 23, 2017, at 11:19 AM, Jeffrey Andelora <jandelora@mesacc.edu> wrote:
Clint, are you officially done as archivist, or will you be in St. Louis this Nov? I'd like to bring this up with the EC again—this time with the revised archivist role, which, if we transfer physical items to NCTE, would primarily be maintaining the blog. We might even ask if the TYCA secretary would take this on? Fully understand if you won't be there.
Thanks, Jeff
eSig Logo JEFFREY T ANDELORA
MESA COMMUNITY COLLEGE
Dean of Arts, Humanities, and Social Sciences
1833 West Southern Mesa, AZ 85202
480.461.7343 | jeffrey.andelora@mesacc.edu
https://www.mesacc.edu/

On Tue, Aug 22, 2017 at 3:05 PM, Clint Gardner <clint.gardner@slcc.edu> wrote:
That's an excellent point, Jeff.
Clint
Sent from my iPhone

On Aug 22, 2017, at 3:31 PM, Jeffrey Andelora <jandelora@mesacc.edu> wrote:
I understand, Clint. I really like what you've done and would like to see it continue, too. Maybe if we house the physical materials with Linda at NCTE, someone would find the job of maintaining the blog less daunting?
Jeff
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On Tue, Aug 22, 2017 at 8:24 AM, Clint Gardner <clint.gardner@slcc.edu> wrote:
Thanks, Jeff.
It isn’t just about the physical items, however. There is also the TYCA Archive website/blog to maintain. I’d hate for my work to just go down the drain like that.
Clint

From: Jeffrey Andelora [mailto:jandelora@mesacc.edu]
Sent: Tuesday, August 22, 2017 9:20 AM
To: Clint Gardner <clint.gardner@slcc.edu>; Eva Payne <eva.payne@chemeketa.edu>; Cheryl Hogue Smith
<cherylhoguesmith@gmail.com>; Suzanne Labadie
smlabadi@oaklandcc.edu <smlabadi@oaklandcc.edu>; Hassel, Holly
<holly.hassel@uwcc.edu>
Subject: Fwd: Archivist

Hi All,
Clint has had no takers for the TYCA archivist position. Please see
the email from Linda below and let me know what you think. We
don't currently have a budget (maybe someday!), so we can't offer
an archivist a stipend. What Linda proposes may be our best
option.
Clint, I'm especially interested in what you see as the pros and cons
of having Linda store the materials at NCTE.
Thanks, Jeff

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------ Forwarded message ------
From: Linda Walters-Moore <LWaltersMoore@ncte.org>
Date: Tue, Aug 22, 2017 at 6:20 AM
Subject: RE: Archivist
To: Jeff Andelora <jandelora@mesacc.edu>

Jeff,
I have checked with the other liaisons for the other groups (CCCC, CEL,
CEE, WLU) and they do not have archivists.
I have, in my files, copies of the TYCA EC minutes going back to 1996
(Annual) and CCCC (1997). I also have agenda books going back to 2002
for Annual and CCCC.
Clint can send all the materials that he has collected, as the archivist, to
me here at NCTE. I can store it all in the warehouse. NCTE would
reimburse him for any shipping costs.
Let me know what you would like to do.
Linda

Linda Walters-Moore | Administrative Liaison
National Council of Teachers of English
1111 W Kenyon Rd
Urbana IL 61801
217-278-3632
lwaltersmoore@ncte.org
www.ncte.org

From: Jeffrey Andelora [mailto:jandelora@mesacc.edu]
Sent: Monday, August 21, 2017 5:56 PM
To: Linda Walters-Moore <LWaltersMoore@ncte.org>
Cc: Hassel, Holly <holly.hassel@uwcc.edu>
Subject: Archivist

Hi Linda,
Do you know if NCTE or CCCC—or any other group in the
organization—has an archivist? If so, is it a volunteer from the
group or is it someone within NCTE?
We're not having any luck finding someone to take over for Clint as
TYCA archivist, so we're exploring possibilities.
Thanks, Jeff

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From: Jeffrey Andelora
To: Clint Gardner
Cc: Cheryl Hogue Smith; Labadie, Suzanne M; Walters-Moore, Linda; Eva Payne; Hassel, Holly
Subject: Re: Archivist/Blogger
Date: Thursday, August 24, 2017 12:55:16 PM
That's not a bad idea, but I can imagine a number of past chairs feeling somewhat uncomfortable about curating their legacy. Maybe the secretary could coordinate these efforts?
Thanks to everyone for your good ideas. We'll figure this out....
Jeff
eSig Logo JEFFREY T ANDELORA
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On Thu, Aug 24, 2017 at 7:07 AM, Clint Gardner <clint.gardner@slcc.edu> wrote:
Hi all,
My only issue of adding the job to any current position is that it will get forgotten about under the load of those position’s other duties. I realize that it isn’t the most taxing of jobs, since most of it is just collecting current materials and posting them up on the website, so maybe it isn’t that big of a deal. There is an added benefit of having past chair doing it, since that person could curate her or his own legacy, as it were. I’ve had a heck of a time getting anything from past chairs, to be honest.
Clint

From: Cheryl Hogue Smith <cherylhoguesmith@gmail.com>
Sent: Wednesday, August 23, 2017 3:17 PM
To: Jeffrey Andelora <jandelora@mesacc.edu>
Cc: Labadie, Suzanne M <smlabadi@oaklandcc.edu>; Walters-Moore, Linda <LWaltersMoore@ncte.org>; Eva Payne <eva.payne@chemeketa.edu>; Clint Gardner <clint.gardner@slcc.edu>; Hassel, Holly <holly.hassel@uw.edu>
Subject: Re: Archivist/Blogger
Could this also be a shared role with the Assoc. Chair/Past Chair? I don't know what those roles look like yet, so you’ll have to advise, Eva and Jeff.
cs

On Wed, Aug 23, 2017 at 5:15 PM, Jeffrey Andelora <jandelora@mesacc.edu> wrote:
Suzanne, I noticed that you accidentally typed "I think I am willing?" instead of "I think I am willing!!"
Thanks for considering this. I agree that there are advantages to moving the archivist role to the secretary. If you have any questions, please contact Clint and me. We'll discuss in
Nov.
Thanks again!
Jeff
eSig Logo

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https://www.mesacc.edu/

On Wed, Aug 23, 2017 at 12:42 PM, Labadie, Suzanne M <smlabadi@oaklandcc.edu> wrote:
I already have access to the TYCA archive, so it is a logical choice. I think I am willing?
But it is easier to say yes to things when summer is still lingering about and I have no
students knocking down my door. :) I'm happy to discuss in November, in any case.
That said, I think maintaining the position of Archivist is a good idea. It is a great way to
keep people engaged who might otherwise be rolling off the EC/AC. Plus, it is useful to
have someone in charge of it who is familiar with the organization and its history.
There are my two pennies for you all.
:)
suzanne

From: Jeffrey Andelora <jandelora@mesacc.edu>
Sent: Wednesday, August 23, 2017 3:38:12 PM
To: Walters-Moore, Linda
Cc: Eva Payne; Cheryl Hounge Smith; Labadie, Suzanne M; clint.gardner@slcc.edu; Hassel, Holly
Subject: Archivist/Blogger

Hi Linda,
Would you please add Archivist/Blogger to the TYCA EC agenda in Nov.?
At this point, I like the idea of Clint sending you the physical items to house at NCTE,
so we'll just need to find someone to maintain the TYCA blog he's been working on.
This strikes me as much more manageable.
Ideally, someone on the EC--possibly the TYCA secretary?--would take on this role.
They'll be at meetings to take a few pictures to post on the site; they'll also be in a good
position to make periodic updates. Suzanne, as incoming secretary would you take a
look at the blog to see if you'd be interested? No pressure--truly!I'm just thinking at
you all. :)
Clint's term finishes up this November, so we'll want to move on this.
Thanks, Jeff
eSig Logo

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# Agenda Item: 7.H

## TYCA Officers Visits to Regional Conferences

**2017-2018**

<table>
<thead>
<tr>
<th>Region</th>
<th>Date</th>
<th>Theme</th>
<th>Location</th>
<th>Visiting Officer</th>
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<tr>
<td>Midwest</td>
<td>October 5-7, 2017</td>
<td>Cultivating Curiosity</td>
<td>St. Paul Hotel</td>
<td>Cheryl Hogue Smith (unable to attend)</td>
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<td>St. Paul, MN</td>
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<td>Pacific Northwest</td>
<td>October 13-14, 2017</td>
<td>Resist/Persist: Teaching and Tutoring College Writers for Justice,</td>
<td>University of Washington</td>
<td>Jeff Andelora</td>
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<td>Safety, and Progress</td>
<td>Tacoma, WA</td>
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<td>West</td>
<td>October 13-14, 2017</td>
<td>The Measure of Tomorrow: Assessment through the Lens of Race,</td>
<td>Glendale Community College</td>
<td>Cheryl Hogue Smith</td>
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<td>Diversity, &amp; Inclusion</td>
<td>Glendale, AZ</td>
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<td>Southwest</td>
<td>October 19-21, 2017</td>
<td>Convergence</td>
<td>Embassy Suites</td>
<td>Jeff Andelora</td>
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<td>Loveland, CO</td>
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<tr>
<td>Pacific Coast/ECCTYC*</td>
<td>October 20-21, 2017</td>
<td>Inspiration, Innovation, Inclusion</td>
<td>San Diego Miramar College</td>
<td>Eva Payne (attended Pacific Coast EC Mtg.)</td>
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<td>(Mtg. Cancelled)</td>
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<td>San Diego, CA</td>
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<td>Northeast</td>
<td>October 26-28, 2017</td>
<td>In The Middle of It All: Moving English from the Margins of Higher</td>
<td>Chase Center on Riverfront/Westin Wilmington</td>
<td>Eva Payne</td>
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<td>Education</td>
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<td>Southeast</td>
<td>February 21-24, 2018</td>
<td>Recipes for Student Success</td>
<td>The Brown Hotel</td>
<td>Cheryl Hogue Smith</td>
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<td></td>
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<td>Louisville, KY</td>
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*Pacific Coast meets every other year.*
TYCA Breakfast

Submitted by
Brian Harrell

Committee Members:

1. Brian Harrell
2. Emily Beals

Last meeting date/location: Online communication on 9 October 2017

Work completed since last report: A menu was approved

Work in progress: Planning continues

Recommendations from the Committee to the Executive Committee:

Additional information:

As 4C’s was in flux for a while in the summer/fall, the committee decided to wait until that decision was made before we made any decisions. After 4C’s decided to continue as originally planned, the menu was decided on. There is a concern that the numbers for the overall conference, as well as the breakfast, will be considerably down. Therefore, we will put together an advertising campaign after the proposal notifications are sent out.
Awards for Two-Year Colleges and Teachers 2019
The National Two-Year College English Association of the National Council of Teachers of English and Bedford/St. Martin's are pleased to announce a call for submissions for the Diana Hacker TYCA Outstanding Programs in English Awards

What are the Outstanding Programs in English Awards?

The Diana Hacker TYCA Outstanding Programs in English Awards honor the achievements of those two-year college English teachers who, together with administrators, community leaders, and/or colleagues in the English Department or other disciplines or programs, create exemplary programs and initiatives to enhance language learning of students and to enable students of diverse interests and backgrounds to achieve their college, career, and personal goals.

