

TWO-YEAR COLLEGE ASSOCIATION ARCHIVES

July-December 2005

Year	Date	Conventions/Meetings/E-mail	Content
2005	9/01	E-mail	Mitchler to EC-Katrina & effect on community colleges
	9/06	E-mail	Mitchler to EC-committee opening
	9/24	E-mail	Millward-to EC national survey update
	9/28	E-mail	Millward to EC members—regarding reports about to be posted
	10/01	E-mail	Mitchler to EC-about research initiative report
	10/01	E-mail	Mitchler to EC-Best practices workshop
	10/?	E-mail	Millward to EC-reports (May, August, September 2005)
	10/19	NCTE Convention 2005 Pittsburgh, TYCA Executive Meeting	Agenda Unapproved Minutes— San Francisco (3/19/2005) Weaver—Financial Report Mitchler—Chair's Report Regional reports Tinberg—TETYC report Gresham—TYCA Panels for NCTE 2005 and CCCC 2006 College Forum report Mathews—TYCA Webtender's Report Warner—Fame and Shame Awards Wagoner—TYCA Breakfast Report Andrews—By-laws Committee report Millward—TYCA Research Initiative Committee Roster 2004-2005 EC TYCA By-laws TYCA Committees TYCA Research Initiative Committee Survey

Lois Powers

From: Sharon Mitchler [smitchler@centralia.ctc.edu]
Sent: Thursday, September 01, 2005 10:34 AM
To: TYCA Executive Committee
Subject: [tyca-executive-committee] responding to Katrina

As you all know, Katrina has devastated a number of the community colleges in the SE region. Certainly, we need to respond to our colleagues in their hours of need. Right now, I believe the most effective means we have to help to donate to the relief organizations. You can reach the Red Cross at <http://www.redcross.org/>, and I'm sure you are aware of other organization which are attempting to bring help to the Gulf Coast region.


We may be able to help with other needs as they arise once campuses are open again. Is there a way to use our fall conferences to galvanize our support for our colleagues in Louisiana, Mississippi, and Alabama? Please pass along other suggestions, too.

Please forward this message on to your regional listservs, and for those TYCA members who have withstood Katrina's wrath, please know that there are TYCA members all over the United States who are ready and willing to help. We are holding you all in our hearts.

Sharon Mitchler
TYCA-National Chair
smitchler@centralia.ctc.edu

You are currently subscribed to tyca-executive-committee as: lpowers@socal.rr.com.
To unsubscribe send a blank email to leave-tyca-executive-committee-921817D@lists.ncte.org

Lois Powers

 **From:** Sharon Mitchler [smitchler@centralia.ctc.edu]
Sent: Tuesday, September 06, 2005 8:50 AM
To: TYCA Executive Committee
Subject: [tyca-executive-committee] committee opening

Hi Everyone,

We have an opening for a TYCA person on a national committee for NCTE. The Research Forum meets online and in person at the NCTE convention to coordinate research by various groups within NCTE. Currently, the group attempts to keep each other informed of streams of research. Jody Millward has represented us well on this committee, but as the TYCA survey gathers data, she needs to devote more time to the TYCA project. This is a great opportunity to work with people from all over the country, and from a variety of institutions. Their next face-to-face meeting is scheduled for Sunday morning at the NCTE convention in Pittsburgh.

There are some strong voices on this committee, so it would be an opportunity to be sure that two-year colleges are represented in ongoing research. This is a vital position, so please consider serving, or let me know if there is someone from your region who would be a good representative for TYCA.

 smiles,
sharon

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smitchler@centralia.ctc.edu.
To unsubscribe send a blank email to
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Lois Powers

From: Jody Millward [Millward@sbcc.edu]
Sent: Saturday, September 24, 2005 10:49 AM
To: TYCA Executive Committee
Subject: [tyca-executive-committee] NATIONAL SURVEY UPDATE

HI AIL!

A brief update.

- 1.) If you have received yet another copy of the survey, do not panic. We did a last minute mass mailing. You do not have to fill out another one! We're up to 267--YAY--it would be good to get to 300, GREAT to get at 340 or 350. Thanks to all of you for all your hard work in getting the word out. I know how tedious a process it is. Please forward this message to your regionals. (I'll do California). I don't want people thinking they must do it twice!
- 2.) An executive report on the CCCC's Regional Talks and the Talks themselves is? are? now on the TYCA website
- 3.) We've got an updated Fact Sheet done for distribution at the conference (thanks Lois Poweres and Melissa Prentice!) and it will be posted with a longer report on the website.
- 4.) We were one of the five recipients of the CCCC's grant--thanks Patrick Sullivan and Leslie Roberts! Thanks for all of your support there as well--it's an official TYCA Research project.
- 4.) I would appreciate knowing if any of you or your colleagues (on your regional boards or from your faculties) would be willing to serve as volunteer readers of the survey's. Please send me names through the first week of November.

Thank you, thank you. I apologize for all of the exclamation marks, but I'm so pleased by the progress we've made--thanks to all of you.

Jody

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From: Sharon Mitchler [smitchler@centralia.ctc.edu]
Sent: Saturday, October 01, 2005 9:36 AM
To: TYCA Executive Committee
Cc: Patrick Sullivan; Jody Millward
Subject: Re: [tyca-executive-committee] A new wrinkle in corporate grading.....

The hard work of the research initiative is beginning to build a formal data presence! Patrick Sullivan's report is available on the TYCA website, and was also highlighted in the latest NCTE Council-gram. All NCTE members who have listed 2-year colleges as an area of interest received a version of the Council-gram via e-mail that directed them to this report. Please send the link from the report <http://www.ncte.org/groups/tyca/featuredinfo/122335.htm> on to all those in your regions who might not be members of NCTE.

This is powerful work, and there is much more to come as the research intuitive continues working on the national survey.

Congratulations to Patrick, Jody, and the research initiative team for their ongoing hard work.

sharon

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lpowers@socal.rr.com. To unsubscribe send a blank email to leave-tyca-executive-
committee-921817D@lists.ncte.org

From: Sharon Mitchler [smitchler@centralia.ctc.edu]
Sent: Saturday, October 01, 2005 2:33 PM
To: TYCA Executive Committee
Subject: [tyca-executive-committee] TYCA best practices workshop at 4Cs

Hey all,

We just learned that the TYCA best practices workshop is officially on the program again this year for the Cs in Chicago. This workshop has proven to be an excellent showcase for good work by people across the nation, and Jane Wagoner has shepherded it through the past several years. This will be her last year to run the workshop, as she is going to take on the breakfast chair, too. It is also time to spread the wealth and give others the chance to participate in a leadership role with the workshop. Please send me the names and contact info for people from your region who would like to serve as chair in 2007. It would be helpful to have a person in place before the 2006 workshop so that he/she can attend this year's workshop to network with participants and to pick up tips from Jane.

sharon

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lpowers@socal.rr.com. To unsubscribe send a blank email to leave-tyca-executive-
committee-921817D@lists.ncte.org

Lois Powers

From: Jody Millward [Millward@sbcc.edu]
Sent: Wednesday, September 28, 2005 5:55 PM
To: smitchler@centralia.ctc.edu; psullivan1191@charter.net; MPrentice@NCTE.ORG
Cc: mvalen@lorainccc.edu; BatemanE@sanjuancollege.edu; Jody Millward; lpowers@socal.rr.com; mike.mathews@tccd.net
Subject: Re: A question about reports to be posted

>>> "Sharon Mitchler" <smitchler@centralia.ctc.edu> 09/27/05 4:53 PM >>>

Hi all,

I agree that navigation and type of posting is wonderful. My question is, what do we do about multiple reports that are critical to TYCA that this committee will produce--the CCCC's talk, the long version of the highlights with an introduction, the results of the national survey.

How can we distinguish between them so that they are easily accessible?

TYCA Research Reports might not resonate with folks....and we need to let them know that they now have access to demographics, etc., based on 31 national studies; those who committed time and energy to the survey may want to go right to that site. In addition, if folks can see what TYCA's offering as research sources--the CCCC's report, the longer literature review for the grant about 2-year colleges, the multiple reports on the survey--what should we do? Should we (and is this an executive board decision that can be done at NCTE) offer a research strand on the website with an explanation of what's available? AACC offers a model. Are there NCTE website restrictions or can we do this?

In addition. I was thinking it would be great to take the biblio. of the Teacher/Scholar document and make it like a wiki--one that can be updated as things occur and featured in the research part of the TYCA website.... I hope I'm making sense. But our motto is teacher/scholar; our reality is that teachers don't have the time to do much of the footwork. The TYCA Research Initiative provides sources that our members should/could use either for their own scholarship or advocacy....how can we best make that happen? In addition, I think the members of the Research Initiative Committee should be in on this discussion--Leslie Roberts, Lois Powers, and Diane Fallon. We have included more people to read and interpret the surveys as well. I ask this because we need to figure out we can make it easy for our members to get easy access to the materials we're producing. I don't know if this needs to be run past the exec board, the officers with the Web Master, etc. I'm unclear about several things: can we do the above on our NCTE website? do we want to do the above? I guess that's it. never a woman of a few words :) Jody Jody Hey Melissa, and all,

I think it looks great. It is easy to navigate and the information is available in both long and longer versions to meet the needs of multiple audiences. This is an important addition to the web site!

sharon

----- Original Message -----

From: Prentice, Melissa

To: Patrick Sullivan ; Mitchler, Sharon

Cc: Jody Millward ; Dr.Marilyn Valentino ; Mike Mathews

Sent: Tuesday, September 27, 2005 1:26 PM

Subject: RE: A question about reports to be posted

Hello all,

I've published the RI Committee report to the TYCA Web site. You can find it on the main page under "featured information" <http://www.ncte.org/groups/tyca>

and also on the TYCA Committees page (this will be it's permanent home): <http://www.ncte.org/groups/tyca/committees>

The direct URL for the article is: <http://www.ncte.org/groups/tyca/committees/122335.htm>

Let me know if I can do anything else!

Melissa

Melissa S. Prentice

College Section & TYCA Administrative Liaison Specialist

National Council of Teachers of English

1111 West Kenyon Rd., Urbana, IL 61801

800-369-6283, extension 3613

mprentice@ncte.org

-----Original Message-----

From: Patrick Sullivan [<mailto:psullivan1191@charter.net>]

Sent: Friday, September 09, 2005 9:21 PM

To: Mitchler, Sharon

Cc: Jody Millward; Prentice, Melissa; Dr.Marilyn Valentino; Mike Mathews

Subject: Re: A question about reports to be posted

Sharon:

Greetings! I like all of your ideas. =:)

I've included a Word copy of the report without the appendix, with just one place in the MS set up and left

empty to insert the web address for the Appendix (you can edit this in whatever way makes sense given how we will post that material). That web address might be a live link to make it easy for people to get more detail if they want.

I have also included a copy of just the appendix (without the report) so that it can be posted online as well, but separately.

The only thing that might take a little more time to develop would be the one-page summary (I had trouble summarizing using seven pages!), but I'd be willing to give it a shot. =:)

If you have a feeling about what might be most important material in the report, feel free to take the MS and select out the important sections. A fresh eye might be able to do that easily! I'd be happy to look over anything you put together and perhaps we could work collaboratively on that piece, along with Jody.

Thank you for your help with this! I know all of us are excited about seeing the report posted online!

--Pat

Sharon Mitchler wrote:

Hi Pat and all,

Patrick, great work on the report. I had a chance to read it over carefully yesterday, and I am impressed with the clarity of the report itself.

Your summations of the event seem right on target with the individual reports in the appendices.

We need to make a couple of decisions before the work is posted. I hesitate to post anything before it has been thoroughly edited/formatted, so Melissa will help us with those issues as we proceed.

In reading the report, it struck me that the part people need to see, and see quickly, is the first seven pages - the report proper. The information in the appendices is important, but I'm not sure how many people will have the time/interest to read through all of that material. Perhaps for the larger audience we need to get the report itself out, with a way to get to the appendix materials if an individual wants them.

I would also like to get a hard copy the report (sans appendixes) out to the regional conferences. We have time to get it reproduced and included as an "update" to the ongoing TYCA research initiative. This would give people at the regional conferences a sense of the session at Cs last March, and give them something tangible to consider as they think about what is going on nationally.

What are your thoughts about sending out a one page summary of the report - a la the "Teacher-Scholar" document, so that members can see the highlights?

1 We could direct people to the larger document in the same manner that people are directed to the longer versions of the "Teacher-Scholar" and "Guidelines" documents.

Because the information is somewhat time sensitive, I want to thank you for getting this report together so quickly. I would love to get it into the hands of the membership as soon as we can, especially because these issues will continue to shift as time passes.

thoughts?

sharon

Can

Printed persons with notes ed. 1
Source & Date

TYCA Research Initiative Committee

(<http://www.ncte.org/groups/tyca/featuredinfo/122335.htm>)

TYCA Research Initiative Committee

The TYCA Research Initiative Committee was formed in 2004 in order to conduct a variety of national research initiatives related to the teaching of English at the nation's two-year colleges.

May 2005

The TYCA Research Initiative Survey launched their first survey to gather data to support the creation of a national database for Two-Year College English faculty that will include resources for "Best Practices." The database will ultimately provide colleges with information regarding national practices and further two-year college research and advocacy efforts. Within the survey, we have allowed space for comments and recommendations of "Best Practices." Our hope is that the results of this survey will provide valuable insights regarding the complex and varied pedagogical and professional responsibilities for two-year college faculty.

We are still taking responses; if you teach at a two-year college and have not completed the survey, follow the link below:

<http://www.zoomerang.com/survey.zgi?p=WEB224BA4DG3EZ>

- The survey must be completed in one sitting and takes 40-60 minutes to complete.
- Please feel free to forward this survey to colleagues at other campuses.

The information we have received thus far is very interesting, and we are committed to sharing it. What we learn here can help us affirm our successes, identify our challenges, and provide us with useful data as we advocate for students and faculty on the local, state, and national levels.

Click the link below to view survey questions without submitting responses:

[Inactive Survey](#)

August 2005

The TYCA Research Initiative Committee sponsored a session at the 2005 CCCC Convention in San Francisco, entitled "Mending Walls, Unlocking Gates: Research and Reflection on the Shifting Roles of the Two-Year College." One colleague from each of the TYCA constituent regions was invited to spend approximately six months gathering information in preparation for this meeting. Each researcher was asked to focus on "the key challenges and successes" in their region. This report is an executive summary of the research reported at this meeting. For more detailed information, please see the full report and appendix (individual reports from each participating panelist):

Mending Walls, Unlocking Gates: Research and Reflection on the Shifting Roles of the Two-Year College Report submitted by Patrick Sullivan, Manchester Community College, CT, August 30, 2005

Report Appendix

September 2005

TYCA TWO-YEAR COLLEGE FACTS AND DATA REPORT: 2005

Researched & Compiled: Jody Millward, Chair, TYCA National Research Initiative, Santa Barbara City College Editor: Lois Powers, Committee Member, and Assistant: Rebecca Crump, Santa Barbara City College, September 2005

The TYCA Facts and Data Report, partially funded by a 2004 CCCC's Research Initiative grant, presents information about the two-year college mission, its programs, faculty, students, and funding to help define the two-year college culture. Although the collection of data cannot be neutral, the goal is to provide teachers and scholars with a compilation of the most recent information available in national studies and reports on the two-year college. To place two-year colleges within the context of postsecondary education, some comparative data on four-year and graduate institutions is included. Facts are directly quoted or paraphrased from sources and cited by corresponding Works Cited entries.

This report is intended to serve as a foundation for scholarship (including interpreting, analyzing, and building upon the information provided here) and to support professional advocacy on behalf of two-year college students, faculty and programs.

View, Download, or Print:

- [Complete TYCA Facts and Data Report](#)
 - [Facts and Data Report Highlights](#)
-

For more information about the TYCA Research Initiative Committee or these reports, please contact the chair of the TYCA Research Initiative Committee, [Jody Millward](#).

Related Information:

There is no related information at this time.



*A Professional Association
of Educators in English Studies,
Literacy, and Language Arts*

The National Council of Teachers of English
1111 W. Kenyon Road, Urbana, IL 61801-1096
Phone: 800-369-6263 Fax: 217-328-9645. Email: public_info@ncte.org

**TWO-YEAR COLLEGE ENGLISH ASSOCIATION
AGENDA
November 19, 2005, Pittsburgh Hilton, Benedum Room
8:00 a.m. – 5:00 p.m.**

1. READING: "To Be of Use" by Marge Piercy
2. WELCOME AND INTRODUCTIONS
3. A STURGIS MOMENT (Mitchler)
4. ADOPTION OF THE AGENDA
5. APPROVAL OF THE MINUTES (March 2005)
6. CHAIR'S REMARKS (Mitchler)
7. ACCEPTANCE OF THE CONSENT AGENDA REPORTS

CONSENT AGENDA: Organizations having a large number of routine matters to approve often save time by use of a consent agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions.

Before taking the vote, the chair allows time for the members to read the list to determine if it includes any matters on which they may have a question, or which they would like to discuss or oppose. Any member has a right to remove any item from the consent agenda, in which case it is transferred to the regular agenda so that it may be considered and voted on separately. The remaining items are then unanimously approved en bloc without discussion, saving the time that would be required for individual votes.

Page 116
The Standard Code of Parliamentary Procedure
By Alice Sturgis

- A. ADMINISTRATIVE
 1. National TYCA FY 05 Financial Report (Weaver)
 2. Chair's Report, 2005 (Mitchler)
- B. REGIONAL REPORTS
 1. Midwest Report (Roberts)
 2. Northeast Report (Nourse)
 3. Southeast Report (Jennings)
 4. West Report (Verbout)
 5. Pacific Northwest Report (Payne)
 6. Southwest Report (Gresham)
 7. Pacific Coast (Caruth)
- C. PUBLICATIONS REPORT: *TETYC* and Call for Papers (Tinberg)
- D. TYCA PANELS for NCTE 2005 AND CCCC 2006 (Gresham)
- E. COLLEGE FORUM (Wrice/Bodmer)
- F. WEB TENDER'S REPORT (Matthews)

G. PUBLIC IMAGE COMMITTEE REPORT (Warner)

8. REPORTS FOR DISCUSSION

- A. TYCA BREAKFAST REPORT (Wagoner)
- B. BY-LAWS REVIEW COMMITTEE (Andrews)
- C. TYCA VOLUNTEER DATABASE (Mitchler)
- D. EXECUTIVE DIRECTOR'S REPORT (Williamson)
- E. NEWS FROM THE WASHINGTON, DC OFFICE (Bodmer)

9. ACTION ITEMS

- A. TYCA RESEARCH INITIATIVE GRANT (Millward)
- B. TYCA TALKS Topic for CCCC 2005 (Mitchler)
- C. ARRANGEMENTS FOR LUNCH AT 2006 CCCC CONVENTION IN CHICAGO (Mitchler)

Break from Parliamentary Procedure for Discussion:
New Projects, New Horizons

Return to Parliamentary Procedure

10. OLD BUSINESS:

11. NEW BUSINESS

12. ANNOUNCEMENTS

- A. TETYC EDITOR APPOINTMENT
Jeff Sommers has accepted the position of editor of TETYC for the issues dated September 2006-May 2011.
- B. ARCHIVIST POSITION
Lois Powers will be resigning as Archivist. Send nominations for the next Archivist to the Chair.

13. ADJOURNMENT

14. INFORMATION ITEMS

- A. Membership Brochure
- B. TYCA Volunteer Form
- C. Terms of Use/Contract for "Manage My Organizations"
- D. TYCA Executive Committee Roster
- E. National TYCA Constitution and Bylaws
- F. TYCA Committees Matrix
- G. TYCA Research Initiative Survey

DRAFT MINUTES: UNAPPROVED
Two-Year College English Association
March 19, 2005 9:00am – 5:00pm
San Francisco, Moscone Center, Exhibit Level Room 133

1. READING from Philip Appleman

2. WELCOME AND INTRODUCTIONS

TYCA EC Members Present: Sharon Mitchler (Chair), Marilyn Valentino (Past Chair), Sandie Barnhouse (Secretary), Howard Tinberg (TETYC Editor) Don Andrews, Louise Bown, Karla Brown, Barbara Cooper, Sally Fitzgerald, Gwen Gresham, Chris Jennings, Alexis Nelson, Marcia Nourse, Eva Payne, Lois Powers, Leslie Roberts, Sterling Warner, Sheldon Wrice

Others Present: Paul Bodmer, Associate Executive Director NCTE

Absent: Gill Creel, Michael Gos, Tom Gribble, Mike Matthews, Barbara Smith

Chair Sharon Mitchler called the meeting to order

3. ADOPTION OF THE AGENDA

Motion 1.0 (Warner/Cooper) Moved to adopt agenda with the following changes:

- Removal of F. Archivist Report from the Consent Agenda to be added to 10. F. Announcements.
- Fitzgerald wishes to add 9.C.1. A Resolution to Honor Paul Bodmer
- Powers wishes to add 9.C.2. The implications that there will no longer be an Associate Director of NCTE
- Tinberg to add 9.D. Initiatives to promote 2-year book length publications for NCTE

Carried

4. APPROVAL OF THE MINUTES OF NOV. 2004

Motion 1.1 (Tinberg/Wrice) Moved to accept the minutes for Indianapolis 2004 as amended:

- Add to II. TYCA Members Present: the word, "Secretary" after Sandie Barnhouse.
- Revise the wording of VIII.B.2. to read: "Kathleen Yancey, Chair CCCC, reported *there is nothing currently to announce* with this alliance; however, Chris Anson is writing a report that should be finished soon."

Carried

5. CHAIR'S REMARKS

- CCCCs Updates:
 1. Strong TYCA presence at this year's CCCCs.
 2. CCCCs Research Initiative has been extended, and TYCA members are encouraged to apply for these grants.

6. CONSENT AGENDA

Motion 1.2 (Fitzgerald/Gresham) Moved to accept the Consent Agenda with the removal of Item F.

Carried

A. ADMINISTRATIVE

1. AED Report (Bodmer)
2. Chair's Report (Mitchler)

B. AWARDS COMMITTEES

1. Outstanding Programs in English (Gresham)
2. Nell Ann Pickett Award (Lovas)
3. Public Image: Fame and Shame Award (Warner)
4. *TETYC* Best Article of the Year Award (Calhoon-Dillahunt)

C. REGIONAL REPORTS

1. Midwest Report (Roberts)
2. Northeast Report (Nourse)
3. Southeast Report (Jennings)
4. West Report (Brown)
5. Pacific Northwest Report (Payne)
6. Southwest Report (Gresham)
7. Pacific Coast (Fitzgerald)

D. PUBLICATIONS REPORT: *TETYC* (Tinberg)

E. TYCA STRAND PROPOSALS for NCTE 2005 (Gresham)

F. ARCHIVIST REPORT (Powers) *Removed from Consent Agenda*

7. REPORTS FOR DISCUSSION

A. COMMITTEE REPORTS

1. College Forum Report (Wrice--oral) Forum did not meet at NCTE, nor will they meet at CCCCs. They will be meeting online. Issues that are important to TYCA (as well as four-year institutions) include:

- Admission concerns in general admission institutions
- How do we measure success in Two-Year Colleges?
- What happens when best teaching practices collide with budgetary issues?
- Workload
- 1.5 Generation and Second-language learners
- Statewide assessment concerns
- Technology from student/faculty perspectives

2. TYCA Breakfast Report (Jennings--oral)

- 200 tickets sold; 12 tables purchased by sponsors at \$350 each; Cost \$25.00 per person; Tickets sold for \$20.00; Approximate profit (without expenses): \$3,200.00.
- New publisher this year: Heinemann
- Jennings asked for clarification regarding complimentary tickets for Award recipients.

Motion 1.3 (Nourse/Payne) All program recipients of TYCA awards, including those receiving Honorable Mention, should receive two tickets for the breakfast.

Motion Withdrawn.

- Chris Jennings announced that she will be retiring in August and therefore will not be continuing as Breakfast Chair.
- Powers noted that it is TYCA policy that winners should receive a free ticket to the breakfast.

Motion 1.4 (Valentino) TYCA EC would like formally to thank Chris Jennings for her indefatigable work in making this year's breakfast a success.

Carried by Acclamation.

B. RESEARCH INITIATIVE (Millward)

1. Grant covers three areas: A literature search of databases to discover statistics of Two-Year college, CCCCs regional panel identifying challenges and successes of the seven regionals, and the national survey supported by CCCCs Research Initiative Funding.
2. Patrick Sullivan will compile and submit results to TYCA national and regional websites and published in TETYC.
3. The following documents were submitted: Two-Year College Fact Sheet and the revised TYCA Research Initiative Survey: 2005.
4. Next phases:
 - Input from TYCA EC on next revision of Survey
 - Dissemination of survey on NCTE website
 - First-tier readers needed to interpret patterns in data. Mitchler will appoint a committee to include: Sharon Mitchler, Lois Powers, Alexis Nelson, Barbara Cooper, Jody Mitchler, and others to be named.
 - Develop a protocol to follow-up survey results by telephone

Motion 1.5 (Roberts/Warner) Roberts moved that the Chair and Membership Coordinator (or designate) of each Regional REC serve as contacts to Jody Millward for completion of the Research Initiative surveys by EC Meeting at NCTE November 2005.

Carried.

Motion 1.6 (Mitchler). By acclamation the EC unanimously thanked Jody Millward for her work on this project.

C. WEB TENDER'S REPORT (Matthews- oral)

1. Requests a meeting of the Regional Webmasters at 2006 CCCCs
2. Requests a list of current regional webmasters in order to consult with Melissa Prentice (NCTE) about the TYCA National web page.
3. Requests that Paul Bodmer give an update on the revision of the TYCA web page to match the formal CCCCs page.

D. EXECUTIVE DIRECTOR'S REPORT (Williamson- oral)

1. Bodmer reported for Williamson. The NCTE EC has adopted an 11-point Statement of Writing Policy that can be used at a national level.
2. Discussed opening of NCTE office in Washington, D.C. Four positions include: Manager, Office for K-12, Senior Program Office for Higher Education (Paul Bodmer), and Senior Program Office for Professional Relations.

8. ACTION ITEMS

A. REVIEW OF REGIONALS' BY-LAWS (Roberts)

Motion 1.6 (Nelson/Cooper) Nelson moved that the Chair create a committee to examine and revise specific language of the bylaws to represent regional policies by November 1, 2005.

Carried.

- The Chair appointed a committee consisting of Don Andrews, Chair, Alexis Nelson, Leslie Roberts, and Louise Bown.

B. TYCA COLLEGE RESEARCH INITIATIVE (Millward)

- Refer to 7.B.

C. TYCA TALKS TOPIC FOR 2006

1. Overview of the Research Initiative Stage II – ½ hour
2. Panels – ½ hour

Mitchler recessed the meeting for lunch at 11:50 A.M.

Mitchler reconvened the meeting at 12:50 P.M.

D. TYCA SAT. WORKSHOP “Writing Proposals” VOLUNTEERS 2006

- Marilyn Valentino, Mark Reynolds, Sheldon Wrice, Gwen Gresham will serve on this workshop.

E. REGIONAL PANELS FOR CCCC 2006

- A proposal for next year’s CCCCs will be submitted.

F. OUTSTANDING PROGRAMS AWARD FUNDING UPDATE (Mitchler – oral)

- Bedford/St. Martin’s is providing \$500 to each of the winners in four categories for travel, in addition to plaques in honor of Diana Hacker.

G. NEXT STEPS FOR GUIDELINES FOR ACADEMIC PREPARATION OF TWO-YEAR COLLEGE ENGLISH TEACHERS and TEACHER-SCHOLAR DOCUMENT (Mitchler)

1. Bodmer requested suggestions for the dissemination of the two documents: *Research and Scholarship in the Two-Year College* and *Guidelines for the Academic Preparation of Two-Year College English Faculty*.
 - Powers noted that the Teacher-Scholar document would be beneficial to cross-curricular programs.
 - Tinberg suggested that those involved with preparing the Research and Scholarship document attempt to present at MLA.
 - College presidents, department chairs, hiring committees, staff development offices
 - TETYC is publishing the Research document
 - Nourse suggested a public service announcement be sent to *Chronicle of Higher Education*, National Council of Instructional Administrators, American Association of Community Colleges and other appropriate organizations
 - Press release needs to be written at NCTE
2. Fitzgerald recognized the hard works that Marilyn Valentino, Howard Tinberg and the committee members did.

9. NEW BUSINESS

A. TYCA COMMITTEE GROUP MEETINGS (See Committees Matrix)

- Many committee members have worked very hard in the last year and are to be commended for their efforts. The EC is asked to recommend members who would like to work at the national level (much of that work can be completed online). Mitchler specifically requested the name of someone who would like to work as Volunteer Coordinator

B. BIBLIOGRAPHY OF TWO-YEAR COLLEGE ENGLISH

- NCTE and CCCCs both have Bibliographies. Tinberg noted that much of the good work that is being done by two-year faculty is not being cited. A good place to begin is to contact Deb Holstein, CCC Editor, to determine where we could begin. Fitzgerald commented that St. Martin’s has twice published a bibliography on basic writing.

C. Paul Bodmer’s New Position with NCTE

1. Resolution to Honor Paul Bodmer (Fitzgerald)

- Whereas Paul Bodmer has consistently supported and advocated for community college faculty and students through his service to the higher education segment of NCTE and especially is the members of TYCA; and, whereas Paul Bodmer's professional and informed understanding of two-year college issues has influenced the work of the TYCA EC be it resolved that the TYCA EC thanks Paul Bodmer and wishes him success in Washington, D.C.
- 2. Implication of Bodmer's move to Washington, D.C.
 - There will no longer be any Associate Directors at NCTE.
 - After Paul moves to Washington, D.C., TYCA's contact at NCTE will be Melissa Prentice.
 - He encourages National TYCA officers to continue to visit the various regionals, although he will no longer be attending those conferences.
 - Bodmer reported that a publisher has inquired about supporting one-day long regional institutes to support development of two-year college faculty.
- D. Initiatives to Promote Two-Year Book Length Publications for NCTE
 - Mark Reynolds and Howard Tinberg suggest TYCA consider ways to identify and develop scholars who could author a book-length text that will focus on Composition and English Studies in the Two-Year college.
 - The Chair will consult with Howard Tinberg. It was suggested that Howard draft and send a letter to NCTE advocating for a Two-Year College publication.

10. ANNOUNCEMENTS

A. TYCA TO YOU EDITOR APPOINTMENT

- Joel Henderson, TYCA-SE, has accepted the appointment.

B. TETYC EDITOR APPOINTMENT

- The search committee has met and the consideration of candidates is in process.

C. TYCA MEETING AT NCTE CONVENTION IN PITTSBURG, PA 2005 AND CCCC 2006 IN CHICAGO, IL

- TYCA EC meetings will both be held on the Saturdays during the conferences.

D. VOLUNTEER COORDINATOR POSITION: Refer to 9.A. above

E. "MANAGE MY ORGANIZATIONS" AVAILABLE FOR TYCA REGIONALS

F. ARCHIVIST POSITION

- Lois Powers will be resigning as Archivist. Names of possible volunteers should be sent to the Chair.

11. ADJOURNMENT

Motion 1.7 (Jennings/Payne) Jennings moved to adjourn the meeting at 2:30 P.M.
Carried.

12. INFORMATION ITEMS

A. FORMS

1. Membership Brochure
2. TYCA Volunteer Form
3. NCTE Conference Presentation Form
4. Terms of Use/Contract for "Manage My Organizations"

- B. TYCA Committees Matrix
- C. TYCA BY-LAWS
- D. TYCA EXECUTIVE COMMITTEE ROSTER

TYCA							
Financial Comparison							
	FY05	FY04	FY03	FY02	FY01	FY00	FY99
Revenue							
TYCA Dues							
Pacific Coast Conference	-	-	-	208	-	226	-
Northwest Regional	98	98	192	80	78	-	-
West Regional		20	48	50	-	-	-
Northeast Regional	206		184	-	206	-	-
Southeast Regional	242	116	776	-	252	-	248
Southwest Regional			272	-	188	-	125
Midwest Regional	122	70	-	146	196	-	188
Gift/Contribution Income	4,100						
Misc Income	1,397	-	-	10	180	-	90
Total Revenue	6,165	304	1,472	494	1,100	226	651
Salaries & Benefits							
Salaries & Benefits	19,709	18,835	21,588	19,417	30,160	15,164	19,131
Discretionary Expenses							
Registration	960	1,013	560	275	622	70	85
Materials & Supplies	2,640	3,183	193	2,940	1,761	1,765	137
Telephone	13	6	14	34	21	24	19
Printing & Copying	5,968	2,295	4,830	3,006	3,745	3,120	2,639
Postage & Mail Services	1,762	702	1,269	1,395	1,934	1,378	1,100
Volunteer Travel & Per Diems	7,249	8,049	9,764	12,519	5,626	4,963	5,036
Staff Travel	5,627	6,156	2,460	2,816	2,664	-	36
Exhibit Expenses	468	565	258	416	119	438	2,175
Professional Services	744	60	179	190	307	253	212
Food & Beverage	599	973	1,358	1,277	1,483	-	492
Honoraria	2,000						
Miscellaneous		4	14	-	212	-	-
Total Discretionary Expenses	28,030	23,006	20,899	24,868	18,494	12,011	11,931
Indirect Expenses							
Allocations	13,226	11,399	12,211	10,139	12,344	10,120	10,988
Total Expenses	60,965	53,240	54,698	54,424	60,998	37,295	42,050
Net TYCA Support	54,800	52,936	53,226	53,930	59,898	37,069	41,399

To: TYCA EC
Report Author: Sharon Mitchler, TYCA Chair
Date of Report: November 4, 2005

Two-Year College English Association

TYCA continues to serve as the primary professional organization for English faculty in two-year colleges. The seven regions, MW, NE, SE, West, Pacific NW, SW and Pacific Coast continue to hold dynamic regional conferences. Regional conferences continue to be the strength of TYCA's contact with members, and the primary focus for providing professional development opportunities. One of the national TYCA officers attends each regional conference, enhancing the connection between NCTE and TYCA regional members. The following conferences were held this year in October. TYCA-SE will hold its conference this upcoming February, 2006, as is traditional.

TYCA West

"Moving Mountains: Changing the Landscape of Community College Classrooms"

October 6-8, 2005

Yavapai College-Prescott Campus, Prescott, Arizona

TYCA Midwest

"Wide Open Spaces: Exploring the Landscape of Imagination, Community, and the English Classroom"

October 13-15, 2005

Sheraton Omaha Hotel, Omaha, Nebraska

TYCA Pacific Coast/ECCTYC

"The Teacher Scholar: Serving Our Students and the English Profession"

October 13-15, 2005

Westin Long Beach Hotel, Long Beach, California

TYCA Northeast

"Innovate, Collaborate Negotiate: Global English in the Twenty-First Century"

October 20-22, 2005

Hyatt Regency, Princeton, New Jersey

TYCA Pacific Northwest

"Abrecaminos: Finding a Way"

October 21-22, 2005

Yakima Valley Community College, Yakima, Washington

TYCA Southwest

"No Student is an Island"

October 20-22, 2005

Galveston College, Galveston, Texas

TYCA Southeast

"Inspiring Tides: Currents in the Classroom"

February 23-25, 2006
Kingston Plantation, Myrtle Beach, South Carolina

TYCA Documents

TYCA committees completed two important documents, "*Research and Scholarship in the Two-Year College*" (<http://www.ncte.org/groups/tyca/featuredinfo/119959.htm>) and "*Guidelines for the Academic Preparation of Two-Year College Faculty*" (<http://www.ncte.org/groups/tyca/featuredinfo/119956.htm>). These documents were presented at the CCCC Convention in San Francisco, and were met with an initial positive response, and requests for copies to be passed on the graduate programs, college search committees, and college administrators. This project has now moved into the next phase, dissemination of these documents to campuses and stakeholders nationwide. Committee member and past TYCA chair Frank Madden published "*Research and Scholarship in the Two-Year College*", along with an introduction, in the September 2005 *TETYC*.

TYCA Research Initiative is well underway at this date. Funded by the CCCC Research Initiative, this project, headed by Jody Millward (past TYCA chair) developed and revised a survey instrument from January to April. This Zoomerang survey was disseminated nationally through NCTE via mass email in May 2005. Currently, over 330 responses have been received. A committee has been appointed to serve as first-tier reads and to interpret patterns in the data (Sharon Mitchler, Lois Powers, Alexis Nelson, Barbara Cooper, and Jody Millward). Next, a protocol is being developed to follow-up survey results by telephone.

Additionally, two documents have been posted on the TYCA National Web pages. The full report from the presentation at the 4Cs in March of 2005 has been posted. It is entitled "Mending Walls, Unlocking Gates: Research and Reflection on the Shifting Roles of the Two-Year College Report submitted by Patrick Sullivan, Manchester Community College, CT, August 30, 2005." Jody Millward, Lois Powers and Rebecca Crump, assistant to Millward, updated the "TYCA Two-Year College Facts and Data Report: 2005." This report is available in both a short and a long form. It was distributed to TYCA members at the regional conferences held in October (PNW, Pacific Coast/ ECCTYC, NE, MW, SW, and West). Additional copies will be distributed at the TYCA-SE conference in February.

The committee's work is available via the TYCA National/NCTE website:
<http://www.ncte.org/groups/tyca/featuredinfo/122335.htm>

The journal, *Teaching English in the Two-Year College*, will have new editors.

Jeff Sommers, TYCA-MW, has accepted the position of editor of *TETYC*, for the issues dated September 2006-May 2011. He will be working closely with the current editor, Howard Tinberg over the next year to ensure a smooth transition.

Beginning with the issue dated September 2005, Joel Henderson of TYCA-SE, will serve as editor of "TYCA to You". This section of the journal provides an avenue for the seven regions to communicate with each other, and coordinates conversation between the regions on topical issues.

Webtender

Mike Matthews has continued in his position as the first Webtender. His communications with the seven regional web masters has fostered a stronger sense of community and a greater degree of cooperation. His term will be ending next year, so nominations are being solicited for the next webtender.