The awards focus on programs—broad initiatives—rather than single classes or classroom strategies. Programs may be exclusive to the discipline of English or work in combination with other disciplines, college services, or community and workplace groups.

These awards will:

- provide opportunities for professional enrichment by recognizing and publicizing exemplary programs
- encourage collaborations that seek wider perspectives and a variety of points of view
- stimulate colleges to invest in innovative programs that hold the promise of bringing meaningful education to all students
- acknowledge the leadership of National TYCA and NCTE in promoting and recognizing excellence in the teaching of language and literature in our nation's two-year colleges

How will the entries be judged?

The programs selected will reflect:

- sensitivity to the educational, cultural and ethnic needs of diverse students
- innovative strategies for improving student learning
- evidence of success in improving student learning
- exemplary programs that can be shared so that other teachers and colleges can benefit by adopting or adapting them
- collaboration among those who participate in or are affected by the programs
- pedagogy informed by sound theory and practices

Each year the Awards Committee will give as many as four awards. Honorable-mention awards may be given to additional programs. The winners will be notified in January. The awards will be presented in Pittsburgh, March 16, 2019.

How will the recipients be honored?

A teacher and an instructional administrator from each of the winning and honorable mention programs will be guests of honor for an awards presentation at the annual TYCA Breakfast during the CCCC Convention.

Winning institutions will be granted a $500 travel stipend to attend the event.
Names of the awards winners and honorable mentions will be published in *Teaching English in the Two-Year College (TETYC)*, regional TYCA newsletters and journals, and other appropriate NCTE publications. More detailed descriptions will be published in *TETYC* and on the TYCA/NCTE Web page.

Recipients of winning and honorable-mention programs may be invited to present their programs in TYCA-sponsored presentations at NCTE or CCCC conventions, at other related national conventions, and at the regional conferences where the winning colleges are located.

**Program Suggestions for 2019**

*Both credit and noncredit programs may be submitted.*

- Reaching Across Borders
- Partnerships with Business
- Partnerships with High Schools, Colleges, and Universities
- Service Learning
- Interdisciplinary Programs
- Writing across the Curriculum
- Community Outreach

**Composition Programs and Writing Studies**

- Academic Writing
- Basic Writing/Developmental English
- Professional Writing/Technical Writing/Digital Writing
- Creative Writing
- Writing Centers
- Integrated Reading and Writing Programs

**Fostering Student Success**

- Transfer and Honors Programs
- Serving Special Populations
- Innovative Methods of Instructional Delivery
- Mentoring and Tutoring Programs
- Accelerated Learning Programs/Studio Programs
- Online/Hybrid/Multimodal Learning
- Assessment/Placement Programs

**Excellence in Teaching**

- Programs Teaching Literature with Innovative Methods of Instructional Delivery
- Collaborative College and Community Cultural Arts Programs or Events
- College Literary Arts Programs

**Submitting Entries**

Information and the online submission form are located at [http://www.ncte.org/tyca/awards/programs](http://www.ncte.org/tyca/awards/programs).

Applicants must submit a completed online submission form which includes a brief description of their program (60 words or less), and a statement of the program (1,000 words or less). For an entry to be considered, it must adhere to all directions on the submission form.

**All submissions must be submitted online by November 10, 2018.**

Submit online at: [http://www.ncte.org/tyca/awards/programs](http://www.ncte.org/tyca/awards/programs)

For more information, contact: tyca@ncte.org
Hi Linda,
Can we include this information in the EC discussion about regional conferences?
Thanks, Jeff

On Mon, Oct 9, 2017 at 12:59 PM, Cheryl Hogue Smith <cherylhoguesmith@gmail.com> wrote:

This is interesting. We've talked about this before in the EC meetings.

cs

---------- Forwarded message ----------
From: Galen Leonhardt <leonhardyg@icloud.com>
Date: Mon, Oct 9, 2017 at 3:44 PM
Subject: [tyca-listserv] Sponsorship Rates and Packages for Publishers at TYCA Conferences
To: TYCA Listserv <tyca-listserv@googlegroups.com>

Dear All,

I am working as a publishers' representative for my local TYCA. So I try to find the common ground between publisher and conference organizers' interests. Would you be willing to see if our range of options matches with the range of your conference? I am also interested in knowing sponsorship rates at the national level.

With respect,
Galen Leonhardt

Sponsorship Rates and Packages

Thursday reception sponsor package-- $1250.00 (includes one ad in program, one exhibition table, mention of publisher at reception, signage at reception, link to publisher's website on TYCA MW Facebook page)

Keynote speaker sponsor package -- $1250.00 (includes one ad in program, one exhibition table, mention of publisher at lunch, signage at lunch, link to publisher's website on TYCA MW Facebook page)

Full-page advertisement in program package -- $300.00 (8.5 by 11, black and white)

Advertisement and exhibition table package-- $500.00

Exhibition table -- $300.00

Outside back-cover program advertisement-- Add $200.00 to any package chosen from above (8.5 by 11, color)
Inside front-cover or inside back-cover program advertisement—Add $100.00 to any package chosen from above (8.5 by 11, black and white)

Hyperlink in program advertisement — Add $150.00 to any package from above
Announcements

A. TYCA EC Meeting: Saturday, March 17, 2018, Kansas City, Missouri
B. TYCA EC Meeting: Saturday, November 17, 2018, Houston, Texas
C. 
Information Items

A. TYCA 2020 Vision
B. TYCA Executive Committee Roster 2017-18
C. National TYCA Constitution and Bylaws, November 2012
D. TYCA Committee Matrix 2017
E. Guidelines for Marking Formal Motions
F. List of Previous Motions
G. Important Links to Remember
H. Forms
   1. TYCA Membership Brochure
   2. NCTE Call for Proposals 2018
TYCA 2020 Vision

TYCA will have advanced public understanding of the critical role two-year college English programs and faculty play in promoting academic, workforce, and civic success. To accomplish this, TYCA will provide a forum for rich professional development, support scholarly research in multiple literacies and classroom practices, and recognize outstanding programs and faculty. In addition, TYCA will forge collaborative relationships with other writing and literacy programs and organizations. At state, regional, and national levels, legislative and organizational policymakers will recognize and rely upon the expertise of two-year college faculty in addressing the diverse needs of adult learners.
<table>
<thead>
<tr>
<th>TYCA Executive Committee</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair (2016-2018)</td>
<td>Associate Chair (2017-2018)</td>
</tr>
<tr>
<td>Associate Chair (2015-2016)</td>
<td>Past Chair (2020-2021)</td>
</tr>
<tr>
<td><strong>Preferred Address:</strong></td>
<td><strong>Preferred Address:</strong></td>
</tr>
<tr>
<td>1436 E. Solano Drive</td>
<td>255 W 92nd Street #1C</td>
</tr>
<tr>
<td>Phoenix, AZ 85014-2426</td>
<td>New York, NY 10025-7376</td>
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<tr>
<td>Home: (480) 209-4339</td>
<td>Home: (646) 371-9582</td>
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<td><a href="mailto:jandelora@mesacc.edu">jandelora@mesacc.edu</a></td>
<td>Cell: (661) 331-0356</td>
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<tr>
<td>Mesa Community College</td>
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<tr>
<td>1833 W Southern Avenue</td>
<td>Kingsborough Community College</td>
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<td>Mesa, AZ 85202-4822</td>
<td>2001 Oriental Blvd</td>
</tr>
<tr>
<td>Office: 480-461-7343</td>
<td>Brooklyn, NY 11235-2398</td>
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<tr>
<td></td>
<td>Office: (718) 368-5270</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:cherylsmith@kbcc.cuny.edu">cherylsmith@kbcc.cuny.edu</a></td>
</tr>
<tr>
<td>Secretary</td>
<td>Editor, TETYC</td>
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<tr>
<td><strong>Preferred Address:</strong></td>
<td><strong>Preferred Address:</strong></td>
</tr>
<tr>
<td>1007 South Wilson</td>
<td>University of Wisconsin-Marathon County</td>
</tr>
<tr>
<td>Royal Oak, MI 48067-5015</td>
<td>518 S. 7th Avenue</td>
</tr>
<tr>
<td>Home: (248) 217-4918</td>
<td>Wausau, WI 54401-5362</td>
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<td><a href="mailto:smlabadi@oaklandcc.edu">smlabadi@oaklandcc.edu</a></td>
<td>Office: (715) 261-6265</td>
</tr>
<tr>
<td>English/Communication Dept. Chair</td>
<td><a href="mailto:holly.hassel@uwec.edu">holly.hassel@uwec.edu</a></td>
</tr>
<tr>
<td>Oakland Community College</td>
<td>308 North 2nd Avenue</td>
</tr>
<tr>
<td>739 South Washington Avenue</td>
<td>Wausau, WI 54401</td>
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<tr>
<td>Royal Oak, MI 48067-3829</td>
<td>Home: (715) 899-0231</td>
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<tr>
<td>Office: (248) 246-2648</td>
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<tr>
<td>Mary Gruis (2017-2020)</td>
<td>Alan Hutchison (2017-2020)</td>
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<tr>
<td>Midwest Chair</td>
<td>Midwest Representative</td>
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<tr>
<td><strong>Preferred Address:</strong></td>
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<tr>
<td>101 North 8th Street</td>
<td>4328 New York Avenue</td>
</tr>
<tr>
<td>Atwater, MN 56209</td>
<td>Des Moines, IA 50310</td>
</tr>
<tr>
<td>Cell: 320-905-2140</td>
<td>Home: (515) 255-6895</td>
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<tr>
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<td><a href="mailto:ajhutchison@dmaccc.edu">ajhutchison@dmaccc.edu</a></td>
</tr>
<tr>
<td>Ridgewater College</td>
<td>Des Moines Area Community College</td>
</tr>
<tr>
<td>2 Century Avenue SE</td>
<td>2006 S. Ankeny Blvd.</td>
</tr>
<tr>
<td>Hutchinson, MN 55350</td>
<td>Ankeny, IA 50023</td>
</tr>
<tr>
<td>Office: (320) 234-8553</td>
<td>Office: (515) 964-6455</td>
</tr>
<tr>
<td><a href="mailto:mary.gruis@ridgewater.edu">mary.gruis@ridgewater.edu</a></td>
<td></td>
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</tbody>
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**NOTE:** Dates in parentheses after member name indicate elected term. Dates behind role indicate dates of service in that position.
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<tbody>
<tr>
<td><strong>Northeast Chair</strong></td>
<td><strong>Northeast Representative</strong></td>
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<td><strong>Preferred Address:</strong></td>
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<tr>
<td>Hudson County Community College</td>
<td>Bergen Community College</td>
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<tr>
<td>162 Sip Avenue</td>
<td>400 Paramus Road</td>
</tr>
<tr>
<td>Jersey City, NJ 07306-3009</td>
<td>Paramus, NJ 07652-1508</td>
</tr>
<tr>
<td><strong>Office:</strong> (201) 360-4366</td>
<td><strong>Office:</strong> (201) 493-3509</td>
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<tr>
<td><a href="mailto:enesius@hccc.edu">enesius@hccc.edu</a></td>
<td><a href="mailto:jonaitis@bergen.edu">jonaitis@bergen.edu</a></td>
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<tr>
<td>56 Clark Street</td>
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<td>Rutherford, NJ 07070-1302</td>
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<td><strong>Home:</strong></td>
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<tr>
<td><a href="mailto:enesiusedu@gmail.com">enesiusedu@gmail.com</a></td>
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<tr>
<td><strong>Pacific Coast/ECCTYC Chair</strong></td>
<td><strong>Pacific Coast/ECCTYC Representative</strong></td>
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<td><strong>Preferred Address:</strong></td>
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<tr>
<td>San Diego Miramar College</td>
<td>Evergreen Valley College</td>
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<tr>
<td>10440 Black Mountain Road</td>
<td>3096 Yerba Buena Road</td>
</tr>
<tr>
<td>San Diego, CA 92126</td>
<td>San Jose, CA 95135-1513</td>
</tr>
<tr>
<td><strong>Office:</strong> (619) 388-7532</td>
<td><strong>Office:</strong> (408) 274-7900, X-6697</td>
</tr>
<tr>
<td><a href="mailto:clay@sdccd.edu">clay@sdccd.edu</a></td>
<td><a href="mailto:Sravani.banerjee@evc.edu">Sravani.banerjee@evc.edu</a></td>
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<td>1239 Calle Fantasia</td>
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<td>San Marcos, CA 92069</td>
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<tr>
<td><a href="mailto:Jay002@cox.net">Jay002@cox.net</a></td>
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<tr>
<td><strong>Pacific Northwest Chair</strong></td>
<td><strong>Pacific Northwest Representative</strong></td>
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<td><strong>Preferred Address:</strong></td>
<td><strong>Preferred Address:</strong></td>
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<tr>
<td>Yakima Valley Community College</td>
<td>2401 W. Canal Drive #1-C</td>
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<tr>
<td>S. 16th &amp; Nob Hill Blvd.</td>
<td>Kennewick, WA 99336-2504</td>
</tr>
<tr>
<td>Yakima, WA 98902</td>
<td><strong>Home:</strong> (509) 212-7159</td>
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<tr>
<td><strong>Cell:</strong> (541) 602-4703</td>
<td><a href="mailto:thonney@columbiabasin.edu">thonney@columbiabasin.edu</a></td>
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<tr>
<td><a href="mailto:tmargoni@vycc.edu">tmargoni@vycc.edu</a></td>
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<tr>
<td>916 S. 40th Avenue #29</td>
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<tr>
<td>Yakima, WA 98908</td>
<td>Columbia Basin College</td>
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<tr>
<td><a href="mailto:travis.margoni@gmail.com">travis.margoni@gmail.com</a></td>
<td>2600 N. 20th Avenue</td>
</tr>
<tr>
<td></td>
<td>Pasco, WA 99301</td>
</tr>
<tr>
<td></td>
<td><strong>Office:</strong> (509) 542-5539</td>
</tr>
</tbody>
</table>