Awards

Recognizing outstanding work by members, national TYCA awarded the following individuals and programs:

Diana Hacker/TYCA Outstanding Programs in English

- "Reaching Across Borders" – Wright College; Honorable Mention, St. Louis CC- Merimac
- "Fostering Student Success" – Northwest Vista College
- "Enhancing Developmental English" – Norwalk Community College; Honorable Mention, Brevard Community College
- "Enhancing Literature and the Cultural Arts" – Illinois Central College; Honorable Mention, Mesa Community College

Nell Ann Pickett Award: Georgia Newman

Public Image: Fame and Shame Award:

- Fame:
Clint Eastwood – positive portrayal of two-year colleges in the film "Million Dollar Baby"
Morgan Freeman – attendance at TYCA-SE regional conference for panel discussion
- Shame:
Jay Leno - continually making disparaging remarks about community colleges and community college students on NBC's Tonight Show.

TETYC Best Article of the Year Award:

Dr. Laurie Grobman "Thinking Differently about Difference: Multicultural Literature and Service Learning" (May 04)

The **TYCA Breakfast** continues to be a successful event. For the 2005 breakfast, 200 tickets were sold, doubling the number of attendees from last year. Excellent work by coordinator Chris Jennings, and the NCTE staff helped to increase attendance. Presentations of the Diana Hacker/TYCA Outstanding Programs, as well as the Fame and Shame Awards at the breakfast also enhanced attendance at the event.

Development of the volunteer Database continues. Finding a member to coordinate the information on the database and to serve as a personal touch-point between the larger organization and individual volunteers will make the database effective. The search process is underway.

TYCA National Conference Participation

During the NCTE 2005 convention, eight concurrent sessions that included faculty from two-year colleges were on the program. Of those, three were made up of entirely two-year college faculty presenters. The TYCA program chair and TYCA EC were instrumental in submitting these three sessions. Encouraging TYCA members to submit proposals for the NCTE convention continues to be a challenge. This is, in part, because of the great success of the TYCA regional conferences, six of which are held on October each year. Given the continued decrease in travel funding, professional development funds, and time allowed off a faculty member's campus, TYCA members are choosing to attend the regional conferences. TYCA is pleased that its members support the regions, but will continue to facilitate proposal submissions to NCTE. It is hoped that there will be more submission for the NCTE convention in 2006.

CCCC continues to be a powerful draw for TYCA members. For CCCC 2005, the TYCA Strand offered two workshops, TYCA Talks, the TYCA Saturday Breakfast, and one SIG: "Public Image of the Two-Year College." The number of proposals submitted continues to increase, due in no small part to the TYCA Program Chair, Gwen Gresham, who has helped to increase submission of panels and to create panels that include TYCA members from multiple regions.

TYCA Talks, an evening meeting during the CCCC Convention, continues to be a vital tool for developing cross-region connections for national proposals. The acceptance rates of proposals for the CCCC Convention have improved, and cross regional relationships between members are being fostered. The work of the program chair, Gwen Gresham, has been invaluable. She has facilitated the smooth submission of standard proposals for each year's Cs conference. She has also provided feedback and support for TYCA members who wish to present at the larger, national conferences.

National By-laws Review

The TYCA Executive Committee sanctioned a Review of National By-laws. As TYCA continues to grow a national presence, it is important to maintain relationships between the regionals that allow the cultures of each regional flourish. Equally important, working as a national organization requires the regionals to coordinate their efforts and formats. To be sure both of these needs are being met, a committee will examine and revise specific language of the by-laws to be sure it represents regional policies. The committee members include Don Andrews, Chair, Alexis Nelson, Leslie Roberts and Louise Bown. The committee will bring recommendations to the TYCA EC by November 1.

Incoming National Officers:

Carolyn Calhoon-Dillahunt (Pacific Northwest) will begin her term as TYCA secretary in November 2005. Her term will expire in 2008.

Eric Bateman (Southwest) will begin his term as TYCA associate chair in November 2005. His term will expire in 2009.

My profound thanks go to TYCA officers, Marilyn Valentino (past chair) Sandie Barnhouse (secretary), Howard Tinberg (TETYC editor), the National TYCA EC, dedicated committee chairs and members who continue to make TYCA a productive and vital professional home.

Sharon Mitchler, Chair

Regional Reporting:
TYCA Midwest

To: The Executive Committee of the Two-Year College English Association
Report Author: Leslie Roberts
Date of This Report: 10/20/05

Members Present at Last Committee Meeting:

1. Karla Brown, Chair
2. Neville Britto, Treasurer
3. Sue Peters, Secretary
4. Jane Wagoner, Archivist
5. Carol Luvert, Membership
6. Kip Strasma, Newsletter Editor (outgoing)
7. Jeffry Schantz, Information Coordinator, Web Manager
8. Ruth Fairchild, Site Coordinator
9. Leslie Roberts, TYCA/NCTE Representative
10. Brenda Agahowa, NCTE Four Year College Liaison
11. Jennifer Richrath, Newsletter Editor (incoming)
12. Andrea Lang, Local Arrangements Chair
13. Kris Fulkerson, Program Chair
14. Esther DiMarzio, Illinois Advisory
15. Theresa M. Jackson, Iowa Advisory
16. Andy Anderson, Kansas Advisory
17. Karen Busch, Minnesota Advisory
18. Larry McDoniel, Missouri Advisory
19. Sheldon Wrice, Ohio Advisory
20. Ella Davis, Michigan Advisory
21. Sarah Johnson, Wisconsin Advisory
22. Marilyn Valentino, National TYCA Associate Chair

Date of Last Meeting: October 15, 2005, Omaha, NE
Spring Planning Meeting, April 8, 2005 and Fall Conference Executive Committee (10/13, 10/15) and Business Meetings (10/15)

Work Completed Since Last Report:

- Held Fall Conference October 13-15 at the Omaha, NE Sheraton, with 168 participants, 39 proposals accepted, 36 concurrent sessions with 71 presenters. Metropolitan Community College provided commendable support. The regular business meeting was held October 15, and the region has 170 members.
- Planned the 2006 regional conference, "Crossing Bridges: Encouraging Transitions and Transformations, October 19-21, 2006, St Charles, MO. Contact person is Sue Peters, East Central College, Union, MO.

- Solicited institutional memberships across the region
- Discussed new membership initiatives
- Discussed state advisory committee duties
- Presented Outstanding New Faculty Award to Jennifer Flinn, State Fair College, MO, and outstanding adjunct proposal award to Nancy McMahon from Madison Area Technical and Community College.
- Re-elected Executive Committee Members Karla Brown, Hawkeye Community College, President and Neville Britto, Delta College, secretary.
- Established future sites for 2007 (Chicago, IL), 2008 (Duluth, MN)

Summary of Current Activities:

- Solicit institutional memberships across the region
- Discuss, implement new membership initiatives
- Establish Blackboard site for regional conference planning
- Discussed TYCA research initiative progress and opportunities
- Discussed state advisory committee duties
- Publish fall, winter, and spring newsletters
- Encourage outstanding presenters to submit proposal to 2006 NCTE and 2007 CCCC
- Encourage members to attend CCCC, which is in the region, and the TYCA breakfast at 4C's
- Hold 2006 regional conference in October, 2006, in St. Charles, MO

Projected Completion Date of Activities: April 7 and October 19, 2006

Recommendations from the Committee to the Executive Committee: Assist with regional contacts lists; review responsibilities of TYCA National EC regional representatives

Date of Next Meeting: April 7, 2006, St. Charles, MO

Regional Reporting: TYCA Northeast

To: Executive Committee of the Two-Year College English Association
Report Author: Marsha Nourse, TYCA/Northeast Representative
Date: November 6, 2005

Regional Executive Committee Members, Positions and E-mail Addresses:

1. Barbara Cooper, Chair	bcooper@howardcc.edu
2. Veronica Singer, Vice-Chair	vdoerr@ccac.edu
3. Yulanda McKinney, Secretary	ymnkinney@monroecc.edu
4. David Cranmer, Treasurer	dcranmer@neit.edu
5. Judy Angona, Future Sites	jangona@ocean.edu
6. Lisa Altomari, State Representatives	laltomar@northshore.edu
7. Marsha Nourse, National Representative	mnourse@dean.edu
8. Vivian Spencer, Membership (appointed)	vgspencer@aacc.edu
9. David Steinhart, Newsletter Editor	dsteinhart@ccac.edu
10. Tim McLaughlin, Archivist	tmclaughlin@bhcc.mass.edu
11. Elizabeth Butts, Web Tender	ebutts@dccc.edu

Nominating Committee: Elizabeth Butts, Tim McLaughlin, David Critchett

Date of last REC Meeting: Saturday, October 22, 2005, Hyatt Regency, Princeton, New Jersey

Work Completed since last report:

- Under the leadership of **Barbara Cooper, REC Chair**, a great deal of discussion on plans for the 2006 fall conference ensued at the regional Executive Committee fall meeting. Barbara took the initiative to continue forwarding projects that will allow conference plans and operations to proceed more smoothly.
- **Veronica Singer, Future Sites – Vice Chair:** Vicki worked on several leads for the Fall 2006 conference, and the plans were not firm by the 2005 Conference date. **Judy Angona** will be handling Future Sites for Fall 2006, and Vicki will be working with publishers. There are three schools interested in hosting in Providence for Fall 2006: Johnson & Wales, New England Institute of Technology, Massachusetts Bay Community College. Commitments are still pending.
- **Yulanda McKinney, Secretary:** Yulanda completed the minutes from the Fall 2005 meeting and was composing all final correspondence for thank you notes and college administration letters on behalf of REC.
- **Dave Cranmer, REC Treasurer:** The treasurer report shows a healthy balance of \$11,824.40 in our Northeast bank account. The final figures for the 2005 conference proceeds were not complete by the time of this report, although it appeared that we made ~\$5000 in Princeton. The exact figures will be available at the Winter Meeting.

- **Lisa Altomari, State Representative Coordinator:** Lisa held an early morning breakfast for state representatives in Princeton.
- **Marsha Nourse, TYCA Representative:** Marsha wrote one *TETYC* column, reported to the Regional Committee meeting at the Fall meeting, offered suggestions for the forthcoming regional newsletter, promoted the Research Survey at the Saturday luncheon, distributed Guidelines and Scholarship documents at the luncheons, and solicited for TYCA Fame and Shame Award contributions.
- **Vivian Spencer, as the appointed Membership Chair** has created an EXCEL spreadsheet to compile the Northeast membership. She was appointed to REC to continue this project. Her report indicated that TYCA Northeast has 341 members. The 2005 figures need to be determined.
- **Dave Steinhart, Newsletter Editor:** Dave published the fall edition of the Northeast Newsletter.
- **Tim McLaughlin, Archivist:** Tim prepared a 40th Anniversary Archive Report that was distributed through the Registration Desk at the fall conference. Cleverly, Tim looked back to programs of Northeast conferences in 1975, 1985, 1995, and recapped some interesting changes and similarities over the forty years.
- **Elizabeth Butts, Webtender:** Elizabeth has continued to enhance the Regional Web Site with photos, in addition to posting all pertinent information on the fall conference. She kept the regional web site updated with current information throughout the summer and fall.

Work in Progress:

- **Judith Angona, as Future Sites Chair,** will continue to pull together plans for Providence RI in fall 2006. Her big goal will be to identify future sites three years out to avoid the last minute planning and stress of the present situation.
- **Veronica Singer:** accepted the new role of coordinating publishers, taking this task away from conference planners and placing it permanently into a REC task. Since the conference has been making such good revenue from publishers, it made sense to move this work into a permanent position.
- **Dave Steinhart, Newsletter Editor:** Dave plans to add “teaching Tips” column and seek a more professional journal-style presentation.
- **Elizabeth Butts, Webtender:** Elizabeth will continue to update and tend the web site, now that it is established.
- **Vivian Spencer, as the appointed Membership Chair,** will continue to organize data for the Northeast for this coming year, to provide the continuity needed in our files.
- **Conference Registration:** It was suggested that we template and standardize this form for future conferences to make registration forms consistent.
- **Lisa Altomari, State Representative Coordinator** is planning to begin to court graduate students in English and English Education programs to come to our conference. State Reps will now add Grad Dept Chairs to the contact lists and hopefully welcome a new batch of Graduate Students to Providence next year.

Recommendations from the Committee to the Executive Committee:

At the Princeton Conference, Sandi Barnhouse and Marsha Nourse co-chairs a Roundtable session entitled "The Liberal Classroom in a Defensive Society." Many interesting topics emerged at this session that might provide some ideas for TYCA Talks at CCCC:

- What is the role of the AAUP in upholding Academic Freedom in the 2-year colleges?
- How has Work-to-Rule impacted faculty at Massachusetts Community Colleges?
- How do students engage in political labeling?
- Does Assessment drive the curriculum or does the curriculum drive assessment?
- What causes discussion to shut down?
- How do we handle the controversy of student protests in grading and course content?
- What is the role of personal politics (faculty and student) in the classroom?
- What issues do faculty and students face regarding civility in the classroom?

Date and Location of next Regional Executive Committee Meeting:

Saturday, February 4, 2006 Providence, Rhode Island

Regional Reporting:
TYCA Southeast

To: TYCA Executive Committee
Report Author: Chris Jennings
Date of Report: November 1, 2005

Committee Members:

1. Donald Andrews, Chair donald.andrews@chattanooga.state.edu
2. Evelyn Beck, Membership Chair beck.e@ptc.edu
3. Thad Cockrill, Journal Editor tcochrill@southwest.tn.edu
4. Sean Glassberg, 2006 Program Chair sean.glassberg@hgtc.edu
5. Michael Haddock, FL Rep mhaddock@fccj.edu
6. Laura Hammons, Meeting Coordinator ldhammons@hindsc.edu
7. Joel Henderson, Assistant Chair joel.henderson@chattanooga.state.edu
8. Chris Jennings, National Rep cdixon4444@comcast.net
9. Tom LaBelle, Treasurer tlabelle@cccc.edu
10. Chuck McDonnell, SC Rep mcdonnell.c@ptc.edu
11. Debbie McCollum, Member at Large dmccollum@hindsc.edu
12. Susan Slavicz, Advertising Manager sslavicz@fccj.edu
13. Bonnie Startt, Web Master bstartt@tcc.edu
14. Barbara Taylor, NC Rep taylor@cleveland.cc.nc.us
15. Carla Todaro, TN Rep carla.todaro@ws.edu
16. Sandra Via, VA Rep svia@jtcc.edu
17. Evelyn Webb, Minority Involvement Coordinator ewebb_44@bellsouth.net
18. Betty Weldon, Secretary betty.weldon@kctcs.edu
19. Mike Williams, Local Arrangements Chair michael.williams@hgtc.edu

Last meeting date/location: September 18, 2005/ AmeriSuites Downtown, Atlanta, GA

Work completed since last report:

Statewide conferences in SC and MS have been successful as reported by Chuck McDonnell and Laura Hammons. Chuck related that the next state "No-Frills" English Conference scheduled for September 30 in Columbia is an annual event, free to all participants providing a full program with keynote speakers, break-out sessions, and professional presentations. Laura reported that TYCAM plans to meet again in January to continue to build a strong statewide organization. She also acknowledged that Hurricane Katrina had devastated many of the community colleges and homes of the faculty across Southern Mississippi; colleagues' personal lives were greatly affected by the storm; schools, as well as homes and businesses, suffered much damage. After Evelyn Webb, a

contact for helping people in Southern Mississippi, suggested that teachers from the Gulf Coast areas be eligible for free conference registration, the REC voted to grant TYCAM a one-time stipend of \$2,000 to enable as many members in MS as possible to attend the 2006 regional conference.

Hosted by Harry-Georgetown Technical College and assisted by SC faculty from across the state, the 2006 TYCA-SE Annual Regional Conference will be held in Myrtle Beach, South Carolina, February 23 through 25. "Inspiring Tides: Currents in the Classroom," the conference theme, will include concurrent sessions related to composition, literature, technology/online courses, creative writing/honors writing, and developmental English/ESL. Program Chair Sean Glasberg announced the speaker/writer line-up: Fred Chappell, Beulah White, George Singleton, Ron Rash, and Mindy Friddle, who will be speaking or reading from their works.

In addition to the conference academic program, a Saturday night Shag Fever on the water's edge will offer lessons for conference goers to learn the swing dance called the "Shag," South Carolina's State Dance that began in Myrtle Beach in the 40's and 50's. Rounding out the weekend, on Sunday morning participants may venture to the House of Blues to be immersed in Southern cooking and music at the world-famous Gospel Brunch.

Work in progress: Looking toward the 2007 Conference, Susan Slavicz provided a brief overview of the plans to host the regional conference in Jacksonville, Florida.

Regional Reporting:

TYCA-West

To: TYCA Executive Committee
Report Author: Mary Verbout
Date of Report: November 7, 2005

Committee Members:

1. Chair: Mary Verbout, Yavapai College
2. Assistant Chair: Ron Christiansense (Salt Lake CC)
3. Past Chair: Barbara Smith (Western Wyoming CC)
4. Secretary: Sue Bennett (Dixie State College)
5. Treasurer: Jason Pickavance (Salt Lake CC)
6. Membership: open
7. National Rep: Louise Bown (Salt Lake CC) nonvoting
8. Assistant Program Chair: Honey Duprey-Smith (CC Southern Nevada)
9. Webmaster: Elizabeth Myers (Texas Tech Univ) nonvoting
10. Nominating Chair: Joanna Tardoni (Western Wyoming CC) nonvoting

Last meeting date/location: October 2005/Prescott, AZ

Work completed since last report:

We had a successful 2005 conference at Yavapai College in Prescott, Arizona. We were pleased to have a contingent from the Community College of Southern Nevada, and we hope to attract more of their colleagues to our conference in 2006.

Work in progress: Our colleagues at Salt Lake Community College are already making preparation for the 2006 conference to be held in Park City, Utah, either October 6-7 or 13-14. We are making some changes in the conference format to make it more affordable: instead of a half day Thursday, full day Friday, and half day Saturday, we will have two full days Friday and Saturday by making the "pre-conference workshop" by the TYCA speaker part of the conference.

We are creating two listservs: one for REC members and one for all TYCA-West members.

Recommendations from the Committee to the Executive Committee: Is it possible to create a simple way to identify regional members who are also TYCA National members?

Regional Reporting:
TYCA Pacific Northwest

To: The Executive Committee of the Two-Year College English Association
Report Author: Eva Payne
Date of This Report: November 4, 2005

Current Regional Executive Committee Members, roles, and e-mail addresses:

	Name	Role	email	new member
1.	Tom Gribble	Co-chair		tgribble@scc.spokane.edu
2.	Alexis Nelson	Co-chair		alexisn@spokanefalls.edu
3.	Dana Elder	4-year rep.		delder@mail.ewu.edu
4.	Eva Payne	National rep.		epayne1@chemeketa.edu
5.	Lori Efigenio	Publications co-ed.		lorie@spokanefall.edu
6.	Laura Read	Publications co-ed.		laurar@spokanefalls.edu
7.	Walter Hudsick	Archivist		whud6@comcast.net
8.	Eleanor Latham	Secretary		elatham@cocc.edu
9.	Jill Rupert	Program Co-Chair		jrupert3@chemeketa.edu
10.	Kelly Peterson	Program Co-Chair		kpeter56@chemeketa.edu
11.	Tammy Jabin	Program Co-Chair		tjabin@chemeketa.edu
12.	Kris Fink	Treasurer		krisfink@yahoo.com
13.	Jana Carter	Member at Large		jcarter@msugf.edu
14.	Risë Quay	Member at Large		rquay@cocc.edu
15.	Samm Erickson	Member at large		serickso@pcc.edu
16.	Tammy Jabin	Member at Large		tjabin@chemeketa.edu

Date of Last REC Meeting: April 9, 2005

Work Completed Since Last Report:

The successful Yakima conference featured an inspiring opening session with Kathleen Blake Yancey. Since Yakima is located in an area fast becoming even better known for quality wines, the conference chairs arranged for a wine tasting as an early evening activity the night before the conference began.

Summary of Current Activities:

Future conference sites and dates:

2a. 2006 Conference: Chemeketa Community College in Salem, Oregon, was confirmed as the conference site for 2006. We need to select a date that doesn't conflict with similar conferences. The first or second Saturday in October is relatively conflict-free; the first Saturday might cause problems for getting travel monies approved in schools that start near the end of September. The second Saturday in October (Oct. 14th) was tentatively selected

2b. For 2007, we discussed various possibilities to make the conference more accessible to the more easterly portions of our area. Jana offered her college (Great Falls) as a possibility. Other possibilities mentioned were Spokane, Coeur d'Alene and Missoula. A poll on the web site was suggested as a means to determine viability of these sites. The conference in Spokane in 2003 had 102 attendees while PCC in 2004 had 88.

2c. We also discussed the 2005 conference, noting the substantial increase in publishers' tables and support (particularly from Bedford St. Martin's).

2d. Dana noted the increased likelihood of publisher participation (and of substantial supports from the participating publishers) if we can tell them the conference theme and keynote speaker when we approach them.

3. Treasurer's Report (Kris):

We currently have \$6000 (before conferences costs or incomes). We anticipate a profit from the conference, possibly in the ballpark of \$1500. We discussed putting some monies in a CD, but we need to balance good stewardship in terms of earning investment money against having funds available in case of unexpected conferences costs.

4. Lise Ede Award (Dodie):

Dodi reported that the submissions varied so widely that it was somewhat difficult to evaluate them. Formats have included narratives, CVs, and letters, as well as combinations thereof.

We agreed that the award needs to include specific questions to be addressed, focusing on things we value. We also decided that the application instructions be divided into sections of major criteria. We discussed whether or not a nominee (or nominator) must be a TYCA member; we agreed that the nominee would need to be a TYCA member to win the award, but did not decide whether non-members could be nominated. We also noted that, since the award is named for Lisa Ede, it should reflect what she values.

5. Membership Report: (Bradley and Kris):

Three people tried to renew membership before we were set up for that as part of the conference registration but have since been able to renew. The membership lists are mainly up to date at this point. The mass emailing did elicit some responses asking to be removed from the list (e.g., due to retirement).

6. Archive Transfer: Huck

Some concerns were expressed that the archives need to be at a college rather than in someone's home; however, substantial portions of the archive materials are already in electronic format. No-one was sure what is in the archive box(es) currently in Beth Camp's office. We agreed that we need materials recording our activities and conference procedures, including conference programs.

6a. We also agreed to recognize Beth Camp for her many years of service.

7. TYCA-PNW website: <http://tyca-pnw.org/>

Kudos were offered for the current format and set-up of our website. We discussed whether we needed to enhance the discussion options now that we don't have a list serve. We discussed having a monthly email updating members on what is happening and/or posting a monthly question/topic for discussion on the website.

Date of Next Meeting: February 4, 2006 in Spokane, Washington

Regional Reporting:

TYCA Southwest

To: TYCA Executive Committee
Report Author: Gwen Gresham
Date of Report: 27 October 2005

Committee Members:

1. Michael Gos, Chair
2. Irma Luna, Associate Chair
3. Michael Berberich, Secretary
4. Joan Mathis, Treasurer
5. Membership Chairs, Irma Luna and Susan Faulkner
6. Newsletter Chair, Terry Stewart-Moucheylah
7. Publications Chair, Dale Adams
8. Nominations Chair, Beth Shelton
9. Awards Chair, Lillian Wooley
10. Representative to TYCA—National, Gwen Gresham

Advisory Board:

Arkansas—Amy Baldwin and Joey Cole
Colorado—Open
Louisiana—Open
New Mexico—Mary Snaden
Oklahoma—David Charlson
Texas—Beth Shelton and Toni McMillen

Last meeting date/location: 10 February 2005, Austin, TX

Work completed since last report:

Attendance at the 39th TYCA-SW fall conference in Galveston, TX, 20-22 October 2005, was 164, with 39 breakout sessions and 57 individual presenters on the program. Keynoter Sharon Mitchler, TYCA National Chair, described the benefits and responsibilities of affiliation with NCTE. Keynoter Nancy Summers urged composition teachers to abandon the “deficit” model of grading. Keynoter John Trimble, who will retire from the University of Texas next spring and thus regarded his address to TYCA-SW as a valedictory to the profession, reviewed a career of teaching experience.

For the first time in its history, TYCA—SW awarded both the Outstanding Teacher Award and the Robert W. Wylie Service Award to the same person, Bertha Wise of Oklahoma City Community College.

Toni McMillan of Paris Junior College, Jill Coe of Southwest Texas Junior College, and Jim McInturff of East Arkansas Community College were elected to positions on the REC. A new slate of REC officers was presented and elected: Chair, Joan Mathis, Paris Junior College; Irma Luna, San Antonio College; Secretary, Jim McInturff, East Arkansas Community College; Treasurer, Toni McMillen, Paris Junior College. Lillian Wooley will serve as the Louisiana representative to the Advisory Board. Carol Ann Britt will be invited to become the Texas representative.

Work in progress: The next fall conference will be held 3-4 November 2006 in Santa Fe, NM, with the theme "Students in the City Different." Future conference sites include San Antonio (2007), Oklahoma City (2008), and North Little Rock (2009 or 2010).

Regional Reporting:
TYCA Pacific Coast/ECCTYC

To: TYCA Executive Committee
Report Author: Elissa Caruth
Date of Report: 11-01-05

Committee Members: ECCTYC Executive Board

1. President, Tom Hurley, Diablo Valley College
2. VP, Lee Herrick, Fresno City College
3. Past President, Sterling Warner, Evergreen Valley College
4. Secretary, Susan Brant, College of the Canyons
5. Treasurer, Tina Ramsey, Yuba College
6. Web Editor, Gary Enns, Cerro Coso College
7. *inside english* editor, Darren Chaing-Schultheiss
8. TYCA representative, Elissa Caruth
9. Second VP, Michael Dinielli, Chaffey College
10. Historian, Edith Conn, Ventura College

Last meeting date/location: ECCTYC conference, October 13-15, Long Beach, CA

Work completed since last report: Compilation of conference reports and assemblage of ECCTYC's journal, *inside English*; continuance of data analysis for Jody's survey.

Work in progress: see above

Recommendations from the Committee to the Executive Committee: none at this time

Additional information: none at this time

**Report to the TYCA Executive Committee
November 2005
Submitted by Howard Tinberg, Editor of
*Teaching English in the Two-Year College***

As I prepare my final issue as editor of *TETYC* (May 2006), I want to express my debt to the many capable individuals who have made this job such a joy: Rona Smith and Lee Irwin, who are consummate professionals; Carolyn Fonseca-Caughman, who has ably assisted me even as she faced personal tragedy; Lee Bernier, who stepped up at a crucial time; Deb Lawton, who has consistently supported me during my editorship; all the consulting readers and editorial board members, whose collegiality was indispensable; and, of course, the many contributors, whose work I deeply respect and from whom I have learned much.

Jeff Sommers will succeed me as editor. Jeff, as many of you know, is a fine teacher/scholar in his own right and will, I'm certain, carry on the important legacy established by those who have come before, most especially Nell Ann Pickett and Mark Reynolds, who represented in their own work the best traditions of the teacher/scholar.

Forthcoming Special Issue in December:

The Invisible "C": Class and the Community College

- "Why Teach about Social Class?"
Ira Shor
- "Adjunct Faculty at the Community College: Second-Class Professoriate?"
Frost McLaughlin
- "Community Colleges and Class: A Short History"
Ronald Weisberger
- "Class and the Community College"
Patrick Sullivan
- "Retelling Basic Writing at a Regional Campus: Iconic Discourse and Selective Function Meet Social Class"
John Paul Tassoni

Forthcoming Special Focus in March:

Community College Writing Centers

Name of Committee:

TYCA Panels for NCTE 2005 and CCCC 2006

To: TYCA Executive Committee
Report Author: Gwen Gresham, Program Chair
Date of Report: 1 November 2005

Last meeting date/location:

Work completed since last report:

I have been notified that the following panels submitted by TYCA members were accepted for NCTE 2005:

"The Writing Center: Practical Information for Creating, Growing and Maintaining a Writing Center at Two-Year Colleges" (Concurrent Session)

Presenters:

Sandie Barnhouse , Sharon Mitchler, Eva Payne

"Adventures in Online Composition: A Variety of Practices and Tools for Teaching Writing Online " (Concurrent Session)

Presenters:

Angie Macri-Hanson, Joseph Cole, Amy Baldwin

"No Sponges: Creating an Ethical Community for the Community College via the Research Paper Process" (Roundtable)

Presenters:

Amy Baldwin, Angie Macri-Hanson , Joseph Cole

I submitted the following TYCA proposals, which have been included in the program for CCCC 06:

"TYCA Talks" (SIG)

"The Public Image of the Two-Year Colleges: Hallmarks of Fame and Shame" (SIG)

"Preparing to Teach in A Two-Year College" (Concurrent Session)

Presenters:

Camille Ziolk , Tonya M. Scott, and Gwen Gresham

"Pass It On: Baby Boomer Faculty Share Their Experiences" (Concurrent Session)

Presenters: Mark Reynolds , Frank Madden , Ellen Andrews Knodt

"Sharing Your Ideas with the Profession" (Saturday Afternoon Workshop)

Presenters: Harryette Brown, Frank Madden, Kip Strasma, Marilyn Valentino, Mark Reynolds, Lynn Troyka, Howard Tinburg)

In addition, I worked with the following groups who have notified me that these proposals have been accepted for the CCCC 06 program:

"Cyber Teaching in the Center Spaces" (Concurrent Session)

Presenters:

Lisa Shoemaker, Michael Johanyak, Jane Wagoner

"Led by Theory, Bound by Practice" (Concurrent Session)

Presenters:

Kara Larson, Marsha Millikin, Sonja Andrus

"A Call for Creative Collaborations and Border Crossings" (Concurrent Session)

Presenters:

Chelsea Ray, Jo Ann Buck, Sean Murphy, Anne Clark Bartlett

Two additional proposals from TYCA members that I worked with were not accepted for the CCCC 06 program.

Work in progress: NCTE is now accepting program proposals for NCTE 2006 in Nashville, November 16-21, 2006. The conference theme is "The Compleat Teacher: Bringing Together Knowledge, Experience, and Research." The deadline for mailed proposals is January 10, and the deadline for online proposals is January 17.

Recommendations from the Committee to the Executive Committee: The Presenter Information forms continue to be a valuable program resource for TYCA panels. Please continue to collect those forms at regional conferences during the year. It's difficult to put together panels for NCTE, both because there are fewer two-year college faculty attending and because the proposals are due so early in January.

College Forum Report July 2005

The College Forum met July 9-10, 2005 to articulate the current state of affairs of English studies within NCTE and recommend issues of concern to the NCTE EC. In addition to the issues recognized by the Forum constituencies, we addressed two issues at the behest of the NCTE leadership. The first was to respond to the draft of the TEACH Act, and the second was to respond to the NCTE EC Strategic Governance Motion on college assessment.

TEACH Act

The Forum identified items I, IV, VI, and XII as particularly salient from the point of view of the college constituencies, and item V as problematic in its current state. Anne Gere took the comments under advisement for preparation of briefing documents that will be used by NCTE staff in the new D.C. office.

NCTE EC Motion on Assessment

"NCTE EC Motion 2004:56 That the Presidential Team take a critical look at the work on college level assessment that has been accomplished by the Council in order to identify gaps in that work that need to be addressed and to propose to the EC an action plan for moving ahead in this sphere."

We discussed the assessment resources used in the NCTE EC Issue Management Briefing Book, the driving forces for the need for policy statements, and actions from the Council on assessment. After reviewing the pressures of assessment at the college level, and the particular concerns from each of the college constituencies, our sense was that we have piece-meal addressed multiple issues on assessment through the college position papers, but we would like to review and sort to see what the overall picture reveals. As the conclusion of our short review, the College Forum will report to the Presidential Team.

College Forum Recommendations for Council Action

Each constituency of the Forum, CCCC, CEE, CSSC, TYCA, Presidential Team member, and ACLS delegate, reported on their activities for the past year and identified issues that were pressing for their particular constituency. Against the backdrop of the NCTE EC Strategic Governance Motions, the Forum shaped their concerns into the following three actions.

State of the Faculty

The underfunding or defunding of higher education has serious implications for the academic world and beyond. One area of concern is the shifting patterns of faculty appointment, particularly the use of contingent faculty. Our discussion recognized that much work has been done over the years as various NCTE constituencies have addressed the issue. Because of the profound effect this will have on the nature of faculty roles and commitments, the CF has appointed a task force of four members who will recognize the efforts over the years of NCTE to address the issue, review the recommendations that have been made, and compile best practices for immediate use within the NCTE and Forum constituencies. This task force will report to the College Forum by early fall 2005, and the Forum may make recommendations to the NCTE EC based on this report.

NCTE Issue Management Study

21st Century roles for Teachers and Students: Preparing for new economic and civic competencies.

To meet the emerging roles of teachers and students for civic and economic responsibilities in the 21st century, we need to clarify the nature of teacher preparation in higher education, in K-12 schooling, and through professional organizations to prepare and sustain teaching at all levels. The dramatic changes in the educational environment—what a classroom means today that it did not mean before, who is in the classroom, how globalization is affecting learning (including distance learning), how information is processed, how literacy is changing, the new demands of workplace literacy (including SCANS, 21st Century ITC skills), what it means to “read” a “text,” how national and state policies influence classroom practices, the reconfiguring of authority in the classroom and education in general—all have implications for preparing teachers/faculty for the 21st century, preK-university. We hope this study group will extend the work of the earlier study groups to broaden the issues and embrace the newest factors that ultimately affect teaching at all levels.

Research

Last year the Forum applauded the establishment of the Squire Research Office and particularly the appointment of Anne Gere to head that office. Once again, our discussions surfaced the need for NCTE to continue to develop its reputation as the source for the important research in English Language Arts education. Specifically, we saw the need to make research across NCTE more intentional:

- We need to encourage and coordinate some research efforts across educational contexts in our field (high school to college, two-year college to four-year college, English departments to teacher education, teacher education to K-12 schools, high school to workplace).
- We should use current position statements as potential occasions for specific research. (*i.e.*, In the case of the workload statements, we could sponsor research studies intended to provide evidence for guidelines.)
- We should encourage or sponsor meta-studies that support the political and policy issues that we need to frame, especially when such studies may otherwise not be attractive to researchers.
- We need to encourage the publication/distribution of strategic or policy-based research, particularly when such studies may receive low priority from journal editorial policies. Consider using the *Council Chronicle* or book publication series.

We briefly explored specific studies that might be beneficial. For example, in order for NCTE to develop policies about the articulation between K-12 and college writing, we might ask for and sponsor research around this question: “What kinds of writing tasks are actually assigned in college, and what implications do these patterns have for assessment and teaching at various levels?”

College Forum Internal Recommendations

Promote the ACLS Fellowship Program on the NCTE web site and encourage our members to apply for the fellowships.

Nominate Maxine Greene for Haskins Lecture at 2007 ACLS Annual Convention.

Review nature of CF reports and briefing book for summer meeting.

Next meeting

The College Forum will meet Sunday morning, November 20, 2005, just before the general session at the NCTE Annual Convention in Pittsburgh. Incoming members of the Forum will be invited to attend.

College Forum Members

Krista Ratcliffe, CCCC Representative and chair of Forum

Doug Hesse, CCCC Chair

Debra Appleman, CEE Representative

Suzanne Miller, CEE Chair

Richard Selfe, CSSC Chair

Sheldon Wrice, TYCA Representative

Sharon Mitchler, TYCA Chair

Anne Gere, ACLS Delegate

Patricia Stock, NCTE Presidential Team

Paul Bodmer, NCTE Senior Program Officer for Higher Education

Kristen McGowan, NCTE Administrative Liaison Specialist

TYCA Webtender's Report

To: TYCA Executive Committee
From: Mike Matthews
Date: November 2005
Location: NCTE Convention

Introduction

I have reviewed the current TYCA web pages, which are reached at www.ncte.org.

One finds the TYCA web pages by selecting "College" on NCTE's main page and selecting "TYCA" on the college page. These pages and the TYCA main page are designed by NCTE.

TYCA Main Page

Since last year, the TYCA main page shows significant revision.

2004 Links

- (1) TYCA Regionals
- (2) Featured Information
- (3) Regional and National Conferences
- (4) Leadership Opportunities
- (5) Recommended Resources,
- (6) INBOX News have been changed to these links

2005 Links

- (1) Featured Information
- (2) Research and Scholarship in the Two-Year College
- (3) Guidelines for the Academic Preparation of Two-Year College Faculty
- (4) TYCA Research Initiative Committee
- (5) Fame and Shame Award Winners
- (6) College Events at the NCTE Annual Convention
- (7) TYCA Regionals
- (8) Two-Year College Books

Observation: The main page now more clearly reflects the major initiatives and contributions of National TYCA.

Regional Pages

Each regional web site has its own distinctive design and sections; no two sites mirror each other, except for a few similar headings. These web pages reflect the uniqueness of each region.

Observation: All regional web pages have been updated to feature information about the fall 2005 and spring 2006 regional conferences. For example, the TYCA Southwest website provides the conference program in Galveston. The regions fulfill the goals of presenting their purposes and marketing their conferences.

Regional Webtenders

For better communication among the regional web tenders, I need an updated list of the contact person from each region. Please fill in the spaces below.

TYCA Northeast

Webtender:
Email:
Phone:

TYCA Southeast

Webtender:
Email:
Phone:

TYCA Midwest

Webtender:
Email:
Phone:

TYCA Southwest

Webtender:
Email:
Phone:

TYCA West

Webtender:
Email:
Phone:

TYCA Pacific Northwest

Webtender:
Email:
Phone:

TYCA Pacific Coast (ECCTYC)

Webtender:

Email:

Phone:

Conclusion

I am informed by all the regional web sites and congratulate each region on its achievements.

Questions

1. What can we learn from the variations in the regional web pages to provide vision for their future development?
2. How effective are the websites now for the particular regions?
3. How could the websites be more effective in serving current members and in recruiting new members for both regional and National TYCA?
4. How can the websites become more interactive?
5. What roles do the regional webtenders play in their regions? For example, are they TYCA members that serve on executive committees?

Send responses to mike.matthews@tccd.edu .

I look forward to delivering my fourth report in person to you at CCCC in 2006, when my term as National TYCA webtender concludes. Please consider persons to nominate for my replacement, possibly one of the regional webtenders.