**NOTE:** Dates in parentheses after member name indicate elected term. Dates behind role indicate dates of service in that position.
| Tim Kraison (2017-2020)  
Southeast Chair |
|----------------------------------|
| **Preferred Address:**  
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timothy.kraison@hindsc.edu |
| 719 Dunton Road  
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**Cell:** 662-213-3580 |

| Susan Slavicz (2015-2018)  
Southeast Representative |
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sславicz@fscj.edu |
| Florida State College  
11901 Beach Boulevard  
Jacksonville, FL 32246  
**Office:** (904) 646-2348 |

| Raj Chekuri (2016-2018)  
Southwest Chair |
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| **Preferred Address:**  
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West End Washington Street  
Laredo, TX 78040  
**Office:** (956) 721-5227  
rcheckuri@laredo.edu |

| TBD (2018-)  
Southwest Representative |
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<tr>
<td><strong>Preferred Address:</strong></td>
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| Justin Jory (2016-2019)  
West Chair |
|----------------------------------|
| **Preferred Address:**  
4600 S. Redwood Road  
Salt Lake Community College  
Salt Lake City, UT 84130  
**Office:** (801) 957-4192  
justin.jory@slcc.edu |

| Robert L. Lively (2017-2019)  
West Representative |
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rob_lively@sbcglobal.net |
| Truckee Meadows Community College  
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Reno, NV 89512  
**Office:** (775) 673-7058  
rlively@tmcc.edu |

**NOTE:** Dates in parentheses after member name indicate elected term. Dates behind role indicate dates of service in that position.
<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
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</thead>
<tbody>
<tr>
<td>Clinton Gardner (2011-2017)</td>
<td>TYCA Archivist</td>
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<tr>
<td>Preferred Address:</td>
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<tr>
<td>1983 South 2500 East</td>
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<tr>
<td>Salt Lake City, UT 84108-3243</td>
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<tr>
<td>Home: (801) 712-9197</td>
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<tr>
<td><a href="mailto:clint.gardner@slcc.edu">clint.gardner@slcc.edu</a></td>
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<tr>
<td>Salt Lake Community College</td>
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<tr>
<td>4600 South Redwood Road</td>
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<td>Salt Lake City, UT 84123-3145</td>
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<tr>
<td>Office: (801) 957-4842</td>
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<tr>
<td>Sybil Priebe (2013-2021)</td>
<td>Editor/&quot;TYCA to You&quot;</td>
</tr>
<tr>
<td>Preferred Address:</td>
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<tr>
<td>North Dakota State Coll of Science</td>
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<tr>
<td>Dept. of English and Humanities</td>
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<tr>
<td>Haverty Hall 223</td>
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<tr>
<td>800 6th Street North</td>
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<tr>
<td>Wahpeton, ND 58076</td>
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<td>Office: (701) 671-2346</td>
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<td><a href="mailto:sybil.priebe@ndscs.edu">sybil.priebe@ndscs.edu</a></td>
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<tr>
<td>Brian Harrell (2018-2019)</td>
<td>TYCA Breakfast Chair</td>
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<tr>
<td>Preferred Address</td>
<td></td>
</tr>
<tr>
<td>1238 N. Main Street</td>
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<td><a href="mailto:bch25@zips.uakron.edu">bch25@zips.uakron.edu</a></td>
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<tr>
<td>University of Akron</td>
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<tr>
<td>Olin Hall 376</td>
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<tr>
<td>English Department</td>
<td></td>
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<tr>
<td>Akron, OH 44325</td>
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<tr>
<td>Emily Beals (2018-2019)</td>
<td>TYCA Breakfast Assistant Chair</td>
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<tr>
<td>Preferred Address</td>
<td></td>
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<tr>
<td>1924 E. Omaha Avenue</td>
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<tr>
<td>Fresno City College</td>
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<tr>
<td>1101 E. University Avenue</td>
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<tr>
<td>Fresno, CA 937414</td>
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<tr>
<td>Linda Walters-Moore</td>
<td>TYCA Administrative Liaison</td>
</tr>
<tr>
<td>NCTE</td>
<td></td>
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<tr>
<td>1111 W. Kenyon Rd.</td>
<td></td>
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<tr>
<td>Urbana, IL 61801-1096</td>
<td></td>
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<tr>
<td>Office: 800-369-6283 x3632</td>
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<tr>
<td>Direct: (217) 278-3632</td>
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<tr>
<td>Fax: (217) 278-3671</td>
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<td><a href="mailto:lwaltersmoore@ncte.org">lwaltersmoore@ncte.org</a></td>
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</tr>
<tr>
<td>Emily Kirkpatrick</td>
<td>Executive Director</td>
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<tr>
<td>NCTE — 1111 W. Kenyon Road</td>
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<tr>
<td>Urbana, IL 61801-1096</td>
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<td>Office: (217) 278-3601</td>
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<td>Fax: (217) 328-0977</td>
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<tr>
<td>Cell: (502) 649-7372</td>
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<tr>
<td>Email: <a href="mailto:ekirkpatrick@ncte.org">ekirkpatrick@ncte.org</a></td>
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</tbody>
</table>

NOTE: Dates in parentheses after member name indicate elected term. Dates behind role indicate dates of service in that position.
I. The National Organization

A. Name: Two-Year College English Association (hereafter referred to as National TYCA or TYCA-Regional) [formerly the National Two-Year College Council of the Conference on College Composition and Communication] "Two-year college" encompasses community colleges, junior colleges, technical colleges, and the first two years of college.

B. Mission: TYCA serves to promote the teaching and study of English in the two-year college, to advance the theories and practices of teaching English in the two-year college, and to provide a national voice for the two-year college in postsecondary education. Recognizing the unique institutional character of the two-year college, open to all students, TYCA is further committed to student diversity in culture, age, background, ability and goals, and the critical role of literacy required in a democratic society.

C. Purposes:

1. To identify and articulate the best theories, practices, and pedagogy in teaching English in the two-year college;
2. To establish multiple channels for the communication of these theories, practices, and pedagogies and for discussion and effective change by the members of National TYCA and the TYCA Regions;
3. To influence the future of English studies.

D. Goals:

1. To promote excellence in the theory and practice of teaching English;
2. To encourage scholarship and research that informs the teaching of writing, literature, and language;
3. To provide a forum for shared professional concerns;
4. To recognize and support diversity in the classroom and in the profession;
5. To promote awareness of the distinctively open academic and social environment of the two-year college;
6. To promote awareness of the effectiveness and adaptability of the two-year college in meeting community needs;
7. To encourage subscriptions to Teaching English in the Two-Year College (hereafter referred to as TETYC);
8. To establish, affirm, and strengthen ties to groups that share our professional commitments;
9. To encourage the participation in TYCA of teachers of English in the first two college years through meetings, conferences, publications and other professional activities.

E. Organizational ties: TYCA is an association within the Two-Year College, Four-Year College and University Section (hereafter referred to as the College Section) of The National Council of Teachers of English (NCTE). TYCA maintains strong working relationships with the Conference on College Composition and Communication (CCCC). TYCA also participates fully in the College Forum of NCTE.

F. Membership:

1. Any dues-paying member of the NCTE College Section who teaches English at a two-year college or who is interested in such teaching may be an individual voting member of TYCA.
2. All regional conferences on English in the two-year college, while maintaining their own membership and dues, will be associations of National TYCA.

II. Two-Year College English Association (National TYCA) Executive Committee

A. Membership

1. The TYCA Executive Committee shall consist of eleven voting members, five non-voting members, and seven regional alternates (REC Chairs):
a. Chair
b. Associate Chair (even numbered years)
c. Immediate Past Chair (odd numbered years)
d. Secretary
e. Editor of TETYC
f. Seven Regional Representatives
g. Seven Regional Executive Committee (REC) Chairs (non-voting, except when serving as alternates for the regional representatives)
h. Editor, TYCA to You (non-voting)
i. Archivist (non-voting)
j. Webtender (non-voting)
k. College Section Steering Committee Representative (non-voting)
l. Executive Secretary-Treasurer (NCTE Executive Director) (nonvoting)

2. The seven regional representatives shall serve three-year terms on the TYCA Executive Committee, the terms staggered so that not more than three members are elected each year.

3. The Chair of TYCA shall be an ex officio voting member of the NCTE Executive Committee.

4. The elected officers of TYCA shall be ex officio voting members of the CCCC Executive Committee. The Editor of TETYC shall be an ex officio non-voting member of the CCCC Executive Committee.

5. The Editor of TETYC and the Chair or College Section Steering Committee Representative shall be ex officio non-voting members of the College Section Committee.

6. The Chair will serve as a member of the College Forum.

7. While serving on the TYCA Executive Committee, all committee members must maintain membership in TYCA, NCTE, CCCC, and their regional TYCA association.