Public Image of Two-year Colleges: Fame and Shame Awards

Report Author: Sterling Warner
Date of Report: November 3, 2005

- 1) Sterling Warner, Chair, Evergreen Valley College, San Jose, CA: jsterlingw@aol.com
- 2) Mike Matthews, Tarrant County College, NW Campus, Fort Worth, TX: mike.matthews@tccd.net
- 3) Barbara Cooper, Howard Community College, Columbia, MD: bcooper@howardcc.edu
- 4) Gwen Gresham, North Arkansas College, Harrison, AR: gweng@northark.edu
- 5) Janet Henderson, Bergen Community College, Rodgerfield Park, NJ: jhenderson@bergen.cc.nj.us
- 6) Don Holt, Lansing Community College, Lansing, MI: dholt@lcc.edu
- 7) Bill Swanson, South Puget Sound Community College, Olympia, WA: bswanson@spscc.ctc.edu

Last Meeting Date/Location

On March 18 at the 2005 CCCC in San Francisco, California, the Public Image of Two-Year Colleges Session facilitated presentation, scrutinized various forms of mass media, and engaged in a forum to continue the yearly discussion of the best and worst examples of community college media coverage. From numerous submissions of both types, committee members and session participants determined this year's Fame and Shame Awards by consensus. Following is a more detailed list of recipients and the basis for their respective awards:

2005 TYCA FAME AND SHAME AWARD WINNERS

SHAME WINNER

The 2005 TYCA Shame Award went to Jay Leno who has been making disparaging remarks about community colleges and community college students on NBC's *Tonight Show* for years and has been a contender for the Shame Award for just as many. The Shame award went to Jay Leno for his introductory monologue on March 17, 2004; therein, he noted that "Thousands of students gathered in Sacramento to protest the proposed hike in tuition fees--all these community college kids." He explained that "You could kind of tell they were community college students," and then ran a video clip of young protesters--presumably community college students--holding signs bearing slogans such as "Skool is expensive," "Let us lern," and "Don't raise tooishun."

FAME WINNER

The 2005 TYCA Fame Award went to Clint Eastwood for his movie *Million Dollar Baby* because he presents community colleges as places of opportunity and hope, giving a catalog for a community college to the character that needs it. Additionally, the FAME committee felt that *Million Dollar Baby* Co-star, Morgan Freeman, earned equal acclaim for his attendance at TYCA SE, in the midst of a hectic schedule (a week before academy awards), for donating his honoraria to a community college fund, and for his high praise of community colleges and the role they played in his higher education.

WORK IN PROGRESS

- 2005 has been a banner year thus far in terms of the numerous nominees for the 2006 Fame and Shame Awards. Indeed, we have never had such active, spirited identification of the best and worst media coverage of two-year colleges by committee members and other two-year college instructors.
- The committee's on-going research into the issues and images of two-year colleges projected and/or reinforced through the media will be presented on March 25 at the CCCC's 2006 in Chicago, Illinois.

TYCA Breakfast
Report to TYCA Executive Committee

November 8, 2005

I. Note of Appreciation

- A. Thank you to Christine Jennings for sharing her notes and information on publishers
- B. Thank you to the NCTE staff for their assistance with the breakfast

II. Proposed Schedule – Publishers

- A. Early November 2005: Review list of publishers' contacts (nine publishers from 2005) and research additional contacts
- B. Late November 2005: Make initial contacts with publishers' representatives
- C. January 2006: Send confirmation letters and invoices to publishers' representatives
- D. Follow-up on confirmations

III. Proposed Schedule – NCTE Staff

- A. November/December 2005: Work with NCTE staff to determine role of Breakfast Chair regarding hotel room.
- B. November/December 2005: Work with NCTE staff to determine role of Breakfast Chair regarding food.

IV. Awards and Program

- A. Awards: I will work with Dr. Gwen Gresham to get the appropriate information for the program
- B. Program: I will check with NCTE staff and Dr. Gresham regarding the program (Fame and Shame Award, Winners of TYCA Outstanding Programs awards, publishers and others)

V. Breakfast

- A. Decorations: I will work with volunteers to decorate the room
- B. Publishers' signs: Dr. Jennings gave me signs for the table
- C. Greeters: I will arrange for greeters to be stationed at the doors to the room

Note: Since Chicago 2006 will be my first time to serve as TYCA Breakfast Chair, I will be seeking help from both NCTE staff and TYCA members to assist me.

Respectfully submitted,

Jane Wagoner
Wright College
Janewwc@aol.com

Name of Committee:

By-laws Committee

To: TYCA Executive Committee
Report Author: Don Andrews
Date of Report: November 7, 2005

Committee Members:

1. Don Andrews, Chair
2. Louise Bown
3. Alexis Nelson
4. Leslie Roberts

Last meeting date/location:

Since the committee was appointed on March 19, 2005 in San Francisco, except for a brief sharing of ideas following the EC meeting, all work has been conducted through email. Several exchanges of ideas among the committee have occurred.

Work completed since last report:

The committee members have re-read the current by-laws (dated November 2002) and received input from regionals. By email we have discussed various proposed changes, large and small. The committee has decided to submit a limited number of Recommendations for Change to the current by-laws and a suggestion for a more extensive update to the same.

Work in progress:

Committee members will continue to review the November 2002 by-laws and suggest further revisions and updates at the pleasure of the EC.

Recommendations from the Committee to the Executive Committee:

The By-laws Committee recommends the approval by the EC of the following revisions to the November 2002 By-laws:

1. Move item IV.A.3 to section IV.A.6—This recommendation will delete the requirement for the four-year college or university representative and move the position to the optional group. Approval of this item will require related re-numbering and listing within this section.
2. Change wording in IV.B.10—Delete “, of CCCC.” Add “However, the Chair and the National TYCA Representative must also be members of CCCC due to their membership on the National TYCA Executive Committee.” This

recommendation will open up membership for REC service within the regionals.
It will have little impact on CCCC membership.

3. Move item IV.D. to IV.E. —This recommendation is necessary if Recommendation 1 is approved. Much of the listed content of this section would be eliminated.
4. Change wording in IV.E. —Delete “CCCC” from the items in the parentheses if Recommendation 2 is approved.
5. Move item V.F. to IV.E. listing—If Recommendation 1 is approved, this item would be best combined with IV.D. and moved to IV.E.

Additional information:

The By-laws Committee suggests that the EC take necessary action to commission a complete editing of the current by-laws to update for changes that have occurred since November 2002 and to correct internal inconsistencies of language and content.

Name of Committee: TYCA Research Initiative Committee

To: TYCA Executive Committee
Report Author: Jody Millward
Date of Report: November 5, 2005

Committee Members:

1. Jody Millward, Chair
2. Diane Fallon
3. Larry McDoniel
4. Lois Powers
5. Leslie Roberts
6. Patrick Sullivan
7. Jane Wagoner
8. Sterling Warner

Last meeting date/location: On-line meetings throughout the year

Work completed since last report:

1. A 2005 CCCC's panel from the seven TYCA regions; Executive Summary of presentations and individual presentations posted online.

The researchers spent approximately six months gathering information (primarily through email interviews), focusing on "key challenges and successes" in their regions. TYCA regional representatives served as contact and information sources. Several regionals included sessions at their conferences where attendees could share successful programs and challenges. The CCCC session was well attended (sixty or more, standing room only). Attendees volunteered contact information for the upcoming national survey on Two-Year College English programs.

Participants:

- *Northeast* Patrick Sullivan, Manchester Community College, Manchester, Connecticut
- *Southeast* Don Andrews, Chattanooga State Technical Community College, Chattanooga, Tennessee
- *Midwest* Panelist Greg Shaffer unable to attend CCCC. Leslie Roberts, Midwest TYCA Representative, gathered information and provided the report for her region after the convention. Leslie Roberts, Oakland Community College, Orchard Ridge Campus, Farmington Hills, Michigan.
- *West* Joanna M. Tardoni. Western Wyoming Community College, Rock Spring,

Wyoming.

- *Southwest* David Lydic, Austin Community College, Austin, Texas.
- *Northwest* Eva Payne, Chemeketa Community College, Salem, Oregon.
- *Pacific Coast* Sterling Warner, Evergreen Valley College, San Jose, California.
- *Session Moderator* Jody Millward, Santa Barbara City College, Santa Barbara, California.

Panelists identified a range of common challenges that provide the foundation for a national portrait of working conditions that shape the professional lives of two-year college faculty. Patrick Sullivan of Manchester Community College authored an Executive Summary of the presentations. For a fuller discussion of these findings, see Patrick Sullivan's "Mending Walls, Unlocking Gates: Research and Reflection on the Shifting Roles of the Two-Year College" and the individual panel presentations on the national TYCA website <http://www.ncte.org/groups/tyca> through the TYCA Research Initiative Committee link or use the direct link <http://www.ncte.org/groups/tyca/featuredinfo/122335.htm>

2. *"TYCA Two-Year College Facts and Data Report: 2005" and "Highlights" Documents*

In May 2004, Jody Millward began a literature review of national data reports on two-year college funding, faculty, students, and programs. The research, conducted primarily on-line and completed September 2005, responds to the charge from the CCCC's panel to provide hard data on two-year colleges.

Participants: Jody Millward, Author Santa Barbara City College
Rebecca Crump, Assistant, Santa Barbara City College (work-study student funded by CCCC grant)
Lois Powers, Editor, Fullerton College, Emeritus
Melissa Prentice, Formatter, TYCA Assistant, NCTE.

The "TYCA Two-Year College Facts and Data Report: 2005" is a compilation of thirty-one studies and helps to define the culture of the two-year college. The report is intended to serve as a foundation for scholarship (including interpreting, analyzing, and building upon the information provided) and for professional advocacy on behalf of two-year college students, faculty and programs. In addition, Millward prepared a shorter version, the "TYCA Two-Year College Facts and Data Report: 2005 Highlights" for distribution at regional conferences. The complete "TYCA Two-Year College Facts and Data Report: 2005" and the "Highlights" document are available on the national TYCA website at <http://www.ncte.org/groups/tyca/featuredinfo/122335.htm> or access it from the home page at: <http://www.ncte.org/groups/tyca>

Work in progress:

"TYCA Research Initiative Survey," a national survey of two-year college English programs.

Participants:

Survey Draft and Design:

Jody Millward, Santa Barbara City College
Andreea Serban, Institutional Researcher, Santa Barbara City College

Survey Content and Format:

Lead Authors: Jody Millward, Santa Barbara City College and Lois Powers, Fullerton College, Emeritus

Contributors: Dianne Fallon, York Community College
Leslie Roberts, Oakland Community College
Patrick Sullivan, Manchester Community College
Melissa Prentice, TYCA Assistant, NCTE

Survey Pilot Testing:

Stage I: Santa Barbara City College Faculty members
Stage II: Discussion, CCCC Research Initiative Grant Committee
Discussion, national TYCA Executive Committee
Stage III: Pilot Test: national TYCA Executive Committee

Survey Distribution:

Melissa Prentice, TYCA Assistant, NCTE
Jody Millward, Santa Barbara City College
Rebecca Crump, Student Assistant, Santa Barbara City College
Lois Powers & Tom Hurley, Pacific Coast
Alexis Nelson & Eva Payne, Pacific Northwest
Joanna Tardoni, Barbara Cooper, & Barbara Smith, West
Gwen Gresham, Southwest
Leslie Roberts, Jane Wagoner, & Larry McDoniel,
Midwest
TYCA National and Regional Board Members

First-Round Readers:

& Current TYCA

Research Initiative

Committee

Members

Jody Millward, Santa Barbara City College
Lois Powers, Fullerton College, Emeritus
Sterling Warner, Evergreen Valley Community College
Leslie Roberts, Oakland Community College
Jane Wagoner, Wright College
Larry McDoniel, St. Louis Community College
Patrick Sullivan, Manchester Community College
Dianne Fallon, York Community College

Survey Design: Jody Millward met with Andreea Serban, SBCC Institutional Researcher, to block out survey areas (Assessment Practices, Teaching and Pedagogy, and WAC/WID Programs) as outlined in CCCC Research Initiative Grant, discuss the type of data various questions produce, determine pilot testing and distribution methods, and ascertain the number of surveys necessary for statistical relevance. On the advice of the Executive Committee, three new members were assigned to the TYCA Research Initiative Committee--Lois Powers, Patrick Sullivan, and Leslie Roberts. TYCA Executive Committee members suggested that working conditions, linguistic diversity, writing centers, and the two-year college multi-mission affect assessment, teaching with technology, and WAC/WID efforts and requested these be included in the survey. The

revised survey was piloted with national TYCA Executive Committee members and colleagues of the research committee. Although it did not seem wise to have such a lengthy survey (it takes approximately an hour to complete), responses to the draft made it clear that TYCA members were hungry for information about two-year college programs. Copy of blank survey is Appendix 1.

Survey Distribution: Melissa Prentice posted the “TYCA Research Initiative Survey” on April 29, 2005, and sent a mass emailing to TYCA members soon after. Millward sent a personalized email to those who had volunteered to take the survey at the CCCC and regional conventions. The original deadline was June 2005—too optimistic by far. We extended the deadline to mid-September and began a massive personalized email campaign throughout the summer with the goal of reaching all two-year colleges. We did not quite make that goal, but did contact over 1000 two-year colleges. Participants listed above took responsibility for various states in their regions; national TYCA Executive Board members contacted their Regional Board members with requests to forward a personalized email to the colleges in their regions. In addition, Jody Millward and Rebecca Crump identified low response states (PA, FL, TX, NC, SC, KY, GA, AL, LA, MD, TN), identified colleges in those states on the American Association of Community Colleges, then identified faculty from college websites (faculty were chosen at random—including Chairs, full-time, and part-time), and sent a personalized letter from Millward to select faculty. Melissa Prentice sent a second mass emailing to TYCA members in September 2005. Currently, we have 335 responses—roughly 35% of those contacted. The site is still active and will close only when the survey is distributed for second-round readings.

Survey Interpretation: Jody Millward met with Andreea Serban, SBCC Institutional Researcher, to discuss establishing crosstabs and procedures for interpreting comments. Millward designed a protocol for first-round readers who were charged with identifying patterns in the narrative comment sections, providing possible crosstabs beyond demographic data, and evaluating the interpretative process

Timetable:

Nov 10: First-round readings will be completed and additional crosstabs beyond those proscribed by demographic details will be identified

December: Second-round protocol will be established (Millward with Serban)
Second-round readers will be identified by Millward in collaboration with the national TYCA Executive Committee

February 1: Second-round readers submit their results

March 2006 CCCC: TYCA Research Initiative Committee members Millward, Powers, Roberts, and Sullivan will present a panel on survey results at the 2006 CCCC.

2005-2006: Jody Millward, Leslie Roberts, and Patrick Sullivan received a 2005-2006 CCCC Research Initiative grant to complete survey analysis, to establish protocol for interviews with colleges identified as following effective practices in Assessment, Technology and Pedagogy, WAC/WID Programs, and/or Working Conditions.

Recommendations from the Committee to the Executive Committee:

1. The Research Initiative Committee should remain in place until NCTE convention 2006. At the time, the TYCA Executive Committee may want to discuss making this a standing committee.
2. The TYCA Chair, on the advice of the TYCA Executive Committee, may consider adding members to this committee in order to insure regional representation.
3. The TYCA Chair and Executive Committee work with committee chair to establish a procedure for identifying TYCA volunteers for second-round survey readings.
4. The TYCA Chair and Executive Committee work with committee chair to establish a procedure for identifying TYCA volunteers to conduct interviews with those colleges identified as employing effective practices.
5. In order to promote the use of these research resources and insure easy access by two-year teacher-scholars, four-year researchers, and doctoral students, the TYCA Chair, the Webtender, and the committee chair, in consultation with Melissa Prentice of NCTE, investigate the possibility of creating and highlighting a research site on the TYCA website.

National Council of Teachers of English
1111 W. Kenyon Road
Urbana, IL 61801-1096

- Subscription to the award-winning journal *Teaching English in the Two-Year College*
- National TYCA Web page, listservs, and other electronic links to the regional TYCAs and others who share professional interests
- Discounts on NCTE books and conventions
- Eligibility for health and life insurance

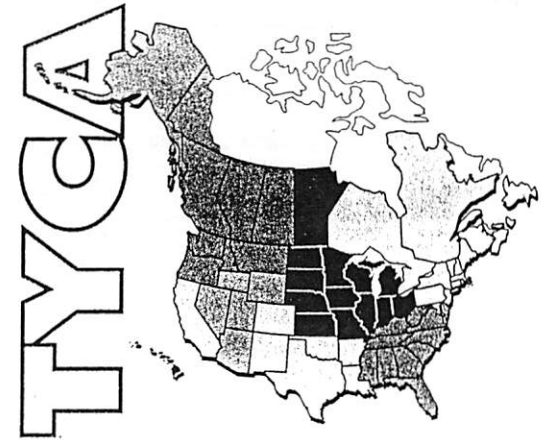
RESOURCES
TO
SUPPORT
TEACHERS

- Resources and strategies available in *TETYC*, online, and at meetings that provide you with the latest information, research, and developments in teaching that affect you professionally
- Regional meetings and national conferences where you can attend highly practical, hands-on sessions and network with colleagues who share your interests
- Opportunities for publication
- Professional development workshops on topics like portfolios, writing, and assessment

STRATEGIES
TO
IMPROVE THE
PROFESSION

- Monitoring and publicizing working conditions
- Addressing the unique requirements of a diverse student population
- Sharing ideas for more effective teaching methods
- Expressing the needs of adjunct faculty

ADVOCACY
TO
LIGHTEN
THE LOAD



**THE NATIONAL
TWO-YEAR
COLLEGE ENGLISH
ASSOCIATION**

of the National Council
of Teachers of English

Resources, Strategies, Advocacy

Teaching at a two-year college poses many unique professional challenges. And no one understands that better than the members of the National Two-Year College English Association (TYCA) of the National Council of Teachers of English (NCTE). When you join National TYCA, you'll be welcomed into a community of scholars and faculty who share your concerns about important issues influencing the teaching of English, composition, literature, and rhetoric. At the same time, you will be connected to resources that offer insights about current national trends, scholarship, and developments in teaching and research.

WHAT IS NATIONAL TYCA?

The National Two-Year College English Association (TYCA) is an organization formed in 1996 within NCTE to focus entirely on two-year college concerns. National TYCA coordinates the work of seven long-standing, dynamic Regional Conferences serving every section of the United States and many Canadian provinces. TYCA provides resources, develops strategies, and advocates on behalf of all who teach the first two years of college.

Everyone is welcome. National TYCA is for everyone who loves to teach and everyone who wants practical, hands-on ideas for teaching informed by research. Full- and part-time, adjunct, experienced, new, and prospective faculty are encouraged to join. Also welcome are administrators, friends, and supporters of two-year colleges.

WHO IS ELIGIBLE TO JOIN NATIONAL TYCA?

- To receive the journal created especially for you—*Teaching English in the Two-Year College*. *TETYC* is the only national journal devoted exclusively to the concerns of two-year college English faculty. It is edited by a two-year college teacher for other teachers who want to explore what works in reaching and teaching the diverse student body in two-year colleges.

WHY SHOULD I JOIN?

HOW DOES NATIONAL TYCA WORK?

- To strengthen the voice of two-year college faculty locally, regionally, nationally, and internationally in debates about literacy, literature, and language.
- To share in the exchange of effective classroom teaching methods and important professional issues such as establishing the role of the two-year teacher/scholar in the academy.
- To learn about cutting-edge ideas from highly respected authors and scholars through discounts of up to 30% on NCTE publications.
- To connect with your colleagues on campuses across the nation through regional meetings and national conventions.

All members of National TYCA elect national officers who are joined by elected representatives from each TYCA Regional (Northeast, Southeast, Midwest, Southwest, West, Pacific Northwest, Pacific Coast) to form the National TYCA Executive Committee. When you join National TYCA, you augment your membership in your Regional TYCA and become part of a national voice for two-year college faculty.