B. Duties of the Two-Year College English Association Executive Committee

The TYCA Executive Committee shall

1. Study and discuss issues common to the teaching of English in two-year colleges and propose specific methods and practices to improve the teaching of English.

2. Encourage the professional development of all teachers of English in two-year colleges.

3. Authorize national committees to explore the problems of teaching English in two-year colleges and make recommendations to address such problems to the Regional Executive Committees (REC), the CCCC Executive Committee, and NCTE Executive Committee.

4. Approve appointments to the non-elected TYCA EC positions:
   a. TETYC Editor
   b. TYCA to You Editor
   c. Archivist
   d. Webtender
   e. College Section Steering Committee Representative

5. Cooperate with other CCCC and NCTE constituent groups with similar interests and concerns.

6. Coordinate the work of and advise the Regional Executive Committees of the TYCA Regional Associations.
   a. Advise on the financial proceedings of the regional association as needed, including acknowledging receipt of the appropriate regional per capita dues for NCTE;
   b. Provide, as needed, information to assist regional associations in developing their programs.

7. Establish guidelines for allocating any funding granted to TYCA for distribution to regional associations.
8. Recommend to the editor of TETYC persons to serve on the Editorial Advisory Board of TETYC.
9. Send nominations for officers and committees to the NCTE and CCCC nominating committees.
10. Encourage program proposals from teachers of English in the two-year college and coordinate with NCTE and CCCC program chairs to ensure an effective two-year college presence in conference programs.
11. Undertake other actions judged appropriate by the Executive Committee to further the mission and purposes of TYCA.

C. Officers of TYCA Executive Committee
1. The officers shall be the Chair, Associate Chair (even numbered years), Immediate Past Chair (odd numbered years), Secretary and Editor of TETYC.
2. The Associate Chair and Secretary are elected by a national ballot mailed to all members of TYCA. The person elected Associate Chair serves the first year of term as Associate Chair, the second and third year as Chair, and the fourth year as Immediate Past Chair. The Secretary serves a three-year term.
3. The nominating committee composed of the TYCA Executive Committee Immediate Past Chair and the seven regional representatives shall prepare a ballot of two candidates for each of the nationally elected positions. To the extent possible, nominations shall strive to reflect the diversity of TYCA membership, drawing from full and part-time teachers, from the seven regional associations, and from those TYCA members who do not belong to any regional association. Elections shall be completed before the fall meeting of TYCA Executive Committee.
4. The TYCA Executive Committee shall nominate TYCA members to the TETYC editor selection and review committees.
5. In the event an office becomes vacant, TYCA Executive Committee will appoint a replacement for the unexpired term.

D. Duties of the TYCA Executive Committee Officers
1. The Chair shall
   a. Assume the responsibility for the Functioning of TYCA;
   b. Plan the agenda for all business meetings;
   c. Preside at all business meetings of TYCA unless unavoidably absent;
   d. Appoint all committees authorized by TYCA;
   e. Prepare bi-annual report on TYCA and regional association activities for presentations to the TYCA Executive Committee and to the NCTE Executive Committee;
   f. Ensure that REC Chairs and regional newsletter editors receive copies of all announcements of committee vacancies and calls for program proposals and participants from NCTE and CCCC that are pertinent to teachers of English in two-year colleges;
   g. Serve as TYCA representative or appoint TYCA representative to relevant NCTE groups;
   h. Serve as visiting officer to two or three TYCA regional conferences each year;
   i. Attend all CCCC and NCTE Executive Committee meetings.
2. The Associate Chair shall
   a. Assist the Chair and preside in the Chair's absence;
   b. Serve as program chair to coordinate program proposals and workshops presented by and/or of particular interest to two-year college English teachers at CCCC and NCTE;
   c. Serve as visiting officer to two or three TYCA regional conferences each year;
   d. Attend all CCCC Executive Committee meetings.
3. The Immediate Past Chair shall
   a. Advise the Chair and TYCA;
   b. Chair the nominating committee;
c. Serve as visiting officer to two or three TYCA regional conferences each year;
d. Attend all CCCC Executive Committee meetings.

4. The Secretary shall
   a. Prepare and distribute minutes of all meetings of the TYCA Executive Committee, including NCTE Executive Director, within 30 days of the meeting;
b. Maintain a permanent file of the minutes and all other record necessary to the orderly transaction of TYCA business;
c. Assist the Chair in preparing for each business meeting;
d. Serve as visiting officer to two or three TYCA regional conference each year;
e. Attend all CCCC Executive Committee meetings.

5. The Executive Secretary – Treasurer shall
   a. Keep an accurate record of finances for TYCA which shall include the per capita payments from the regional associations;
b. Authorize payment of all bills incurred by TYCA;
c. Direct NCTE staff to meet annually with the TYCA Executive Committee to explain NCTE's budget as it affects TYCA, report on per capita payments from the regional associations, report on current numbers of members, and provide information to the TYCA Executive Committee as it pertains to TYCA activities.

6. The Editor of *TETYC* shall
   a. Provide a forum to publish issues of interest to the teaching of English in the two-year college and the first two years of college;
b. Select a book review editor
c. Serve as a resource speaker or workshop leader for regionals;
d. Serve as an advisor for editors of regional newsletters.

E. Meetings of TYCA Executive Committee
   1. The TYCA Executive Committee shall meet at least twice a year, in conjunction with the CCCC Annual Convention and the NCTE Annual Convention.
   2. Fifty percent of the current TYCA Executive Committee voting members shall constitute a quorum at any regularly authorized Executive Committee meeting.

III. The Regional Associations: There shall be seven TYCA regional associations.

A. Names
   1. TYCA-Midwest
   2. TYCA-Northeast
   3. TYCA-Pacific Northwest
   4. TYCA-Pacific Coast/ECCTYC
   5. TYCA-Southeast
   6. TYCA-Southwest
   7. TYCA-West

B. Purposes
   1. The central purpose of each regional association is to provide a framework for professional activities among the teachers of English in two-year colleges within its region.
   2. Specific goals include:
      a. Defining and exploring issues relevant to the improvement of the teaching of English in the two-year colleges within its region
      b. Conducting a regional conference
      c. Publishing reports of regional conferences and news items of special interest to members within the region
      d. Encouraging studies and research in the teaching of English in the first two-college years

C. Regional Boundaries
   1. TYCA-Midwest shall serve members in North Dakota, South Dakota, Nebraska, Kansas, Minnesota, Iowa, Missouri, Wisconsin, Illinois, Michigan, Indiana, Ohio, and Manitoba.


4. TYCA-Pacific Coast shall serve members in California through the constitution and bylaws of the English Council of California Two-Year Colleges (ECCTYC).

5. TYCA-Southeast shall serve members in Virginia, West Virginia, Tennessee, Kentucky, North Carolina, South Carolina, Mississippi, Alabama, Georgia, and Florida.

6. TYCA-Southwest shall serve members in Colorado, New Mexico, Texas, Oklahoma, Arkansas, and Louisiana.


D. Membership

1. Individual membership shall be open to all two-year college or first two years of college English teachers, administrators, and others interested in such teaching or in two-year college English programs.

2. Members are those whose current regional dues are paid.

3. Only members shall be entitled to vote and hold office.

E. Dues

1. Each REC shall determine the dues for its region. Any change in dues must be approved by a majority of those regional members voting on the change.

2. All TYCA regional associations shall contribute to the support of National TYCA by paying a per capita fee based on regional conference registration for all attendees. The total per capita dues a regional pays shall be reduced by the number of regional members who are also individual NCTE/TYCA members. The per capita rate for regional association dues shall be set by the National TYCA Executive Committee, subject to approval by a majority of the RECs or the membership of at least four regionals.

IV. Regional Executive Committees

A. Membership: Each association shall have a Regional Executive Committee (REC) comprised as follows:

1. Six members elected by regional membership to serve as regional officers to include at least the following positions:
   a. Chair
   b. Assistant or Co-Chair
   c. Secretary
   d. Treasurer
   e. Membership Chair

2. One representative elected to the National TYCA Executive Committee, elected by the regional membership after nomination by the REC from those members who are serving or have served on the REC

3. Positions appointed by the REC for specific duties:
   a. Program Chair
   b. Local Arrangements Chair

4. State or area representatives. These members shall be voting members only if they are elected by the general membership or their area constituents.

5. Other, optional positions (non-voting if appointed vs. elected), such as but not limited to:
   a. Editor(s) of regional publications
   b. Assistant Program and/or Local Arrangements Chair
   c. Conference Registrar
   d. Conference Site Coordinator
e. Assistant Publications Editor
f. The Immediate Past Chair
g. Webtender
h. Archivist or Historian
i. Four-Year College or University Representative
j. Adjunct Faculty Representative
k. Awards Chair
l. Member(s) at-large
m. Nominating committee members

B. Election of REC

1. The members of the REC may be elected at the regional conference or by mail ballot of the membership directly before or after the regional conference.
2. The Nominating Committee and/or REC shall recruit potential candidates.
3. When possible, the slate shall include at least two candidates for each vacancy and shall provide for reasonable geographic representation from the region.
4. Candidates shall be introduced at the first general session of the conference, at which time additional nominations from the floor shall be called for. If elections are held by mail, the ballot shall include a brief description of each candidate as well as space for write-in candidates; ballots must be returned within 30 days.
5. Election results shall be reported to the REC Chair who will announce the results before the end of conference and/or in the next regional publication.
6. All members of the REC must be dues paying members of the regional association and NCTE/TYCA. The Chair and the National TYCA Representative must also be members of CCCC as a condition of serving on the National TYCA Executive Committee.
7. Voting REC members shall serve three-year, staggered terms, with the exception of the Program Chair and Local Arrangements Chair, who serve one-year terms. Non-voting REC members shall serve at the pleasure of the REC. Terms begin upon election.
8. No elected REC member shall be eligible for reelection after serving two consecutive three-year terms unless one year has elapsed since last holding an elected office on the REC.
9. No voting REC member shall hold more than one voting REC position.
10. If a vacancy on the REC occurs before the expiration of an elected member’s term of office, the REC shall appoint someone to serve until the next election.

C. Duties of the Regional Executive Committee

The REC shall
1. Carry out the central purpose and fulfill the specific goals of the regional association;
2. Conduct the business of the region;
3. Select a site and dates for the regional conference and meet with the Program Chair to plan the general theme and outline of the conference;
4. Elect officers from among the six elected REC members, and appoint all other REC positions, except for state or area representatives;
5. Propose and promote regional association program proposals for the programs of the NCTE and CCCC Annual Conventions.

E. Meetings of the REC

1. At least two regular business meetings shall be held each year, one in conjunction with the regional conference. Meetings may be called by the Chair of the REC, or at the request of two other REC members, and notice of the meetings shall be provided to all REC members at least two weeks in advance.
2. Four of the elected REC officers present at any called meeting shall constitute a quorum.

V. Duties of the REC Officers

A. The Chair shall

1. Assume responsibility for the proper functioning of the regional association
Agenda Item: 13.C  
November 2017

and the REC;
2. Preside at the meetings of the REC unless unavoidably absent;
3. Plan and distribute items to come from other REC members;
4. Carry out the directives and decisions of the REC, appointing committees and task forces as needed;
5. Serve on the National TYCA Executive Committee as an alternate to the regional TYCA representative;
6. Report the results of all elections and appointments within thirty days to the regional membership, to the Chair of TYCA, and to the NCTE Executive Director;
7. Ensure the NCTE Executive Director receives annually the following items from the REC:
   a. The minutes of all regional business meetings,
   b. The official call for proposals, publicity, and program of the regional conference,
   c. The results of all elections and balloting on amendments to the bylaws,
   d. The regional supplement to the national newsletter and any other publications,
   e. A brief annual report concerning the year’s activities,
   f. Copies of all resolutions passed by the regional membership.