- Join TYCA committees and task forces.
- Take part in the National TYCA Saturday breakfast and all-day strand at the CCCC Convention each year.
- Respond to calls for submission of manuscripts for publication and program proposals for NCTE and CCCC Conventions.

HOW DO I JOIN?

Simply fill out the attached enrollment form and mail it to NCTE, 1111 W. Kenyon Road, Urbana, IL 61801-1096, or fax it to 217-328-9645, or call NCTE at 800-369-6283, or e-mail membership@ncte.org

HOW CAN I GET INVOLVED?

NATIONAL TYCA ENROLLMENT FORM

- YES, I want to join National TYCA! \$60
- Membership benefits include a one-year subscription to *TETYC*; discounts on NCTE books, conferences, and conventions; a one-year subscription to the NCTE newspaper, *The Council Chronicle*; and voting privileges in National TYCA elections.

ADDITIONAL OPTIONS

- Membership in the Conference on College Composition and Communication and a subscription to *College Composition and Communication* \$25
- College English* \$25
- English Education* (includes membership in the Conference on English Education) \$15
- Research in the Teaching of English* \$20
- (International postage: Add \$4 per year for *TETYC*, *CCC*, or *RTE*; add \$8 per year for *CE*)

(Please print) Total _____

Name _____

Address _____

City _____

State _____ Zip _____

Phone number H: () _____

O: () _____

E-mail _____

School _____

Address _____

City _____

State _____ Zip _____

E-mail _____

Purchase order # _____

Charge my MasterCard Charge my VISA

Account no. _____

Expiration date _____

Your signature _____

I prefer to receive membership materials, including journals, at (check one) Home School

Institutional subscriptions to *Teaching English in the Two-Year College* are available for \$40/year. For more information, call NCTE Customer Service at 800-369-6283.



Volunteer Corps

National TYCA Volunteer Profile Form

In an effort to draw on the expertise of its members, National TYCA/NCTE is creating a database of members interested in working on various TYCA, CCCC, and NCTE issues. Much of the work, we believe, can be done on line. We would ask your permission before appointing you to a committee. This is a great opportunity to collaborate with your colleagues in areas vital to the teaching of composition and literature.

Name (print): _____

NCTE Member # _____

Office phone: _____ Home phone: _____

Email: _____

Preferred Mailing Address

- Home
 Institution

Institution: _____

Institution address: _____

City: _____ State: _____ Zip: _____

Home Address: _____

City: _____ State: _____ Zip: _____

TYCA Region: _____

I would like to be nominated to serve on committees for: TYCA, 4Cs, NCTE
(Check all that apply.)

Areas of Interest: (E.G., Assessment; Adjunct Issues; Technology; Composition Research; Developmental Writing; etc.) **Years of Experience:**

1. _____
2. _____
3. _____

I would like to:

- mentor early-career teachers in my areas of subject-matter expertise
- assist with state-based advocacy for the English language arts
- serve as an electronic mentor or discussion leader
- select NCTE materials to match the needs of teacher-learners
- present or coordinate workshops/sessions at local sites

Feel free to add comments, pose questions, etc., on the back of this sheet.

Please return this completed form by one of the following methods:

Mail: Volunteer Corps
National Council of Teachers of English
1111 W. Kenyon Road
Urbana, IL 61801

Fax: 217-328-0977
Attn: Nancy Wilson

Manage My Organization

(<http://www.ncte.org/groups/affiliates/officer/118839.htm>)

Manage My Organization

Manage My Organization is an online tool designed to enable you to manage the membership of your group. This new program, offered by NCTE to its affiliates, assemblies, and TYCA Regionals, is an additional benefit of affiliation with NCTE.

Use Manage My Organization to:

- **Quickly view, add, delete, or change** your list of members, or an individual member's information
- Easily **download your membership list into an Excel** or a text file for labels or merge letters
- Use member data from the NCTE database, and **substantially reduce your keying**
- Create tables to **track member demographics**, such as grade levels at which members teach, diversity, conference attendance, or meal functions
- Access Manage My Organization through a **PC or Mac, avoiding access problems** when your officers and personal computer systems change
- **Ensure accuracy and consistency during officer changes or personal computer crashes.** NCTE backs up its information on a nightly basis.

Presently, **only one** membership administrator for each affiliate or assembly will be granted access to Manage My Organization.

Access to an high speed Internet connection is necessary. Home dail-up may work, but it will be unstable and slow.

Please contact the Division of Communications and Affiliate Services office at NCTE for more information or to register for Manage My Organization. You may e-mail (affsec@ncte.org) or call 1-800-369-6283, ext. 3633 for more information.



*A Professional Association
of Educators in English Studies,
Literacy, and Language Arts*

The National Council of Teachers of English
1111 W. Kenyon Road, IL 61801-1096
Phone: 800-369-6283 Fax: 217-328-9645, Email: public_info@ncte.org

TYCA 2004-2005 Executive Committee

<p>Sharon Mitchler (2003-2007) Chair (2004-2006)</p> <p><i>Preferred Address:</i> Centralia College 600 W. Locust Centralia, WA 98531-4099 Office: (360) 736-9391, ext. 405 Fax: (360) 330-7502 smitchler@centralia.ctc.edu</p> <p>3231 Skooter Ln NE Olympia, WA 98506 Home: (360) 412-1822 smitchler@comcast.net</p>	<p>Marilyn Valentino (2002-2005) Past Chair (2004-2005)</p> <p><i>Preferred Address:</i> Lorain County Community College 1005 N. Abbe Rd. Elyria, OH 44035 Office: (440) 366-7103 Fax: (440) 366-4663 mvalen@lorainccc.edu</p> <p>86 Hickory Hollow Dr. Amherst, OH 44001 Home: (440) 985-1765</p>
<p>Sandie McGill Barnhouse (2002-2005) Secretary (2002-2005)</p> <p><i>Preferred Address:</i> 5119 Witham Passage Charlotte, NC 28215 Home: (704) 598-3505 Fax: (704) 598-4415 barnhouse111@aol.com</p> <p>Rowan Cabarrus Community College P.O. Box 1595 Salisbury, NC 28145-1595 Office: (704) 788-3197 x520 Fax: (704) 788-2168 Curriculum office</p>	<p>Marsha Nourse (2004-2007) Northeast Representative</p> <p><i>Preferred Address:</i> Dean College English Department Franklin, MA 02038 Office: (508) 541-1745 Fax: (508) 541-1922 mnourse@dean.edu</p> <p>70 Nourse Street Westboro, MA 01581 Home: (508) 366-9891 Fax: (508) 541-1900</p>
<p>Elissa Caruth (2005-2009) Pacific Coast/ECCTYC Representative</p> <p><i>Preferred Address:</i> 233 S. Ventura Rd. #129 Port Hueneme, CA 93041 Home: (805) 488-6500 ecaruth@vcccd.net</p> <p>Oxnard College 4000 S. Rose Ave Oxnard, CA 93033 Office: (805) 986-5800 x2007</p>	<p>Eva Payne (2003-2006) Pacific Northwest Representative</p> <p><i>Preferred Address:</i> 3230 NW 60th St. Corvallis, OR 97330 Office: (503) 589-7827 epayne1@chemeketa.edu</p> <p>Chemeketa Community College 4000 Lancaster Dr. NE PO Box 14007 Salem, OR 97309</p>

<p>Christine Jennings (2003-2006) Southeast Representative</p> <p><i>Preferred Address:</i> Tidewater Community College 1700 College Crescent Virginia Beach, VA 23453 Office: (757) 822-7145 cjennings@tcc.edu</p> <p>2941 Wood Duck Drive Virginia Beach, VA 23456 Home: (757) 426-7295 Fax: (757) 427-0327</p>	<p>Gwen Gresham (2003-2006) Southwest Representative</p> <p><i>Preferred Address:</i> North Arkansas College 1515 Pioneer Drive Harrison, AR 72601 Office: (870) 391-3316 Fax: (870) 391-3250 gweng@northark.edu</p> <p>304 Huntington Pl. Harrison, AR 72601 (870) 741-5146</p>
<p>Louise Bown (2004-2007) West Representative</p> <p><i>Preferred Address:</i> 4383 S 3035 E Salt Lake City, UT 84124-3701 Home: (801) 274-0196 Fax: (801) 957-4513 bownlo@slcc.edu</p> <p>Salt Lake City Community College - English Dept. 4600 S Redwood Rd Salt Lake City, UT 84123-3145</p>	<p>Leslie Roberts (2002-2005) Midwest Representative</p> <p><i>Preferred Address:</i> 508 W. Hoover Ave. Ann Arbor, MI 48103 Home: 734-665-7629 Cell: (734) 730-8019 Office: (248) 522-3433 ljrobert@oaklandcc.edu</p> <p>Oakland Community College Orchard Ridge Campus Dept. of English 27055 Orchard Lake Rd. Farmington Hills, MI 48334</p>
<p>Alexis Nelson (2003-2006) Pacific Northwest Co-Chair</p> <p><i>Preferred Address:</i> Communications Department, M.S. 3050 Spokane Falls Community College 3410 West Fort Wright Dr. Spokane, WA 99224-5288 Office: (509) 533-3588 alexisn@spokanefalls.edu</p> <p>17 West 26th Ave. Spokane, WA 99203 Home: (509) 838-2649</p>	<p>Tom Gribble (2003-2006) Pacific Northwest Co-Chair</p> <p><i>Preferred Address:</i> Spokane Community College Liberal Arts, MS 2011 1810 Spokane, WA 99217-5399 Office: (509) 533-7206 Fax: (509) 533-8059 tgribble@scc.spokane.edu</p> <p>3523 W. Rockwell Ave. Spokane, WA 99205-1768 Home: (509) 325-5420 gribneal@comcast.net</p>

<p>Tom Hurley (2005-2007) Pacific Coast/ECCTYC Chair</p> <p><i>Preferred Address:</i> 1034 Ashbury Street San Francisco, CA 94117 Home: (415) 731-1608 tghurley@aol.com</p> <p>Diablo Valley College 321 Golf Club Rd. Pleasant Hill, CA 94523 Office: (925) 685-1230, ext. 2844 thurley@dvc.edu</p>	<p>Don Andrews (2003-2005) Southeast Chair</p> <p><i>Preferred Address:</i> Chattanooga State Technical CC 4501 Amnicola Hwy. Chattanooga, TN 37406 Office: 423-697-4747 Fax: 423-697-4430 donald.andrews@chattanoogastate.edu</p> <p>2711 St. Lawrence Rd. Chattanooga, TN 37421 423-899-6344 dandrews15@comcast.net</p>
<p>Michael Gos (2003-2005) Southwest Chair</p> <p><i>Preferred Address:</i> Lee College English & Comm. Dept. Baytown, TX 77522 Office: (281) 425-6809 mgos@lee.edu</p> <p>1510 Mija Ln. Seabrook, TX 77586 Home: (281) 474-3390</p>	<p>Mary Verbout (2005-2006) West Chair</p> <p><i>Preferred Address:</i> Yavapai College 1100 E Sheldon St Prescott, AZ 86301-3220 Home: (520)445-8907 mary-verbout@yavapai.cc.az.us</p> <p>224 Creekside Cir. Apt B Prescott, AZ 86303-5610</p>
<p>Karla Brown (2004-2006) Midwest Chair</p> <p><i>Preferred Address:</i> 3124 W 4th St Waterloo, IA 50701-4061 Home: (319) 236-0625 kbrown@hawkeye.cc.ia.us</p> <p>Hawkeye Community College PO Box 8015 Waterloo, IA 50704-8015</p>	<p>Barbara Cooper (2004-2006) Northeast Chair</p> <p><i>Preferred Address:</i> 5111 Starsplit Ln Columbia, MD 21044-1516 Home: (410) 730-6531 bcooper@howardcc.edu</p> <p>Howard Community College Columbia, MD 21004 Office: (410) 772-4851</p>

<p>Lois Powers Archivist</p> <p><i>Preferred Address:</i> 7441 Calico Trail Orange, CA 92869 Home: (714) 771-2056 Fax: (714) 771-4728 lpowers@socal.rr.com</p> <p>Fullerton College 321 E. Chapman Ave. Fullerton, CA 92832</p>	<p>Patricia Lambert Stock (lifetime) NCTE President, Ex officio</p> <p><i>Preferred Address:</i> 5724 LeBaron Court East Lansing, MI 48823 Home: (517) 339-3696</p> <p>Michigan State University The Writing Center 300 Bessey Hall East Lansing, MI 48824 Office: (517) 432-3614 pstock@pilot.msu.edu</p>
<p>Howard Tinberg (2001-2005) Editor, <i>TETYC</i></p> <p><i>Preferred Address:</i> 615 East Avenue Pawtucket, RI 02866 Home: (401) 722-4962 htinberg@cox.net</p> <p>Bristol Community College 777 Elsbree Street, Room B215 Fall River, MA 02720 Office: (508) 678-2811, ext. 2317 htinberg@bristol.mass.edu</p>	<p>Joel Henderson Editor, <i>TTY</i></p> <p><i>Preferred Address:</i> Chattanooga State Technical Community College Humanities Dept. 4501 Amnicola Highway Chattanooga, Tennessee 37406-1097 Office: (423) 697-4403 joel.henderson@chattanoogaastate.edu</p> <p>1901 Light Tower Cir Hixson, TN 37343-3185 Home: (423) 842-4468</p>
<p>Sheldon Wrice (2003-2007) College Forum Representative</p> <p><i>Preferred Address:</i> PO Box 13603 Akron, OH 44334 Home: (330) 836-6593</p> <p>Community and Technical College University of Akron Polsky 133F Akron, OH 44334 Office: (330) 972-6023 Fax: (330) 972-7785 swrice1@uakron.edu</p>	<p>Mike Matthews (2004-2006) Webtender</p> <p><i>Preferred Address:</i> Tarrant County College Northwest Campus 4801 Marine Creek Pkwy. Fort Worth, TX 76179-3599 Office: (817) 515-7782 Fax: (817) 515-7007 mike.matthews@tccd.edu</p> <p>2424 N. Edgewood Terrace Fort Worth, TX 76103 Home: (817) 413-5911 mm76116@aol.com</p>
<p>Melissa Prentice TYCA Administrative Liaison NCTE — 1111 W. Kenyon Rd. Urbana, IL 61801-1096 Office: (217) 328-3870 x3613 Fax: (217) 328-0977 mprentice@ncte.org</p>	

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<p>Carolyn Calhoon-Dillahunt (2005-2008) Secretary</p> <p><i>Preferred Address:</i> 151 E Centennial Dr Zillah, WA 98953-9121 Home: (509) 829-3503 ccalhoon@yvcc.edu</p> <p>Yakima Valley Community College 500 W Main St Grandview, WA 98930-1284 Office: (509) 882-7020</p>	<p>Marsha Nourse (2004-2007) Northeast Representative</p> <p><i>Preferred Address:</i> Dean College English Department Franklin, MA 02038 Office: (508) 541-1745 Fax: (508) 541-1922 mnourse@dean.edu</p> <p>70 Nourse Street Westboro, MA 01581 Home: (508) 366-9891 Fax: (508) 541-1900</p>
<p>Elissa Caruth (2005-2009) Pacific Coast/ECCTYC Representative</p> <p><i>Preferred Address:</i> 233 S. Ventura Rd. #129 Port Hueneme, CA 93041 Home: (805) 488-6500 ecaruth@vcccd.net</p> <p>Oxnard College 4000 S. Rose Ave Oxnard, CA 93033 Office: (805) 986-5800 x2007</p>	<p>Eva Payne (2003-2006) Pacific Northwest Representative</p> <p><i>Preferred Address:</i> 3230 NW 60th St. Corvallis, OR 97330 Office: (503) 589-7827 epayne1@chemeketa.edu</p> <p>Chemeketa Community College 4000 Lancaster Dr. NE PO Box 14007 Salem, OR 97309</p>

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<p>Alexis Nelson (2003-2006) Pacific Northwest Co-Chair</p> <p><i>Preferred Address:</i> Communications Department, M.S. 3050 Spokane Falls Community College 3410 West Fort Wright Dr. Spokane, WA 99224-5288 Office: (509) 533-3588 alexisn@spokanefalls.edu</p> <p>17 West 26th. Ave. Spokane, WA 99203 Home: (509) 838-2649</p>	<p>Tom Gribble (2003-2006) Pacific Northwest Co-Chair</p> <p><i>Preferred Address:</i> Spokane Community College Liberal Arts, MS 2011 1810 Spokane, WA 99217-5399 Office: (509) 533-7206 Fax: (509) 533-8059 tgribble@scc.spokane.edu</p> <p>3523 W. Rockwell Ave. Spokane, WA 99205-1768 Home: (509) 325-5420 gribneal@comcast.net</p>

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November 2002

By-Laws of the Two-Year College English Association and the Regional Associations

I. The National Organization

A. Name: Two-Year College English Association (hereafter referred to as National TYCA or TYCA-Regional) [formerly the National Two Year College Council of the Conference on College Composition and Communication] "Two-year college" encompasses community colleges, junior colleges, technical colleges, and the first two years of college.

B. Mission: TYCA serves to promote the teaching and study of English in the two-year college, to advance the theories and practices of teaching English in the two-year college, and to provide a national voice for the two-year college in postsecondary education.

Recognizing the unique institutional character of the two-year college, open to all students, TYCA is further committed to student diversity in culture, age, background, ability and goals, and the critical role of literacy required in a democratic society.

C. Purposes:

1. To identify and articulate the best theories, practices, and pedagogy in teaching English in the two-year college;
2. To establish multiple channels for the communication of these theories, practices, and pedagogies and for discussion and effective change by the members of National TYCA and the TYCA Regionals;
3. To influence the future of English studies.

D. Goals:

1. To promote excellence in the theory and practice of teaching English
2. To encourage scholarship and research that inform the teaching of writing, literature and language.
3. To provide a forum for shared professional concerns
4. To recognize and support diversity in the classroom and in the profession
5. To promote awareness of the distinctively open academic and social environment of the two-year college
6. To promote awareness of the effectiveness and adaptability of the two-year college in meeting community needs.
7. To encourage subscriptions to Teaching English in the Two-Year College (hereafter referred to as TETYC)
8. To establish, affirm, and strengthen ties to groups that share our professional commitments
9. To encourage the participation in TYCA of teachers of English in the first two college years through meetings, conferences, publications and other professional activities.

E. Organizational ties: TYCA is an association within the Two-Year College, Four-Year College and University Section (hereafter referred to as the College Section) of The National Council of Teachers of English (NCTE). TYCA maintains strong working relationships with the Conference on College Composition and Communication (CCCC). TYCA also participates fully in the College Forum of NCTE.

F. Membership

1. Any dues-paying member of the NCTE College Section who teaches English at a two-year college or who is interested in such teaching may be an individual voting member of TYCA.
2. All Regional Conferences on English in the Two-Year College, while maintaining their own membership and dues, will be Associations of National TYCA.