B. The Assistant Chair shall
   1. Assist the REC Chair in the duties of that office;
   2. Preside at the REC meetings in the absence of the REC Chair.

C. The Treasurer shall
   1. Be responsible for all financial transactions of the regional association, including but not limited to
      a. Paying all bills incurred by the regional annual conference or the regional association after they have been authorized by the REC;
      b. Forwarding the required per capita contribution for each regional member to the NCTE Executive Director on or before June 1 of each year and sending a report of that contribution to the Chair of National TYCA at the same time;
      c. Maintaining complete financial records;
      d. Arranging for periodic professional audits as deemed necessary by the REC;
      e. Preparing annual financial reports for submission to the REC, the regional membership, the National TYCA EC, and the NCTE Executive Director.

D. The Secretary shall
   1. Keep minutes of all meetings of the REC and all business meetings of the regional association;
   2. Forward copies of such minutes to all REC members within thirty days after the meeting and publish minutes for regional membership;
   3. Upon authorization by the REC or its Chair, conduct all correspondence;
   4. Maintain permanent records of all resolutions passed by, or actions taken by, the regional association,

E. The Membership Chair shall
   1. Maintain an up-to-date list of the names and contact information of regional members;
   2. Devise and implement member recruitment and retention strategies;
   3. Encourage members of the regional association to maintain membership in NCTE/TYCA and CCCC.

F. The Regional Representative to the TYCA Executive Committee shall
   1. Serve as representative of the region to National TYCA by
      a. Attending the twice yearly meetings of National TYCA, or if that is impossible, notifying the alternate to insure regional representation;
      b. Forwarding to National TYCA any resolutions and proposals originating with the REC or regional membership;
c. Presenting a written report to the National TYCA Executive Committee at each meeting about regional action items, activities, membership, elections, and finances;
d. Reporting to National TYCA plans for and the results of the annual conference in the region.

2. Serve as a representative to the region from National TYCA by
   a. Attending the regional REC meetings;
   b. Reporting to the REC and the membership about National TYCA issues and activities after each national meeting;
   c. Developing ways to implement in the region those decisions which a majority of the regionals, or their representatives at National TYCA, have agreed should be general practice.

3. Produce regional content for quarterly TYCA to You publications in TETYC.

G. The Program Chair shall
   1. With the assistance and approval of the REC, plan a general theme and specific workshops for the annual conference;
   2. With the assistance and approval of the REC, select the major speakers for the conference;
   3. Assume responsibility for the completion of the conference program;
   4. Prepare a brief report of the annual conference and submit it to the REC prior to the next REC meeting;
   5. Provide the editor of regional publications with the materials necessary to publicize the program and to report on the conference after it has taken place;
   6. Review the evaluations of programs at the regional conference and recommend presenters for NCTE and CCC program participation;
   7. Appoint an Assistant Program Chair if needed to assist with the completion of program-related tasks.

H. The Local Arrangements Chair shall
   1. With the assistance and approval of the REC, make arrangements for hotel space, presentation space, and meals for the regional conference;
   2. Assume responsibility for all site-related conference preparation, such as technology, transportation, guest speaker accommodations, signage, exhibitor spaces, and parking;
   3. Appoint an Assistant Local Arrangements Chair if needed to assist with duties.

I. The Editor of Regional Publications shall
   1. Edit, publish, and distribute regional publications to all current regional members;
   2. Work with the Program Chair and the Local Arrangements Chair on preconference publicity;
   3. Work with REC and conference organizers to publish reports on the annual conference and regional business to be distributed to membership annually;
   4. Send to the editor of Teaching English in the Two-Year College (TETYC) and NCTE Executive Director copies of all regional publications.

VI. Requirements to be Exempt as an Organization described in Section 501(c)(3) of the Internal Revenue Code
   Section 1. Said organization is organized exclusively for charitable, religious, educational, or scientific purposes, including, for such purposes, the making of distributions to organizations that qualify under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.
   Section 2. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in section 1 hereof and article I of these bylaws.
   Section 3. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not
participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.
Section 4. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.
Section 5. Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

VII. Amendments of the Bylaws
A. Amendments to these bylaws may be proposed by
1. A majority vote of the membership in a regional association or its REC
2. National TYCA
3. The CCCC Executive Committee
4. The College Section Steering Committee
5. The NCTE Executive Committee
B. Amendments may be approved by the National TYCA Executive Committee
1. By a two-thirds vote of the legal votes cast if no previous notice of the proposed amendment has been given;
2. By a majority of the legal votes cast if previous notice had been given by mail at least thirty days prior to the National TYCA Executive Committee meeting.
C. An amendment approved by the National TYCA Executive Committee shall be submitted to the regional associations for a vote of the membership.
1. Each REC must submit any amendment adopted by the National TYCA Executive Committee to its membership at its next conference or by mail.
2. A regional shall be considered to have approved an amendment which receives approval by a majority of those voting.
3. Notice of approval or rejection of the proposed amendment must be sent to the NCTE Executive Director, by the REC chair within thirty days of voting.
4. An amendment shall become effective when it has been approved by four of the regionals.
<table>
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<tr>
<th>Standing Committees</th>
<th>Term</th>
<th>Charge &amp; Start Date</th>
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</table>
| **TYCA Nominating Committee**              |      | TYCA nominations  
NCTE nominations  
CCCC nominations  
(Term = one year, beginning fall/academic year) |
| Past Chair                                  |      |                                                                                                                                                   |
| 7 Regional Reps                             |      |                                                                                                                                                   |
| Nell Ann Pickett Award                      | 16-17| Choose outstanding teacher "whose vision and voice had a major impact" on professionalism.  
(Terms = one year for current Nell Ann Pickett Award winner, three years for other committee members; start date = fall/academic year) |
| NO FUNDING AVAILABLE                        | 12-15|                                                                                                                                                   |
| Outstanding Programs Award                  |      | Honor two-year college teachers and outstanding English programs.  
(Term = three years, rotating; start date = fall/academic year) |
| Sravani Banerjee, Chair                     | 16-19|                                                                                                                                                   |
| Justin Jory                                 | 16-19|                                                                                                                                                   |
| Leigh Jonaitis                              | 16-19|                                                                                                                                                   |
| Juliette Ludeker                            | 16-19|                                                                                                                                                   |
| TETYC Best Article of Year Award           |      | Choose best article from the journal for the year.  
(Term = four years, rotating; start date = Jan./calendar year)  
*Effective 2014, the winner(s) of the “Best Article” award will serve a one year term on the committee.* |
| Tai Coleman, Chair (2017 winner)           | 17-18|                                                                                                                                                   |
| Robert Lazaroff                             | 14-18|                                                                                                                                                   |
| Dianne Fallon                               | 14-18|                                                                                                                                                   |
| Rebecca Safa Fleming                         | 14-18|                                                                                                                                                   |
| Marlena Stanford                             | 14-18|                                                                                                                                                   |
| TYCA Breakfast at CCC                     |      | Plan and host TYCA breakfast.  
(Term = two years as assistant chair then rotating to two years as chair, calendar year) |
| Brian Harrell, Chair                        | 18-19|                                                                                                                                                   |
| Emily Beals, Assistant Chair                | 18-19|                                                                                                                                                   |
| Webtender                                   |      | Provide vision for development of TYCA Website and TYCA Connected Community; solicit ideas, features; create web strategies to respond to critical issues  
(Term = 3 years, beginning fall/academic year) |
| TBA                                         |      |                                                                                                                                                   |

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<tr>
<th>AD HOC Committees and Task Forces</th>
<th>Term</th>
<th>Charge &amp; Start Date</th>
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<tbody>
<tr>
<td><strong>Public Image Committee</strong></td>
<td>14-18</td>
<td>Publicly acknowledge the best mention of two-year college in any media (&quot;Fame Award&quot;); explore ways to use media to promote TYCA achievements and activities; (Term = 3 years, beginning fall/academic year)</td>
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<td>Samantha Krag, Chair</td>
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<td>Joy Barber</td>
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<td>Sterling Warner</td>
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<td>Bruce Henderson</td>
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<td>Howard Tinberg</td>
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<td>Meg O'Rourke</td>
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<td>Stefani Okonyan</td>
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<tr>
<td><strong>Research Initiative</strong></td>
<td>15-18</td>
<td>Re-charged (Two committees working on Dual Enrollment and Placement (Term = 3 years, beginning fall/academic year)</td>
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<tr>
<td>Leslie Roberts, Co-Chair</td>
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<td>Jeff Klausman, Co-Chair</td>
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<td>Joanne Giordano</td>
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<td>Leslie Roberts</td>
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<td>Patrick Sullivan</td>
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<td>Katie Hearn</td>
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<td>Amy Williams inactive</td>
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<td>Brett Griffiths</td>
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<td>Wendy Swyt</td>
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<tr>
<th>NCTE/CCCC Committees</th>
<th>Term</th>
<th>Charge &amp; Start Date</th>
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<tbody>
<tr>
<td><strong>College Forum</strong></td>
<td>16-18</td>
<td>TYCA Chair serves as representative to College Forum. (Term = two years; beginning Nov./NCTE)</td>
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<tr>
<td>Jeff Andelora</td>
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<tr>
<td><strong>College Section Steering Committee</strong></td>
<td>16-18</td>
<td>TYCA Chair is ex officio voting member, TETYC Editor is ex officio non-voting member</td>
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<tr>
<td>Jeff Andelora</td>
<td></td>
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<tr>
<td>Holly Hassel</td>
<td>16-21</td>
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Guidelines for Making Formal Motions

While in an ideal situation every motion would be advanced with the best possible choice of verb, impeccably cast syntax, and luminous exposition of content, resolutions are often composed improvisationally, changed during the discussion through friendly amendments, polished or clarified in restatement, etc. Minor infelicities are easily dealt with when staff prepare the minutes for Executive Committee review at the next meeting.

Perhaps the key point for a committee member to consider in making a motion is whether he or she—as an individual or as head of a subcommittee, section, conference, etc.,—is intending to make a recommendation for action. If so, make this as explicit as possible. And again, remember that most action items—and virtually all action items involving expenditures—are not initiated on the spot but have been pre-submitted as agenda items so that the entire group or committee has time to reflect on them. An unanticipated motion for action is not necessarily out of order, but it is most often best stated as a motion to be included as a topic on the committee's next agenda rather than as an item to be decided without time for advance reflection and development into an agenda item.

It is useful to note that our guide to parliamentary procedures (we use Sturgis) gives no indication of the meanings of particular verbs. We generate the language and define the nuances. We have been governed by our evolving sense of the need to include various items in the minutes and to cast motions in particular language according to the intent of the mover, seconder, and committee as a whole. Hopefully, we're also guided by common sense rather than nitpicking legalism.

In section steering committee meetings, more meeting time is spent operating outside of parliamentary session, thus facilitating informal discussion prior to engaging in formal deliberations. This time should be used to weigh options, become familiar with different perspectives on issues, and move towards clear-cut choices before an "action" is taken via motion. The Chair will typically invite motions to go into parliamentary session.

How To Make a Motion

"A motion is the formal statement of a proposal or question to an assembly for consideration and action" (Sturgis 11). Also called a "question" or "proposition," a motion permits a decision-making body to discuss and act on a specific proposal rather than on a general topic. Some routine motions are short and conventionally worded:

- I move that we adopt the agenda.
- I move that we adopt the agenda (as revised).
- I move that we approve the minutes of the November 2000 Elementary Section Steering Committee meeting.
- I move that we accept the minutes of the November 2004 College Section Steering Committee meeting with corrections.
- I move that we accept the 2004 Strategic Plan of the Middle Level Section Steering Committee.
- I move that we adjourn the November 2001 Secondary Section Steering Committee meeting.

Other motions are more substantive and generally call for greater deliberation. Unless they are carefully worded, they can be confusing. They can take unnecessary time to discuss and amend, and they may make no sense two years later, when someone needs to understand the history of an action. Effective substantive motions should be written out and should:
• Begin with "I move"

• Express an action

• State the action affirmatively

• Elaborate on the action with complete information about who, what, when, where, how, and if relevant, how much money

• Provide enough context so that they will make sense to subsequent readers

• Be concise and clear

Examples (all are fictional):

1. I move that the Chair constitute a committee to investigate ways to offer support to early career teachers and give it the following charge: ...

2. I move that the Ad Hoc Committee on Happy Meetings, in consultation with the Grumpy Members Committee, explore options for improving the efficiency of steering committee meetings and report its recommendations at the Monday 2003 steering committee meeting in San Francisco.

3. I move that we accept (or adopt) the report of the Ad Hoc Committee on Happy Meetings. [Accepting or adopting a report means that the assembly also agrees to any recommendations contained in the report. The assembly also can dispense with a committee report in other ways, by moving to refer it back to the committee, by postponing its consideration (definitely or indefinitely), or by moving that the report be filed.]

4. I move that we dissolve the Grumpy Members Committee, with thanks for its service to an important constituency within the organization.

Useful Verbs

Accept, Adopt, Appoint, Approve, Authorize, Close/End Discussion, Constitute (a committee), Decline (to do something), Designate, Dissolve (a committee), Develop, Endorse, Establish, Postpone Temporarily (to table or kill a motion), Postpone Definitely (to a particular later time), Reconsider (an action), Refer (to a committee or person), Rescind (an action), Thank, Withdraw (a motion).

Reports

When other groups forward reports to the steering committee, the committee can discuss them without any formal motion. Unless the steering committee wishes to take action on a report, the chair usually will "order the report filed." This means that the report is available for information and may be considered again at any time, but it is not binding. According to Sturgis, it is unnecessary to move that a routine report be "accepted," "approved" or "received":

"A motion 'to receive' a committee report is meaningless, since an organization cannot refuse to receive and hear the report of its authorized committee. Since the adoption of a committee reports binds the assembly to everything in the report, organizations are wise to file reports instead of adopting them." (p. 188)

Sturgis also prohibits amending committee reports because no one can make a committee say anything it does not wish to say.
If the Executive Committee wishes to “adopt” a report, such a motion commits the Executive Committee to all of the findings, opinions, and recommendations contained in the report. Committee reports also can be adopted “in part” or “with exceptions” or “with reservations”. Sturgis notes that:

"The word ‘accept’ is sometimes used instead of adopt, but the word ‘adopt,’ which cannot be misunderstood, is preferable." (p. 188)

Though committee reports usually are filed, they also may be referred back to the committee (or some other group) for revision or further study. Consideration of a report can be “postponed definitely,” to a more convenient time.

Action Motions

Action Motions are usually distinguished by verbs that are inherently directive. Most committee actions fall into this category, as in motions that begin to invite, to establish, to reconstitute, to approve continuation of, etc.

03:2 To extend the Hoey Award classroom deadline to February 1.

When such actions flow from reports of sections, subcommittees, etc., the Action Motion is usually indicated with language such as "to accept (or approve) the recommendation of the subcommittee on affiliates to ....

01:7 To approve the elimination of the Middle Level Representative as a designated requirement of the Secondary Section.

Action Motions that result from discussions in a subcommittee, section, or conference will frequently be elucidated in the context. The chair of the particular group will say something such as: "We have several items to report about conference activities, and one recommendation for action." When the Action Motion is brought up, a formal motion is made, e.g.:

96:104 To approve a donation of $250 to the Digital Futures Coalition.

A Section Committee Action Motion might invite someone to chair a committee, but it can also consist of the formal endorsement of a policy, of the section’s collaboration in a project, etc. In such cases, implementation of the official policy or participation in the endorsed collaboration might need to be fleshed out later in specific ways, but the committee’s action is made as an initial, per-formative statement of policy, belief, endorsement, etc. For example, the action below sets a policy that permits section retreats; but budgets spelling out specific costs would be required in implementation of a particular retreat.

01:6 To direct the Farmer Committee 2001 to refine the guidelines for the Farmer Award and bring a proposal to the Spring Conference Section meeting in Birmingham.

A motion to establish a program or policy might involve expenditure of an unknown amount of funds. When the cost is not immediately clear, staff is typically requested to bring the committee a budget by a specific date, and the specific shape of the program or implementation of the policy is acted upon only when the budget is adopted. Thus, the committee can indicate endorsement while calling for more detailed plans that spell out the cost of implementation. The action below exemplifies a variation on this theme:

95:161 To accept in principle the Elementary Section Committee's strategic plan, requesting specific budgets for items that will entail costs.
TYCA 2020 Vision

TYCA will have advanced public understanding of the critical role two-year college English programs and faculty play in promoting academic, workforce, and civic success. To accomplish this, TYCA will provide a forum for rich professional development, support scholarly research in multiple literacies and classroom practices, and recognize outstanding programs and faculty. In addition, TYCA will forge collaborative relationships with other writing and literacy programs and organizations. At state, regional, and national levels, legislative and organizational policymakers will recognize and rely upon the expertise of two-year college faculty in addressing the diverse needs of adult learners.

The marginal codes are as follows:

D  Done – implementation stated or implied in the Executive Committee action has been completed.
IP  In Progress – action is being planned.
R/CA  Reconsider/Current Agenda – motion will be reconsidered in current agenda.
CA  Current Agenda – action is advanced in the current agenda.
- - -  No implementation is called for.

Motions from the following TYCE EC Meetings are attached:

2017  CCCC  Portland, OR
2016  NCTE  Atlanta
2016  CCCC  Houston
2015  NCTE  Minneapolis
2015  CCCC  Tampa
2014  NCTE  DC
2014  CCCC  Indianapolis
2013  NCTE  Boston
2013  CCCC  Las Vegas
2012  NCTE  Las Vegas
2012  CCCC  St. Louis
2011  NCTE  Chicago
2011  CCCC  Atlanta
2010  NCTE  Orlando
2010  CCCC  Louisville
2009  NCTE  Philadelphia
2009  CCCC  San Francisco
2008  NCTE  San Antonio
2008  CCCC  New Orleans
2007  NCTE  New York
2007  CCCC  New York
### TYCA Executive Committee Meeting
**CCC**  
**Saturday, March 18, 2017**  
**Portland, OR**

- Motion that TYCA endorses as an EC adding $5 to TETYC subscription fees that would then be allocated to TYCA for startup conference costs. Hassel/Banerjee: Carried

- Motion to recommend to regionals that they increase "the per capita fee based on regional conference registration for all attendees" from $2 to $5 in order to support the TYCA awards. Hassel/Banerjee: Carried

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### TYCA Executive Committee Meeting
**NCTE**  
**Saturday, November 19, 2016**  
**Atlanta**

- No motions made.

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### TYCA Executive Committee Meeting
**CCC**  
**Saturday, April 9, 2016**  
**Houston**

- Motion to accept the two white papers: TYCA White Paper on Placement Reform and TYCA Guidelines for the Academic Preparation of English Faculty in Two-Year Colleges. Banerjee/Maenhardt: Carried

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### TYCA Executive Committee Meeting
**NCTE**  
**Saturday, November 21, 2015**  
**Minneapolis**

- Move that Holly Hassel and Suzanne Labadie explore the option of creating a TYCA email distribution list and report to TYCA EC by December 15th. Nelson/Labadie: Carried

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### TYCA Executive Committee Meeting
**CCC**  
**Saturday, March 21, 2015**  
**Tampa**

- E. TYCA Research Committee (Hassel/Klausman)  
  Move that we thank the committee for their work on the "TYCA White Paper on Developmental Reforms." The chair will issue a new research charge after consulting with the committee. Labadie/Banjeree: Carried

- Move that we change the name "TYCA Talks" to "#TYCATakesAction" (to change depending on conference title) and add the blurb, "Find your tribe, connect with meet people who teach in two-year colleges, find diverse and like-minded colleagues, discuss regional and national issues, exchange ideas, and celebrate our students." Nelson/Fatherree: Carried

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### TYCA Executive Committee Meeting
**NCTE**  
**Saturday, November 22, 2014**  
**Washington, DC**
| Moved that Tour of TYCA be added to the TYCA archive page and recommend that each Regional add a link to the site. (Lydic/Gardner) TYCArchive.wordpress.com Carried |
| Moved that TYCA EC review the CCCC Mission Statement on Preparing Teachers of College Writing before the November 2015 meeting. (Nelson/Lydic) Carried |
| Moved that the TYCA EC adopt the White Paper on Developmental Education with the following specified revisions: |
| p. 4. First full paragraph after the bullets to read: “Given these diverse contexts and questions, then, the purpose of this white paper is manifold. We aim to provide an overview of the issues surrounding developmental education reform and to provide an overview of the range of programmatic options currently being implemented to shorten the amount of time students spend in developmental courses and prepare students for credit-bearing coursework.” The balance of the paragraph would be unchanged. |
| D  |
| p. 5. Marginal comments implemented and strike-thru sentence removed. |
| p. 7. Paragraph 3 of "Program Design and Curriculum" be revised to read: “One consequence of state-mandated program redesign is the impact on faculty. In some colleges, for instance in Florida and Virginia, developmental English faculty, particularly adjunct and part-time, have been laid off and others reassigned due to the redesign of their programs. Beyond the professional cost to individual faculty, the loss of trained, seasoned instructors deprives developmental students of opportunities for person contact with expert, caring practitioners that Glau sees as instrumental to their retention and success.” (Lydic/Nelson) Carried |
| D  |
| Moved that the ad hoc Committee on the Role of Contingent Faculty Teaching English in the Two-Year College will report to the National TYCA EC at its March 2015 meeting in Tampa. (Lydic, chair, Labadie, Justin Jory from Salt Lake Community College, and another member TBA) (Gardner/Sommers) Carried |
| Moved that members of the EC actively recruit colleagues to be TYCA Webtender and report back in March 2015. (Fatherree/Angona) Carried |