II. Two-Year College English Association (National TYCA) Executive Committee

A. Membership

1. The TYCA Executive Committee shall consist of **twelve** voting members, **four** non-voting members, and seven regional alternates:
 - a. Chair
 - b. Associate Chair (**even numbered years**)
 - c. Immediate Past Chair (**odd numbered years**)
 - d. Secretary
 - e. Editor of TETYC
 - f. Editor, TYCA to You (non-voting)
 - g. Seven regional representatives
 - h. Seven Regional Executive Committee Chairs (non-voting, except when serving as alternates for the regional representatives)
 - i. Archivist (non-voting)
 - j. **College Forum Representative**
 - k. Executive Secretary-Treasurer (NCTE Executive Director) (non-voting)
 1. NCTE Associate Executive Director for Higher Education (non-voting)
2. The seven regional representatives shall serve three-year terms on TYCA's Executive Committee, the terms staggered so that not more than three members are elected each year.
3. The Chair of TYCA shall be an ex officio **voting** member of the NCTE Executive Committee.
4. The four officers of TYCA shall be ex officio voting members of the CCCC Executive Committee. The Editor of TETYC shall be an ex officio non-voting member of the CCCC Executive Committee.
5. The Chair of TYCA and the Editor of TETYC shall be ex officio non-voting members of the College Section Committee.
6. The Chair and **College Forum Representative** will serve as members of the College Forum.

7. While serving on the TYCA Executive Committee, all committee members must maintain membership in TYCA, NCTE, CCCC, and their regional TYCA association.

B. Duties of the Two-Year College English Association Executive Committee

The TYCA Executive Committee shall

1. Study and discuss issues common to the teaching of English in two-year colleges and propose specific methods and practices to improve the teaching of English.
2. Encourage the professional development of all teachers of English in two-year colleges
3. Appoint national committees to explore the problems of teaching English in two-year colleges and make recommendations to address such problems to the Regional Executive Committees (REC), the CCCC Executive Committee, and NCTE Executive Committee
4. Appoint the archivist.
5. Cooperate with other CCCC and NCTE constituent groups with similar interests and concerns
6. Coordinate the work of and advise the Regional Executive Committees of the TYCA Regional Associations
 - a. Advise on the financial proceedings of the Regional Association as needed, including acknowledging receipt of the appropriate Regional per capita dues for NCTE
 - b. Provide, as needed, information to assist in Regional Associations in developing their programs
7. Establish guidelines for allocating any funding granted to TYCA for distribution to Regional Associations
8. Recommend to the editor of TETYC persons to serve on the Editorial Advisory Board of TETYC
9. Send nominations for officers and committees in NCTE and CCCC to the appropriate nominating committees
10. Encourage program proposals from teachers of English in the two-year college and coordinate with NCTE and CCCC program chairs to ensure an effective two-year college presence in conference programs
11. Undertake other actions judged appropriate by the Executive Committee to further the mission and purposes of TYCA

C. Officers of TYCA Executive Committee

1. The officers shall be the Chair, Associate Chair (**even-numbered years**), Immediate Past Chair (**odd numbered years**), Secretary and Editor of TETYC.
2. The Associate Chair and Secretary are elected by a national ballot mailed to all members of TYCA. The person elected Associate Chair serves the first year as Associate Chair, the second **and third** year as Chair, and the **fourth** year as Immediate Past Chair. The secretary serves a three-year term.
3. The nominating committee, composed of the TYCA Executive Committee Immediate Past Chair and the seven regional representatives, shall prepare a ballot of two candidates for each

of the nationally elected positions. To the extent possible, nominations should strive to reflect the diversity of TYCA membership, drawing from full and part-time teachers, from the seven regional associations, and from those TYCA members who do not belong to the regional associations. The election process shall be completed before the fall meeting of TYCA Executive Committee.

4. The Executive Committee of TYCA shall nominate TYCA members to the TETYC editor selection and review committees.

5. In the event an office becomes vacant, TYCA Executive Committee will appoint a replacement for the unexpired term.

D. Duties of the TYCA Executive Committee Officers

1. The Chair shall

- a. Assume the responsibility for the functioning of TYCA
- b. Plan the agenda for all business meetings
- c. Preside at all business meetings of TYCA unless unavoidably absent
- d. Appoint all committees authorized by TYCA
- e. Prepare an annual report on TYCA and regional association activities for presentation to the TYCA Executive Committee, to the College Section steering committee, and to the NCTE Executive Committee. The Chair will also provide an oral report on TYCA and regional activities to the CCCC executive committee at its regular meetings.
- f. Ensure that REC Chairs and regional newsletter editors receive copies of all announcements of committee vacancies and calls for program proposals and participants from NCTE and CCCC as they are pertinent to teachers of English in two-year colleges
- g. Ensure that all liaisons and appointees to relevant groups in NCTE are appointed
- h. Notify CCCC Chair of any proxy representation prior to biannual meetings
- i. **Attend all NCTE Executive Committee Meetings**

2. The Associate Chair shall

- a. Assist the Chair and preside in the Chair's absence
- b. Serve as Program Chair to coordinate program proposals and workshops presented by and/or of particular interest to two-year college English teachers at CCCC and NCTE

3. The Immediate Past Chair shall

- a. Advise the Chair and TYCA
- b. Chair the nominating committee

4. The Secretary shall

- a. Prepare minutes of all business meetings of TYCA
- b. Distribute minutes to all members of the TYCA Executive Committee within thirty days of the meeting

- c. Maintain a permanent file of the minutes and all other records necessary to the orderly transaction of TYCA business
- d. Send copies of all minutes and other records to the Executive Director of NCTE
- e. Assist the Chair in preparing for each business meeting

5. The Executive Secretary-Treasurer shall

- a. Keep an accurate record of finances for TYCA which shall include the per capita payments from the regional associations
- b. Authorize payment of all bills incurred by TYCA
- c. Direct NCTE staff to meet annually with the TYCA Executive Committee to explain NCTE's budget as it affects TYCA, report on per capita payments from the regionals, report on current numbers of members, and provide information to the TYCA Executive Committee as it plans the year's activities

6. The Editor of TETYC shall

- a. Provide a forum to announce and explore issues of interest to the teaching of English in the two-year college and the first two years of college
- b. Serve as resource speaker or workshop leader for regionals
- c. Serve as an advisor-for editors of regional newsletters

E. Meetings of TYCA Executive Committee

- 1. The TYCA Executive Committee shall meet at least twice a year, in conjunction with the CCCC Annual Convention and the NCTE Annual Convention.
- 2. Fifty percent of the current TYCA Executive Committee members, including ex officio voting members, shall constitute a quorum at any regularly authorized meeting of the council.

III. The Regional Associations: There shall be seven Two-Year College English Association Regional Associations. Those regions served by a currently constituted state organization of two-year college English faculty shall abide by their state organization constitution.

A. Names

- 1. TYCA-Midwest
- 2. TYCA-Northeast
- 3. TYCA-Pacific Northwest
- 4. TYCA-Pacific Coast/ECCTYC
- 5. TYCA-Southeast
- 6. TYCA-Southwest
- 7. TYCA-West

B. Purposes

- 1. The central purpose of each association is to provide a framework for a variety of professional activities among the teachers of English in two-year colleges within its region.
- 2. Specific goals include:
 - a. Defining and exploring issues relevant to the improvement of the teaching of English in the two-year colleges within its region

- b. Conducting an annual regional conference
- c. Publishing reports of regional conferences and news items of special interest to members within its region
- d. Encouraging studies and research in the teaching of English in the first two-college years

C. Regional Boundaries

1. TYCA-Midwest shall serve members in North Dakota, South Dakota, Nebraska, Kansas, Minnesota, Iowa, Missouri, Wisconsin, Illinois, Michigan, Indiana, Ohio, and Manitoba.
2. TYCA-Northeast shall serve members in Maine, New Hampshire, Vermont, Massachusetts, Connecticut, Rhode Island, New York, Pennsylvania, New Jersey, Delaware, Maryland, Washington, D.C., Ontario, Quebec, New Brunswick, Nova Scotia, and Newfoundland.
3. TYCA-Pacific Northwest shall serve members in Washington, Oregon, northern Idaho, Montana, Alaska, British Columbia, Alberta, and Saskatchewan.
4. TYCA-Pacific Coast shall serve members in California through the constitution and by-laws of the English Council of California Two-Year Colleges (ECCTYC).
5. TYCA-Southeast shall serve members in Virginia, West Virginia, Tennessee, Kentucky, North Carolina, South Carolina, Mississippi, Alabama, Georgia, and Florida.
6. TYCA-Southwest shall serve members in Colorado, New Mexico, Texas, Oklahoma, Arkansas, and Louisiana.
7. TYCA-West shall serve members in Nevada, Utah, Arizona, southern Idaho, Wyoming, and Hawaii.

D. Membership

1. Individual membership shall be open to all persons engaged in the teaching or administration of English courses at any two-year college, to those engaged in the teaching of English during the first two college years, and to all others interested in such teaching.
2. Members are those whose current dues are paid.
3. Only members shall be entitled to vote and hold office.

E. Dues

1. Each REC shall determine the dues for its region. Any change in dues must be approved by a majority of those regional members voting on the change.
2. All regional associations of TYCA shall contribute to the support of National TYCA by paying a per capita fee based on annual regional conference registration for all attendees. The total per capita dues a regional pays shall be reduced by the number of regional members who are also individual voting members of National TYCA. The per capita rate for regional association dues shall be set by the National TYCA Executive

Committee, subject to approval by a majority of the RECs or the membership of at least four regionals.

IV. Regional Executive Committees

A. Membership: Each association shall have a Regional Executive Committee comprised as follows:

1. Six members elected
2. One representative elected to the National TYCA Executive Committee, elected by the regional membership after nomination by the REC from those members who have served on the REC
3. One four-year college or university representative, selected by the REC
4. Four elected by the REC for specific duties (voting)
 - a. Program Chair
 - b. Assistant Program Chair
 - c. Local Arrangements Chair
 - d. Editor of regional publications
5. State or area representatives. These members shall be voting members only if they are elected by the general membership or their area constituents.
6. Other, optional, non-voting positions, such as but not limited to
 - a. Assistant Local Arrangements Chair
 - b. Business and advertising manager
 - c. The Immediate Past-Chair
 - d. Archivist

B. Election of REC

1. The members of the REC may be elected at the regional's annual conference or by mail ballot of the membership.
2. The Nominating Committee is elected for the following year at the annual regional conference or by mail ballot as soon as feasible following the conference. During the first general session of the annual regional conference, the chair of the Nominating Committee shall call for nominations for members of the next year's Nominating Committee.
3. The Nominating Committee shall provide the regional chair, at least thirty days before the annual conference, a slate of candidates who have indicated willingness to serve. The slate shall, when possible, include at least two candidates for each vacancy and shall provide for reasonable geographic representation from the region.
4. Ballots providing space for write-in candidates and including a brief biographical sketch of each candidate (about 50 words) shall be distributed during registration at the annual regional conference.
5. Candidates shall be introduced at the first general session of the conference, at which time additional nominations shall be called for.

6. Ballot boxes shall be placed in convenient locations, and voting hours shall be publicized.
7. The Nominating Committee shall count the ballots and report the results to the REC chair who will announce the results at the annual business meeting and/or in the next regional newsletter.
8. If the election is held by mail after the annual regional conference, ballots shall be mailed to each member of the regional association no later than ten days after the conference. Ballots are to be returned within ten days. Thirty days after the mailing of the ballots, all ballots will be counted by the chair of the Nominating Committee and the results forwarded to the REC chair.
9. If the election is held by mail before the annual regional conference, the Nominating Committee will provide the regional Chair a slate of candidates at least 60 days before the first date of the annual regional conference. Ballots shall be mailed to each member of the regional association at least thirty days prior to the first date of the annual regional conference. All ballots received by the chair of the Nominating Committee by the end of the business day before the annual regional conference will be counted and the results reported to the REC Chair at the next Regional Executive Committee meeting.
10. All members of the REC must be members in good standing of the regional association, of CCCC and of TYCA/NCTE.
11. REC members shall serve three-year terms-the terms staggered so that no more than two members are elected in any one year.
12. The terms of -elected REC members shall begin within thirty days after the election. The term of the National TYCA representative shall begin immediately upon election.
13. No elected REC member shall be eligible for reelection after serving two consecutive three-year terms, but that person may be reelected after retirement from office for one year.
14. If a vacancy on the REC occurs before the expiration of an elected member's term of office, the REC shall appoint someone to serve until the next election.

C. Duties of the Regional Executive Committee

The REC shall

1. Carry out the central purpose and fulfill the specific goals of the regional association
2. Promote the development of the regional association in any way consistent with the by-laws or with the policies and procedures of TYCA
3. Conduct at least two business meetings each year, one in conjunction with the annual regional conference
4. Select a site and dates for the annual conference and meet with

the Program Chair to plan the general theme and outline of the conference

5. Elect conference officials as described in IV.C.5 and any other optional, non-voting members as the association finds necessary

6. Elect from among the six elected REC members a Chair, an Assistant Chair (optional), a Secretary, Treasurer, and a Membership Chair . The terms of office shall be for one year. The regional representative to National TYCA is not eligible for these offices

7. Announce the officers and members elected by the REC as soon as possible after their election, either at the annual business meeting or in the next issue of the regional newsletter

8. Propose and promote regional association program proposals for the programs of NCTE and CCCC

D. Four-Year Representative

1. The National TYCA EC shall appoint a NCTE member from a four-year college or university to each REC for a three-year term.

2. This member shall be recommended by the REC to the Chair of National TYCA at least thirty days before a TYCA business meeting during the year in which the vacancy occurs.

3. The term of the four year college or university representative shall begin immediately upon appointment by the National TYCA EC.

4. The four-year college or university representative shall hold office for not more than two consecutive three-year terms, but may be reappointed after retirement from office for one year.

E. Members Elected by the REC (all must be members in good standing of the regional association, CCCC, and TYCA)

1. Program Chair

a. The REC shall elect a Program Chair to a one-year term commencing at the close of the annual regional conference preceding the conference he or she is to plan

b. The Program Chair shall hold no other office on the REC.

2. Assistant Program Chair

a. The REC shall elect an Assistant Program Chair whose term of office shall coincide with that of the program chair.

b. The Assistant Program Chair shall hold no other office on the REC.

3. Local Arrangements Chair

a. The REC shall elect a Local Arrangements Chair whose term of office shall coincide with that of the Program Chair. Preferably, the Local Arrangements Chair should have faculty status at the college which is acting as host to the conference.

c. The Local Arrangements Chair shall hold no other office on the REC.

4. Assistant Local Arrangements Chair (optional)
 - a. The REC may elect an Assistant Local Arrangements Chair whose term shall coincide with that of the Local Arrangements Chair.
 - b. The Assistant Local Arrangements Chair shall hold no other office on the REC and shall be a non-voting, ex officio member of that body.
5. Editor of Regional Publications
 - a. The REC shall elect an editor of regional publications to serve a three-year term.
 - b. The term of the editor shall begin at a time designated by the REC.
 - c. The editor shall hold office for not more than two consecutive terms, but may be reelected after retirement from office for one year.
 - d. The editor shall hold no other office on the REC.
6. Business and Advertising Manager (optional)
 - a. The REC may elect a business and advertising manager to assist the editor of regional publications in securing advertising for publications and the Program Chair in securing advertising for the published program of the annual regional conference.
 - b. The business and advertising manager shall serve a three-year term, which shall begin at a time designated by the REC.
 - c. The business and advertising manager shall hold office for not more than two consecutive terms, but may be reelected after retirement from office for one year.
 - d. The business and advertising manager shall hold no other office on the REC and shall be a non-voting, ex officio member of that body.

F. Meetings of the REC

1. At least two regular business meetings shall be held each year, one in conjunction with the regional's annual conference. Meetings may be called by the chair of the REC, or at the request of two other REC members. Notice of the meetings shall be provided to all REC members, normally in writing, at least two weeks in advance.
2. Four members of the REC present at any authorized meeting shall constitute a quorum.

V. Duties of the REC Officers

A. The Chair shall

1. Assume responsibility for the proper functioning of the regional association and the REC
2. Preside at the meetings of the REC unless unavoidably absent

3. Plan and distribute the agenda for REC meetings, with provision for additional items to come from other REC members
 4. Carry out the directives and decisions of the REC
 5. Serve on the National TYCA Executive Committee as an alternate to the regional TYCA representative, providing TYCA with
 - a. Expertise on and advice concerning regional association conditions
 - b. Names of teachers of English in two-year colleges from their respective regions who are willing to accept nominations to NCTE or CCCC committees as calls for nominations are made
 - c. Recommendations that foster broad participation of regional members in NCTE and CCCC programs
 6. Report the results of all elections and appointments within thirty days to the regional membership, to the chair of TYCA, to the chair of the College Section Steering Committee, to the chair of CCCC, and to the NCTE Executive Director
 7. Forward to the NCTE Associate Executive Director for Higher Education the following items:
 - a. The minutes of all business meetings at the annual regional conference
 - b. The official brochure announcing the annual regional conference
 - c. The official program of the annual regional conference
 - d. The results of all elections and balloting on amendments to the by-laws
 - e. The regional supplement to the national newsletter and any other publications
 - f. A brief annual report concerning the year's activities
 - g. Copies of all resolutions passed by the regional membership
- B. The Assistant REC Chair shall
1. Assist the REC Chair in the duties of that office
 2. Preside at the REC meetings in the absence of the REC Chair
- C. The Treasurer shall
1. Be responsible for all financial transactions of the regional association, including but not limited to
 - a. Paying all bills incurred by the regional annual conference or the regional association after they have been authorized by the REC
 - b. Forwarding the required per capita contribution for each regional member to the Executive Director of NCTE on or before June 1 of each year and sending a report of that

contribution to the chair of National TYCA at the same time

c. Maintaining complete financial records

d. Arranging for a professional audit every two years if the REC elects to do so

e. Preparing annual financial reports for submission to the REC, the regional membership, National TYCA, the Chair of the College Section steering committee and the NCTE Executive Director

2. Maintain a complete list of members who have paid their annual dues.

D. The Secretary shall

1. Keep minutes of all meetings of the REC and all business meetings of the regional association

2. Forward copies of such minutes to all REC members within thirty days after the meeting

3. Upon authorization by the REC or its chair,- conduct all correspondence

4. Maintain permanent records of all resolutions passed by, or actions taken by, the regional association

E. The Membership Chair shall

1. In coordination with the Treasurer, maintain an up-to-date list of the names and addresses of regional members

2. Report annually to the REC on the distribution of members by state within the region

3. Devise and implement ways of increasing regional membership

4. Encourage members of the regional association to maintain membership in TYCA/NCTE and CCCC

F. The Four-Year College or University Representative shall

1. Serve as an advisor to the REC

2. Provide information to support constructive dialogue between teachers and administrators from two-year and four-year institutions and graduate schools

G. The Program Chair shall

1. With the assistance and approval of the REC, plan a general theme and specific workshops for the annual conference

2. With the assistance and approval of the REC, select the major speakers for the conference

3. Assume responsibility for the completion of the conference program

4. Prepare a brief report of the annual conference and submit it to the REC not more than sixty days after the conference

5. Provide the editor of regional publications with the materials necessary to publicize the program and to report on the conference after it has taken place

6. With the Assistant Program Chair, review the evaluations of programs at the annual conference and recommend presenters for NCTE and CCCC program participation

H. The Assistant Program Chair shall assist the Program Chair in completing all arrangements for the program of the annual conference

I. The Local Arrangements Chair shall carry out the tasks assigned to this office in "Regional Conferences on English in the Two-Year College: A Manual"

J. The Assistant Local Arrangements Chair shall assist the Local Arrangements Chair in that office

K. The Editor of Regional Publications shall

1. Edit, publish, and distribute at least two newsletters a year
2. Obtain from the Membership Chair a current list of members' names and addresses
3. At least once a year, incorporate in the regional newsletter a report provided by the region's National TYCA representative
4. Work with the Program Chair and the Local Arrangements Chair on preconference publicity
5. Edit, publish, and distribute a report of the annual conference to the members of the regional. This report may be a part of the regular regional newsletter, or it may be a special publication.
6. Send to the editor of Teaching English in the Two-Year College (TETYC) copies of all regional publications

L. The Business and Advertising Manager shall

1. Assist the editor of regional publications in securing advertising in regional newsletters
2. Assist the Program Chair in securing advertising for the published program of the annual regional meeting

M. The Immediate Past Chair shall

1. Serve as a resource to the incoming REC Chair
2. Advise the REC when requested

N. The Regional Representative to the TYCA Executive Committee shall

1. Serve as representative of the region to National TYCA by
 - a. Attending the twice yearly meetings of National TYCA or if that is impossible, notifying the alternate to insure regional representation
 - b. Forwarding to National TYCA any resolutions and proposals originating with the REC or regional membership
 - c. Presenting a written report to the National TYCA Executive Committee at each meeting about regional issues and activities
 - d. Reporting to National TYCA plans for and the results of the annual conference in the region
2. Serve as a representative to the region from National TYCA by
 - a. Attending the regional REC meetings

- b. Informing the REC and the membership about resolutions and proposals made by National TYCA or by other regional associations
- c. Presenting a written report of National TYCA issues and activities to the REC after each national meeting
- d. At least once a year, presenting a written report of National TYCA activities and issues to the editor of regional publications for inclusion in the regional newsletter
- e. Developing ways to implement in the region those decisions which a majority of the regionals, or their representatives at National TYCA, have agreed should be general practice

VI. Requirements to be Exempt as an Organization described in Section 501 (C)(3) of the Internal Revenue Code

Section 1. Said organization is organized exclusively for charitable, religious, educational, or scientific purposes, including, for such purposes, the making of distributions to organizations that qualify under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Section 2. No part of the net earning of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in section 1 hereof and article I of these by-laws.