**TYCA Executive Committee Meeting**  
**CCCC**  
**Saturday, March 22, 2014**  
**Indianapolis**

| Moved that Chair shall appoint a task force to study the usage of the Tour of TYCA to determine its future, and make recommendations by Sept. 1, 2014. (Labadie/Gardner) (Task Force: Labadie (Chair), Calhoun-Dillahunt, Fatherree, Gardner) Carried |
| Moved that Suzanne Labadie be congratulated on a successful TYCA Breakfast Carried By Acclamation |
| Moved that Clint Gardner continue as TYCA Archivist for another 3 year term (until Nov. 2017). (Lieberman/Fatherree) Carried |
| Moved that Chair charge a task force to submit a proposal to NCTE for a research grant to fund a project focusing on student success. (Lieberman/Labadie) (Task Force: Labadie, Lieberman, and Gardner) Carried |
| Moved that TYCA National form an ad hoc committee to compose a position statement on the role of contingent faculty teaching English in the two-year college, and to report to the National TYCA EC at its November 22, 2014 meeting. (Lydic/Sommers) (Committee: Lydic(Chair) and four others) Carried |

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### TYCA Executive Committee Meeting
#### NCTE
#### Saturday, November 23, 2013
#### Boston

| Moved that Anderson create a committee to oversee an annual national survey of students distributed through the regions through 2016. (Sommers/Lydic) (Members: Sommers, chair; Johnson, Lydic, Lieberman) Carried. | D |
| Moved to officially endorse the Sullivan/Toth book project *Teaching English in the Two-Year College Resource Bibliography*. (Lydic/Fatherree) Carried. | D |
| Moved to allow Sullivan and Toth access to TYCA membership list for purposes of distributing survey to collect data for two-year college scholarship, with the stipulation that they report on the results to the TYCA EC prior to publication.(Gardner/Angona) Carried. | D |

### TYCA Executive Committee Meeting
#### CCC
#### Saturday, March 16, 2013
#### Las Vegas

| Moved that the EC form a research committee to investigate inclusive definitions and models of student success. (Lydic/Millward) Carried. | D |
| Moved to institute a nominating committee for the Diana Hacker TYCA Outstanding Program Awards. (Gardner/Bleck) Carried. | D |
| Moved that the Mark Reynolds Award winning author serve on the Mark Reynolds Awards Committee for the following year. (Sommers/Lydic) Carried. | D |

### TYCA Executive Committee Meeting
#### NCTE
#### Saturday, November 17, 2012
#### Las Vegas

| Moved that we continue to give $300 in tickets to TYCA breakfast to be distributed locally with priority given to adjunct faculty at TYCA Talks. (Gardner/Anderson) Carried. | D |
| Moved to reconstitute the TYCA Guidelines for the Academic Preparation of English Faculty in Two-Year Colleges committee with a new chair. (Gardner/Labadie) Carried. | D |
| Moved that the chair form a task force to develop a research proposal to better define and articulate two-year college student success. (Anderson/Gardner) Carried. | D |
| Moved that the EC request each Regional Executive Committee nominate at least one outstanding program in its region each year for the Diana Hacker TYCA Outstanding Program Award. (Sommers/Nelson) Carried. | D |
| Moved that the EC direct the chair to charge a task force to develop a broadly-distributed survey asking two-year college faculty the question, "What could TYCA do for you?" (Gardner/Fatherree) Carried. | D |
| Moved that the next TYCA Talks address the issue of “What can TYCA do for you?” (Gardner/Labadie) Carried. | D |

### TYCA Executive Committee Meeting
#### CCC
#### Saturday, March 24, 2012
#### St. Louis

| Online vote: TYCA EC unanimously approved Bylaws revision. | D |
| Moved that TYCA adopt the Position Statement on Concurrent Enrollment Programs upon revision and that the committee provide an executive summary. (Gardner/Lieberman) | D |
### TYCA Executive Committee Meeting
#### NCTE
#### Saturday, November 19, 2011
#### Chicago

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Passed/Dropped</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.3</td>
<td>Moved that $300 in tickets to TYCA breakfast be distributed locally with priority given to adjunct faculty at TYCA talks, and, if possible, to the two year colleges in the host city. (Roberts/Lydic) <strong>Carried.</strong></td>
<td>D</td>
</tr>
<tr>
<td>1.4</td>
<td>Moved that a short survey be designed to track attendance and collect recruitment data at the 2012 TYCA breakfast. (Rodrigo/Lydic) <strong>Carried.</strong></td>
<td>D</td>
</tr>
<tr>
<td>1.5</td>
<td>Moved that Clint Gardner be appointed as TYCA Archivist for 3 years. (Gardner/Fatherree) <strong>Carried.</strong></td>
<td>D</td>
</tr>
<tr>
<td>1.6</td>
<td>Moved that the reconstituted Research Committee will focus on accelerated learning programs and completion initiatives. (Rodrigo/Fatherree) <strong>Carried.</strong></td>
<td>D</td>
</tr>
<tr>
<td>1.7</td>
<td>Moved that TYCA pilot a policy advocacy initiative to present to regional organizations. (Roberts/Rodrigo) <strong>Carried.</strong></td>
<td>D</td>
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</tbody>
</table>

### TYCA Executive Committee Meeting
#### CCC
#### Saturday, April 9, 2011
#### Atlanta

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Passed/Dropped</th>
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</thead>
<tbody>
<tr>
<td>1.3</td>
<td>Moved that a task force be formed to study options to purchase tickets for the TYCA Breakfast for adjunct faculty and graduate students (Rodrigo/Sommers). <strong>Carried.</strong></td>
<td>D</td>
</tr>
<tr>
<td>1.6</td>
<td>Moved that a task force be formed to determine what the characteristics of a successful community college instructor are. (Klausman/Rodrigo) <strong>Carried.</strong></td>
<td>D</td>
</tr>
<tr>
<td>1.7</td>
<td>Moved the time of service on the Outstanding Programs Awards Committee be changed to 3 year staggered terms and the committee membership be limited to 3. (Bown/Fatherree) <strong>Carried.</strong></td>
<td>D</td>
</tr>
<tr>
<td>1.8</td>
<td>Moved that the Public Image Committee and the Research Initiative Committee be re-categorized to special (ad hoc) committee status. (Rodrigo/Barnhouse) <strong>Carried.</strong></td>
<td>D</td>
</tr>
<tr>
<td>1.9</td>
<td>Moved that the Public Image Committee focus exclusively on positive images of two-year colleges and the committee revise the name &quot;Fame &amp; Shame Award&quot; to represent this change in mission (Rodrigo/Klausman). <strong>Carried.</strong></td>
<td>D</td>
</tr>
<tr>
<td>1.10</td>
<td>Moved that a task force be established to research legal issues for individual and regional liability and report at the NCTE 2011 TYCA Executive Committee meeting (Bown/Fatherree). <strong>Carried.</strong></td>
<td>D</td>
</tr>
<tr>
<td>1.11</td>
<td>Moved that the 2020 Vision Statement for TYCA is &quot;TYCA will have advanced public understanding of the critical role two-year college English programs and faculty play in promoting academic, workforce, and civic success. To accomplish this, TYCA will provide a forum for rich professional development, support scholarly research in multiple literacies and classroom practices, and recognize outstanding programs and faculty. In addition, TYCA will forge collaborative relationships with other writing and literacy programs and organizations. At state, regional, and national levels, legislative and organizational policymakers will recognize and rely upon the expertise of two-year college faculty in addressing the diverse needs of adult learners.&quot; (Barnhouse/Lydic) <strong>Carried.</strong></td>
<td>D</td>
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</tbody>
</table>
## TYCA Executive Committee Meeting
### NCTE
#### Saturday, November 20, 2010
##### Orlando

<table>
<thead>
<tr>
<th>Item</th>
<th>Motion</th>
<th>Status</th>
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<tbody>
<tr>
<td>1.12</td>
<td>Moved that a task force be formed to contact other two-year college faculty associations to petition the NCIA to make a statement of support for faculty and leadership roles. (Klauserman/Rodrigo). Carried.</td>
<td>D</td>
</tr>
<tr>
<td>1.13</td>
<td>Moved that a task force be formed to revise the bylaws to be presented at the 2011 NCTE TYCA Executive Board meeting. (Gardner/Lydic) Carried.</td>
<td>D</td>
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</table>

## TYCA Executive Committee Meeting
### CCCC
#### Saturday, March 20, 2010
##### Louisville

<table>
<thead>
<tr>
<th>Item</th>
<th>Motion</th>
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<tbody>
<tr>
<td>1.3</td>
<td>Moved to reconstitute the Committee on Guidelines for the Academic Preparation of English Faculty at Two-Year Colleges (Nelson/Bown). Carried.</td>
<td>D</td>
</tr>
<tr>
<td>1.4</td>
<td>Moved that TYCA National Representatives take the regional portion of the By-Laws (Sections III, IV, and V) to the regional executive committees for review and recommendations and report back by the CCCC 2011 meeting of the TYCA Executive Committee. (Calhoon-Dillahun/Beek) Carried.</td>
<td>D</td>
</tr>
<tr>
<td>1.5</td>
<td>Moved that a party-planning committee for the TYCA 15th Anniversary Celebration at TYCA Talks in Atlanta 2011 be constituted. (Gardner/Fatherree) Carried.</td>
<td>D</td>
</tr>
<tr>
<td>1.6</td>
<td>Moved that the revised edition of Research and Scholarship in the Two-Year College should be published in TETYC at the earliest opportunity. (Fatherree/Bleek) Carried.</td>
<td>D</td>
</tr>
<tr>
<td>1.8</td>
<td>Moved that the Executive Committee continue the discussion of the 2020 Vision Statement online. (Calhoon-Dillahun/Nelson) Carried.</td>
<td>D</td>
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</table>

## TYCA Executive Committee Meeting
### NCTE
#### Saturday, November 21, 2009
##### Philadelphia

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<thead>
<tr>
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<tbody>
<tr>
<td>1.3</td>
<td>Moved that the &quot;TYCA Officers’ Retreat&quot; be renamed &quot;The TYCA Members’ Retreat&quot; (Nourse/Lydic) Carried</td>
<td>D</td>
</tr>
<tr>
<td>1.4</td>
<td>Moved that the revised TYCA Research and Scholarship in the Two Year College be published in full in TETYC upon instruction of the TYCA Executive Committee Chair (Lydic/Nourse). Carried.</td>
<td>D</td>
</tr>
<tr>
<td>1.8</td>
<td>Moved to rename &quot;TETYC Best Article of the Year Award&quot; for a contributor to or editor of TETYC and that the chair appoint a committee to study the matter to report back by the Fall 2010 NCTE Executive Committee meeting. (Nelson/Millard/Calhoon-Dillahun). Motion carried as amended.</td>
<td>D</td>
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</table>

## TYCA Executive Committee Meeting
### CCCC
#### Saturday, March 14, 2009
##### San Francisco


| Agenda Item: 13.F  
November 2017 |
|----------------|

| 1.4 | Moved that the TYCA Executive Committee review the NACEP Statement of Standards by April 30th and recommend how to use their guidelines. (Bateman/Brown) Carried | D |
| 1.9 | Moved that the Executive Committee accept and commend Eric’s report and that Eric write a guest editorial for TETYC on the results. (Payne/Caruth) Carried. | D |
| 1.13 | Moved that the excess money from the Paul Bodmer Celebration fund be used to fund a travel grant called “The Paul Bodmer CCCC Travel Grant” for one TYCA member in good standing presenting at the 2010 CCCC in Louisville, Kentucky by November 1, 2009. The TYCA Chair shall appoint a committee to establish selection criteria, collect applications for the grant, and to select the award winner. The grant winner will be announced with the rest of TYCA awards for 2010. (Gardner/Lydic) Carried. | D |
| 1.14 | Moved that Jeff Sommers attend WPA 2010 with a slimmed-down exhibit kit. (Gardner/Payne) Carried. | D |

**TYCA Executive Committee Meeting**  
**NCTE**  
**Saturday, November 21, 2008**  
**San Antonio**

| 1.3 | Moved that the TYCA Executive Committee members either respond to the pilot surveys or find someone in their department or region who will and promote responses to these short surveys through their regions. (Roberts) Carried | D |
| 1.4 | Moved that the TYCA Secretary lead an e-mail discussion for determining the best use of the Bodmer Celebration money. The Secretary and Chair will make a decision before CCCC 2009. (Payne/Cockrell) Carried | D |
| 1.5 | Moved to direct the Chair to request that the NCTE Executive Director investigate the possibility of procuring funding comparable to what CCCC EC members receive in order to assist with TYCA EC members travel costs. (Caruth/Cockrell) Carried. | D |
| 1.6 | Moved that the Chair facilitate an e-mail discussion after NCTE on the National Day on Writing Project. (Payne/Cockrell) Carried. | D |
| 1.7 | Moved that TYCA National accept the opportunity to be involved in National Day on Writing and that each regional representative talk with their REC Boards to determine what they would like to include in their regional space on the website. (Bown/Caruth) Carried. | D |

**TYCA Executive Committee Meeting**  
**CCCC**  
**Saturday, April 5, 2008**  
**New Orleans**

| 1.3 | Moved that the teaching conditions article be placed on TYCA website. (Lydic/Roberts) Carried. | D |
| 1.4 | Moved that research committee release all research data on website without identifying information or comments attached. (Roberts/Lydic) Carried. | D |
| 1.5 | Moved to instruct chair to modify the charge of the committee, characterizing Phase II as narratives of two year college programs and experiences that represent range and variety found in survey and that provide a framework for future research. (Roberts/Lydic) Carried. | D |
| 1.7 | Moved that the TYCA Chair, Assistant Chair, and Breakfast Chair review the TYCA Breakfast Chair’s recommendations and come back to the EC with recommendations for action. (Roberts/Warner) Carried. | D |

**TYCA Executive Committee Meeting**  
**NCTE**  
**Saturday, November 17, 2007**  
**New York**

| 1.3 | Moved that the TYCA Chair appoint a committee of three that will explore regional and | D |
| Agenda Item: 13.F  
November 2017 |
<table>
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<tbody>
<tr>
<td>national membership and report back to the TYCA EC at CCC 2008. (Mitchler/Cockrill) Carried. Eric appointed Sharon Mitchler, Thad Cockrill, and Louise Bown to committee.</td>
</tr>
<tr>
<td>1.4 Moved that the TYCA Chair establish a committee to plan a social activity following TYCA Talks at CCC 2008 in New Orleans. (Calhoon-Dillahunty/Payne) Carried</td>
</tr>
<tr>
<td>1.5 Moved that the TYCA Chair establish a committee to plan the event program. (Wrice/Caruth) Carried.</td>
</tr>
<tr>
<td>1.6 Moved to direct The TYCA Chair to appoint a committee to investigate best practices for dual credit/dual enrollment and report back preliminary findings to the TYCA EC at CCC 2008. (Payne/Mitchler) Carried</td>
</tr>
</tbody>
</table>
| 1.8 Moved to direct past TYCA Chair, Sharon Mitchler, to develop a brief survey to be distributed at 2008 regional conferences to identify attendance patterns and attendee attributes and to submit a brief report to the EC by the November 2008 meeting and a full report by the March 2009 meeting. (Mitchler/Caruth) Carried  
Sharon will run the questionnaire by TYCA Chair Eric Bateman once it is complete, and this questionnaire will be piloted at the TYCA-SE conference in February. |

**TYCA Executive Committee Meeting**  
**CCCC**  
**Saturday, March 24, 2007**  
**New York**

| 1.3 Moved that the TYCA Breakfast Chair may invite regional ECs to provide centerpieces for the TYCA Breakfast. The breakfast chair will rotate the invitation each year. (Mitchler/Brown) Carried |
| 1.6 Moved that the TYCA National Chair appoint no fewer than five TYCA National members to post on the TYCA National NCTE sponsored blog. Those individuals appointed will post at least one blog entry per month for one calendar year. (Mitchler/Caruth) Carried |
| 1.7 Moved that the TYCA Research Committee Chair provide brief statements on the progress of the committee’s work (to include upcoming publication information, short contextualized statements from the committee’s documents and/or contextualized statements which share data). These statements will be provided to the TYCA National Chair for publication on the TYCA National website. (Mitchler/Wrice) Carried |
| 1.8 Moved that the TYCA Research Committee Chair provide cumulative results to the TYCA National Chair for publication on the TYCA National website. (Mitchler/Caruth) Carried (Agenda Item 10B) |
| 1.9 Move that Sharon Mitchler, past TYCA Chair, in consultation with TYCA National EC members, develop a brief document explaining the TYCA membership structure to present to the National TYCA EC at the Nov. 2007 meeting. (Sommers/Mitchler) |
| 1.10 Moved to direct the TYCA National EC chair to collaborate with the Research Initiative committee to explore the need for establishing a committee to study workload and adjunct issues, with the possibility of developing a guideline/position statement. The result of this collaboration will be reported at the fall 2007 TYCA EC meeting. (Nourse/Caruth) Carried |
| 1.11 Moved that the TYCA National EC review “Writing Assessment: A Position Statement,” prepared by CCCC Committee on Assessment to determine if it addresses the needs of two-year colleges and to endorse it if it meets our needs. (Nourse, Mitchler) Carried |
| 1.12 Moved that the criterion for the Nell Ann Picket Service Award be revised so that “Service Qualifications” appears first among the criteria and read: “Positive contributions to professional leadership with a clearly national reach and an inclusive vision demonstrated in such activities as mentoring, publication, or work uniting the goals and efforts of organizations and groups that promote two-year colleges.” (Mitchler/Lydic) |
| 1.13 Moved that TYCA EC host a reception for Paul Bodmer's retirement in 2008 (CCCC, New Orleans). (Payne/Hurley) Carried |
Important Links to Remember

TYCA Links

TYCA Web Site: http://www.ncte.org/tyca

TYCA EC Egroup on the NCTE Connected Community:
http://ncte.connectedcommunity.org/ncte/directory1/communitydetails?CommunityKey=9e1bd0c0-949c-490c-8d71-d7703554bb2a
(must be an NCTE Member to log in and to access egroup)

Position Statements: http://www.ncte.org/tyca/positions

Awards: http://www.ncte.org/tyca/awards

TYCA Archives: http://tycaarchive.wordpress.com

Join TYCA: http://www.ncte.org/tyca/membership

Other

NCTE: http://www.ncte.org

NCTE Connected Community: http://ncte.connectedcommunity.org/Home/
(must be an NCTE Member to log in to access certain areas)

TYCA Microsite—NCTE Connected Community:
(must be an NCTE Member to log in to access certain areas)
ENROLLMENT FORM

☐ YES, I want to join NCTE/National TYCA! - $75/yr
Membership benefits include a one-year subscription to TETYC; discounts on NCTE books, conferences, and conventions; a one-year subscription to the NCTE newspaper, The Council Chronicle; and voting privileges in National TYCA elections.

☐ Please enroll me as a GREEN TYCA/NCTE member (all of the same benefits, but journal and newspaper are accessible in digital form only).................................$65/yr

☐ I want to join NCTE/National TYCA membership without a journal subscription - $50/yr (Please complete your NCTE Profile and choose Two-Year College as the Scholastic Level of Your Main Professional Work).

☐ I am already an NCTE member, but want to add a TETYC journal subscription/TYCA membership.................................................................$25/yr

☐ I am already an NCTE member, but want to add a GREEN TETYC journal subscription (digital access only)/TYCA membership..............................$20/yr

NCTE Membership Number

Please select your voting section:
☐ Elementary  ☐ Middle  ☐ Secondary  ☐ College

ADDITIONAL OPTIONS

☐ Membership in the Conference on College Composition and Communication and a subscription to College Composition and Communication.........................................................$25/yr

☐ Membership in the Conference on English Education and a subscription to English Education.................................................................$25/yr

☐ College English ..............................................$25/yr

☐ Research in the Teaching of English............$25/yr

(International postage: $8/yr for TETYC, EE, and RTE. Add $12/yr for CCC and CE. International orders must be prepaid in U.S. currency.)

TOTAL_________

(Please print)

Name ____________________________

Address ____________________________

City ____________________________

State _______ Zip ______________

Phone H( ) ____________________

Email __________________________

School __________________________

Address __________________________

City ____________________________

State _______ Zip ______________

Phone O( ) ____________

Email __________________________

Please check preferred address ☐ Home ☐ School
☐ Check is enclosed (payable to NCTE).

Charge my ☐ MasterCard ☐ VISA ☐ Discover

Account # ____________ / ____________ /

Expiration Date ____________

Signature __________________________

Institutional subscriptions to TETYC are available for $75 per year. For more information, call NCTE Customer Service at 877-369-6283.
For Advocacy to Advance our Professional Community
- Monitoring working conditions and establishing guidelines to make the case for the resources required to support outstanding teaching and learning.
- Assuming national leadership roles on active TYCA committees and task forces.
- Promoting change on critical issues including student and program assessment, dual credit, advancing 21st century literacies, and establishing the role of the two-year college teacher-scholar in the academy.
- Gaining direct access to legislators and critical staff members dealing with literacy education issues at the national and state levels.
- Engaging in national service by submitting articles to TETYC, serving as a reviewer for the journal or national meeting program proposals, participating in research initiatives or on important award committees.

HOW DO I JOIN?
Simply fill out the enrollment form and mail it to NCTE, 1111 W. Kenyon Road, Urbana, IL 61801-1096, or fax it to 217-328-9645, or call NCTE at 877-369-6283, or e-mail membership@ncte.org; or visit https://secure.ncte.org/store/membership-tetyc.

To become a member of a Regional TYCA organization, contact your region's membership chair (regional webpages are accessible from www.ncte.org/tyca) or attend your region's next conference.
Meetings of NCTE and CCCC

**NCTE Annual Convention**

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<thead>
<tr>
<th>Year</th>
<th>Location</th>
<th>Dates</th>
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<tbody>
<tr>
<td>2017</td>
<td>St. Louis, Missouri</td>
<td>November 16-21</td>
</tr>
<tr>
<td>2018</td>
<td>Houston, Texas</td>
<td>November 15-20</td>
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<tr>
<td>2019</td>
<td>Baltimore, Maryland</td>
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<tr>
<td>2020</td>
<td>Denver, Colorado</td>
<td>November 19-24</td>
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<tr>
<td>2021</td>
<td>Louisville, Kentucky</td>
<td>November 18-23</td>
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**CCCC Annual Convention**

<table>
<thead>
<tr>
<th>Year</th>
<th>Location</th>
<th>Dates</th>
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<tbody>
<tr>
<td>2017</td>
<td>Portland, Oregon</td>
<td>March 15-18</td>
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<tr>
<td>2018</td>
<td>Kansas City, Missouri</td>
<td>March 14-17</td>
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<tr>
<td>2019</td>
<td>Pittsburgh, Pennsylvania</td>
<td>March 13-16</td>
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<tr>
<td>2020</td>
<td>Milwaukee, Wisconsin</td>
<td>March 24-28</td>
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<tr>
<td>2021</td>
<td>Spokane, Washington</td>
<td>April 7-10</td>
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