Section 3. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Section 4. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Section 5. Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

VII. Amendment of the By-Laws

- A. Amendments to these by-laws may be proposed by
1. A majority vote of the membership in a regional association or its REC
 2. National TYCA
 3. The CCCC Executive Committee
 4. The College Section Steering Committee
 5. The NCTE Executive Committee
- B. Amendments may be approved by the National TYCA Executive Committee
1. By a two-thirds vote of the the legal votes cast if no previous notice of the proposed amendment has been given
 2. By a majority of the legal votes cast if previous notice had been given by mail at least thirty days prior to the National TYCA Executive Committee meeting
- C. An amendment approved by the National TYCA Executive Committee shall be submitted to the regional associations for a vote of the membership.
1. Each REC must submit any amendment adopted by the National TYCA Executive Committee to its membership either by mail or at its next annual business meeting.
 2. A regional shall be considered to have approved an amendment which receives approval by a majority of those voting.
 3. Notice of approval or rejection of the proposed amendment must be sent to the Executive Director of NCTE, by the regional chair within thirty days of the voting.
 4. An amendment shall become effective when it has been approved by four of the regionals.

TYCA Committees

As of 5/16/05

Standing Committees	Term	Charge & Start Date	Progress to Date	Further Work/ Budget Requests Recommendations	Projected Completion
Nominating Committee Chair: Marilyn Valentino 7 Regional Reps	04-05	TYCA nominations NCTE nominations CCCC nominations			
Nell Ann Pickett Award Chair: Georgia Newman Frank Madden Louise Bown	04-05 03-05 04-05	Choose outstanding teacher "whose vision and voice had a major impact" on professionalism.			
Outstanding Programs Award Chair: Gwen Gresham Linda Isles Jones Deborah Wilson Sheldon Wrice Lois Power, ex-officio	03-05 04-05 04-05 04-05	Honor two-year college teachers and outstanding English programs.			
Public Image Committee Chair: Sterling Warner Barbara Cooper Janet Henderson Don Holt Mike Matthews Bill Swanson	03-05 04-05 04-05 04-05 04-05 04-05	Publicly acknowledge the best and worst mentions of two-year college in any media.			
TETYC Best Article of Year Award Chair: Carolyn Calhoon-Dillahunt Iris Gribble Neal Alexis Nelson Joanna Tardoni Gil Creel	03-06 04-06 04-06 04-06 04-06	Choose best article from the journal for the year.			
TYCA Breakfast at CCCC Jane Wagoner	04-06	Plan and host TYCA breakfast.			
Webtender Mike Matthews	04-07	Provide vision for development of TYCA Website; solicit ideas, features; create web strategies to respond to critical issues			

TYCA Committees

Ad Hoc Committees					
Research Initiative Co-Chairs: Jody Millward, Greg Shafer Dianne Fallon Members: Leslie Roberts Alexis Nelson	03-05 04-06 05-06 05-06				
By-laws Reviews Chair: Don Andrews Alexis Nelson Leslie Roberts Louise Bown	04-05	Develop specific revisions of By-laws for presentation to the EC at the November 2005 meeting at NCTE.			
NCTE/CCCC Committees					
Research Forum Patrick Sullivan	03-05				
National Alliance Marilyn Valentino	03-05				
College Forum Sheldon Wrice	03-05				
NCTE Adolescent Literacy Marilyn Valentino	04-05				
NCTE Leadership Development Marilyn Valentino	04-05				
CCCC Mentoring Committee Marilyn Valentino	04-05				

TYCA Committees

CCCC Assessment Committee Larry McDonell	04-05				
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TYCA Research Initiative Survey

Questions marked with an asterisk (*) are mandatory.

I. DEMOGRAPHIC INFORMATION (REQUIRED)

1 *Please include your name and contact information below.

*Name:	<input type="text"/>
College:	<input type="text"/>
*Address :	<input type="text"/>
Address Continue:	<input type="text"/>
*City/Town:	<input type="text"/>
*State/Province:	<input type="text"/>
*Zip/Postal Code:	<input type="text"/>
*Country:	<input type="text"/>
*Email Address:	<input type="text"/>

2 *Which of the following best describes your college?

- Public Two-Year College
- Two-Year College Branch of a Four-Year Institution
- Private/Proprietary
- Tribal
- Other, Please Specify

3 *Which of the following best describes the mission of your college?

- Vocational/Technical (vocational certificates/degrees)
- Vocational/Technical (degrees and transfer)
- Two-Year Branch - Transfer only
- Multi-mission

4 *Location of Institution (Select all that apply)

- Rural
- Urban
- Suburban
- Multiple Campus Sites

5 *Does your college have an open admissions policy?

YES NO

If no, describe admissions requirements

6 *Is your school calendar divided into:

- Quarters
 - Semesters
-

7 *Consider the courses your college designates as composition or writing in your English development and transfer sequence. Which of the following additional courses are taught by English Language Arts faculty? (Select all that apply)

- Designated English as a Second Language courses
- Designated reading courses
- Technical Writing
- Journalism
- Communications
- Business Writing
- Creative Writing
- Literature
- Film
- Multimedia
- Comments

II. ASSESSMENT PRACTICES

A. Placement of Newly Admitted Students into the English Language Arts Curriculum

8 What measures does your college use to determine student placement in the developmental through transfer composition sequence? (Select all that apply)

- No placement procedure or program in place
- Standardized tests without a writing sample
- Standardized tests with a writing sample (e.g., ACT, SAT)
- Writing sample only
- In-house placement instruments
- Portfolio
- Multiple criteria (e.g., transcripts, placement in reading, math, etc.)

-
- 9 Please specify the measures your college uses to determine student placement in the developmental through transfer composition sequence.

-
- 10 How does your college apply placement data for composition students? (Select all that apply)

- No placement procedure or program in place
- For recommended student placement into classes
- For mandatory student placement into classes
- To determine eligibility for financial aid (ability to benefit)
- To adjust the number of sections of English courses
- To adjust the level of support services available for English students

-
- 11 Does your college offer alternative sections within its mainstream composition sequence? (Select all that apply)

- ESL sections of developmental/pre-transfer composition courses
 - ESL sections of transfer composition courses
 - Sections designed for students working toward a vocational certificate
 - Sections designed for students working on a vocational associates' degree
 - Sections designed for honors students
 - No, we do not offer alternative sections of courses within the composition sequence
-

12 If your college does offer alternative sections, how are students directed to those alternative sections? (Select all that apply)

- ESL—mandatory placement
- ESL—recommended placement
- Vocational—mandatory placement
- Vocational—recommended placement
- Honors—mandatory placement
- Honors—recommended placement
- No alternative sections of courses within the composition sequences

13 Specify if placement instruments for these sections differ from the instruments used to determine composition course level as identified above.

II. ASSESSMENT PRACTICES

B. Competency and Exit Assessment

14 Does your college administer “competency” or exit assessments within its developmental through transfer composition sequence? If so, what **instruments** are used? (Select all that apply)

- No exit or “competency” assessment required
- Standardized tests without a writing sample
- Standardized tests with a writing sample (e.g., ACT)
- Writing sample (not timed)
- Timed essay exam
- Traditional Portfolio
- Electronic Portfolio
- Multiple criteria (transcripts, placement in other courses, etc.)

15 Please describe assessment procedure.

16 If your college does require "competency" or exit assessments in its composition sequence, at what **stages** are these assessments employed? (Select all that apply)

- No exit or "competency" assessment required
- For students transitioning from ESL to mainstream composition programs
- For students transitioning from developmental to transfer English
- For students completing transfer-level composition requirements
- Other

17 Please specify stages.

18 If your college requires either a writing sample or portfolio for competency measures, who conducts the evaluation?

- Read by faculty/staff in-house
- Sent out for commercial evaluation
- Other, Please Specify

19

Please indicate your satisfaction with your college's placement and outcomes assessment procedures.

Very dissatisfied	Somewhat dissatisfied	Somewhat satisfied	Very satisfied
1	2	3	4

20 Please provide further comment on your satisfaction with your college's placement and outcomes assessment procedures.

21 Please identify a two-year college (your own or another) you believe follows "Best Practices" in Course Placement and Outcomes Assessment and, if possible, a contact name at that college.

III. TECHNOLOGY AND PEDAGOGY

22 Which of the following courses does your college offer online? (Select all that apply)

- No online English as Second Language (ESL), or Reading or Composition Courses offered
- Transfer-level composition courses
- Developmental composition courses (one-level below transfer)
- Developmental composition courses (two or more levels below transfer)
- Developmental reading courses (pre-transfer level)
- English as a Second Language (ESL) courses in the mainstream composition sequence

- Other (e.g., literature, creative writing, vocational, business, topics writing)

23 Please comment on your college's online course offerings.

24 Does your college offer students enrolling into online courses:

- A technology literacy recommendation or advisory
- A technology literacy requirement
- No recommendations or requirement for online enrollment

25 Please comment on the requirements/recommendations your college offers students enrolling in online courses.

26 In general, in comparison to face-to-face classes of the same level, is the class size for online courses (Select all that apply):

- Smaller
- Same
- Larger
- Class size varies with course level

27 Please comment on the size of face-to-face classes in comparison to online courses of the same level.

Which of the following does your college provide to support computer-assisted pedagogy in your developmental through transfer composition sequence?

	1 Pre-Transfer	2 Transfer	3 Both	4 Not offered
Computer lab classroom for every class meeting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Computer lab classroom scheduled (weekly or bi-weekly) to supplement class meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Computer lab classroom as necessary (e.g., for special projects or assignments)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Open lab (not for in-class instruction)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Web access within a traditional classroom for instructor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Web access within a traditional classroom for instructor and students with lap tops	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

29 Please comment on technical support and access for computer-assisted pedagogy at your college.

30 Do any of your composition faculty use electronic portfolios?

- Yes, program-wide
- Yes, some faculty do so in self-organized groups
- Yes, individual faculty choice
- No
- If yes, please estimate percentage.

31 Do any of your English Arts faculty teach students to produce multi-modal compositions, i.e., compositions that incorporate non-print texts such as images, animation, video, audio?

YES NO

If yes, please estimate percentage

32 If faculty do not incorporate multi-modal compositions into their course assignments, have any expressed interest in doing so?

YES NO

If yes, please estimate percentage.

33 Please identify a two-year college (your own or another) that incorporates multi-modal compositions into its curriculum and, if possible, list a contact at that college.

34 Does your college offer training to English Language Arts faculty in any of the following? (Select all that apply)

- Online course development
- Pedagogy for computer lab classrooms
- Pedagogy for use of computer technologies in a "traditional" classroom
- Pedagogy for designing writing assignments which encourage students to incorporate non-print media into their writing assignments (i.e., multi-modal compositions)?
- Other
- No training available
- Please comment

35 Does your college compensate faculty provided for time spent on training for computer-assisted pedagogy? If so, what types of compensations are offered? (Select all that apply)

- Stipends
- Course release
- Fulfillment of required professional development hours (e.g., "flex" credit)
- No compensation is provided
- Other, Please Specify

36 Please comment further on compensation for composition faculty receiving training in the use of current technologies.

37

Please indicate your satisfaction with your college's approach to integrating current technologies into the teaching of composition.

Very dissatisfied	Somewhat dissatisfied	Somewhat satisfied	Very satisfied
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

38

Please comment on your satisfaction with your college's approach to integrating current technologies into the teaching of composition.

39

Please identify a two-year college (your own or another) you believe follows "Best Practices" in integrating technology into the composition program and, if possible, a contact name at that college.

IV. WRITING ACROSS THE CURRICULUM (WAC) AND WRITING IN THE DISCIPLINES (WID)

40

Does your college have an institutionally designated Writing Across the Curriculum or Writing in the Disciplines program?

YES NO

41 If your answer is "Yes," which programs are directly served? (Select all that apply)

- Vocational
- Transfer
- Honors
- Other, Please Specify

42 If your answer is "Yes," how is the program structured? (Select all that apply)

- Writing intensive courses
- Link courses
- Learning communities/academies
- Cluster courses
- Other, Please Specify

43 If your college does not offer a designated WAC or WID program, does it offer any of the following? (Select all that apply):

- Writing intensive courses
- Link courses
- Learning communities/academies
- Cluster courses
- Assignments in core composition courses that simulate WAC/WAD experiences
- Other
- Please comment

44 Does your college have a Writing Center?

- Yes, directed by a member of the English Language Arts Faculty
- Yes, but director need not have specialized training in ESL, Composition, or English
- No, college has no Writing Center

45 If your answer is yes, does the college Writing Center:

- Serve only ESL students
- Serve only those students in a college designated composition/ writing program
- Serve only English Language Arts students
- Serve students from all disciplines with writing assignments

46 Please provide additional comment about your college's writing center.

47 Please indicate your satisfaction with your college's approach to integrating writing across the curriculum or writing in the disciplines.

Very dissatisfied	Somewhat dissatisfied	Somewhat satisfied	Very satisfied
<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4

48 Please comment on your satisfaction with your college's approach to integrating writing across the curriculum or writing in the disciplines.

- 49 Please identify a two-year college (your own or another) you believe follows "Best Practices" in administering its Writing Across Curriculum Program or Writing in the Disciplines Program, and, if possible, a contact name at that college.

V. TEACHING CONDITIONS

A. Composition Load

-
- 50 Consider those courses your college designates as composition or writing courses in your English developmental through transfer sequence. What is the MAXIMUM number of composition students a faculty member MAY BE assigned per term to fulfill a full-time load? (Multiply maximum number of courses to fulfill full-time load by maximum class size)

Students per quarter:

Students per semester:

College sets cap:

-
- 51 Please identify what option, if any, your college offers full-time faculty to reduce the total number of composition students per term (e.g., literature classes, reassigned time, etc.).

-
- 52 Consider those courses your college designates as composition or writing courses in your English developmental through transfer sequence. What is the TYPICAL number of composition students for full-time faculty per term?

Students per quarter:

Students per semester:

53 Does your college offer faculty the option to teach literature courses? If so, what is the typical number of literature courses a full-time faculty member may teach per year?

- No, my college does not offer literature courses.
- None
- 1
- 2
- Please Comment

54 In the past five years, how have literature offerings changed at your college?

Eliminated	Decreased	Maintained	Increased
<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4

55 Please comment on your college's literature offerings.

V. TEACHING CONDITIONS

B. Tenure, Sabbaticals, Release Time, Travel and Conference

56 Does your college offer tenure?

- YES NO

If yes, how long is your probationary period; if no, what are your contract conditions?

57 Does your college offer sabbaticals? (Select all that apply)

- No, the college does not offer sabbaticals
- Yes, year long
- Yes, semester long
- Yes, one quarter long
- Yes, two-quarters long

58 If your college offers sabbaticals, how many years of service are required for faculty to qualify?

A year-long sabbatical

A term-long sabbatical

Two quarters (2/3) sabbatical

59 To what extent does your college fund sabbaticals?

- Fully funded
- Partially funded
- Specify percentage funded

60 In the past five years, how have sabbatical opportunities changed for English Language Arts faculty at your college:

Eliminated	Decreased	Maintained	Increased
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4

61 Please comment on sabbatical opportunities for English Language Arts faculty at your college.

62 Does your college grant ongoing release time to full-time faculty for the following teaching-related duties? (Select all that apply)

- Administrative work (Chair of department, division or program duties, etc.)
- Union duties
- Writing Center Administration
- Faculty contributions, Writing Center Assignments (non-administrative, teaching related)
- No, the college does not offer course release for any of the above
- Other

63 Does your college grant limited release time to full-time faculty for the following professional duties? (Select all that apply)

- Curriculum development
 - Department projects, special assignments
 - Grant-funded projects
 - Professional organizations (for example, TYCA Regional, National offices, journal editors, etc.)
 - No, the college does not offer course release for any of the above
 - Other
-

64

In the past five years, how has your college changed course release opportunities for English Language Arts faculty?

Never offered	Eliminated	Decreased	Maintained	Increased
1	2	3	4	5

65

Please comment on your college's course release opportunities for English Language Arts faculty.

66

In the past five years, how has your college changed travel and conference funding?

Never offered	Eliminated	Restricted	Reduced	Maintained	Increased
1	2	3	4	5	6

67

Please comment on how your college changed travel and conference funding.

V. TEACHING CONDITIONS

C. Full-time/Part-time Ratio

68 What is your current full-time to part-time teaching ratio in your English Language Arts program(s)?

Number of full-time faculty	<input type="text"/>
Number of part-time faculty	<input type="text"/>
Percentage of part-time faculty	<input type="text"/>

69 In the past five years, how has the full-time/part-time teaching RATIO changed at your college?

No part-time faculty	Reduced	Increased	Maintained
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

70 Please comment on how the full-time/part-time teaching RATIO has changed at your college.

71 Please indicate your satisfaction with your college's policies on teaching conditions in relation to the teaching of composition.

Very dissatisfied	Somewhat dissatisfied	Somewhat satisfied	Very satisfied
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

- 72 Please comment on your satisfaction with your college's policies on teaching conditions in relation to the teaching of composition.

-
- 73 Please identify a two-year college (your own or another) you believe follows "Best Practices" in creating effective teaching conditions within its composition program and, if possible, a contact name at that college. (Note: you may focus on any of the working conditions you believe are connected to effective teaching practices, including but not limited to, part-time teaching conditions).

-
- 74 Please provide any additional comments or information you would like to share.