

Unapproved Minutes  
**TYCA Executive Committee Meeting**  
*1999 NCTE Annual Convention*

Friday, November 19, 1999 9:00 a.m. - 12:00 p.m.  
Saturday, November 20, 1999 8:00 a.m - 11:00 a.m.

Directors J  
Adam's Mark Hotel  
Denver, Colorado

**Attendance:**

Janice Albert, Paul Bodmer, Stasia Callan, Rod Keller, John Lovas (Past Chair), Michael Matthews, Georgia Newman, Elizabeth Nist (CCCC Liaison), Lois Powers (Secretary), Mark Reynolds (*TETYC* Editor), Ida Simmons Short (College Section Representative), T. Ella Strother (Visitor) Howard Tinberg ("TYCA to You" Editor), Lynn Quitman Troyka (Visitor, Past Chair), Ben Wiley (Chair), Jay Wootten (Associate Chair), Sheldon Wrice (Midwest Chair), Kathleen Blake Yancey (College Section Representative)

**Staff:**

Paul Bodmer, Incoming Associate Executive Director for Higher Education. Amy McWilliams, Administrative Assistant, William Subick, Associate Executive Director Business

**1. Call to Order**

Ben Wiley, Chair, called the meeting to order, welcoming the Executive Committee and introducing new members.

**2. Approval of the Agenda**

**MOTION 99. 12 (Wootten/Callen) CARRIED** To approve the agenda with two additions.

**3. Approval of the Minutes**

**MOTION 99.13 (Wootten/Reynolds) CARRIED** To approve the minutes with corrections.

**4. Proposal for a Two-year College Technical Communication Organization**

Ben Wiley summarized Kathryn Staples proposal, noting the lack of responsiveness toward two-year college technical communication faculty and programs. The Executive Committee members agreed that the problem was well described, but they were not clear about how the "technical committee stem" could be incorporated. Mark Reynolds expressed concern about such things as space in the newsletter and in the *TETYC* journal because of page limitations and editorial discretion. The Executive Committee agreed that more study was necessary.

**MOTION 99.14 (Lovas/Reynolds) CARRIED** To accept the report and appoint an ad hoc committee composed of Kathryn Staples, Nell Ann Pickett, Rod Keller and Linda Houston to propose an implementation plan at the CCCC convention in Minneapolis.

**5. Membership Proposal: "Each One, Reach One"**

Wiley explained that he requested that Amy McWilliams include the CCCC "Guidelines Governing Partnerships with For-Profit Entities" in the agenda book to provide a context for the publisher involvement in the proposal. The Executive Committee members applauded Scott Oury's efforts in supporting part-time faculty. However, several concerns were expressed: involvements with publishers, the possibility of alienating publishers, the impact on conference profits, NCTE's rejection of a similar plan, and the advisability of the project on the national level. Recognizing the need for part-time support the Executive Committee members explored ways to adapt the plan: promote addressing the issues at the regional level, activate the part-time committee, disseminate the idea to the regions, provide support for part-time representation to come to CCCC and to promote "Each One, Reach One" as a model.

The Executive Committee agreed to (1) appoint Scott Oury to chair the National TYCA part-time committee, (2) designate Stasia Callan as the Executive Committee liaison, (3) ask Oury to create a document that could be used as a model, and (4) invite him to be a part of a workshop at the CCCC Convention in Denver 2001. Callan and Lovas will work out arrangements with Oury.

In an effort to support part-time faculty presenters, Executive Committee members discussed asking the region for contributions. Executive Committee members were reluctant to solicit funds at this time.

**6. National TYCA Workshop for Regional Officers at the CCCC 2000 Convention in Minneapolis**

Paul Bodmer outlined the plan to bring regional officers together at the CCCC convention in Minneapolis. He planned to group people together by function with NCTE staff. Leaders were appointed for the groups: Matthews for Executive Committee Chairs, Strother for Program Chairs, Reynolds and Callan for Newsletter Editors, and Linda Houston for Membership. Elizabeth Nist suggested a model which would give focus to the meeting, including asking participants to bring relevant materials for discussion. Wiley agreed to write invitations to encourage participation. Participants will be listed as presenters in the program.

**7. Proposal for TYCA West Regional to be Realigned**

Rob Keller proposed that Idaho be aligned with the TYCA-West regional because of the natural affiliation with Utah. He pointed out that travel patterns and populations centers were more natural boundaries than state lines. After discussion, the Executive Committee decided to split the state: Southern Idaho would align with the TYCA-West and Northern Idaho would align with the TYCA-Pacific Northwest.

**MOTION 99.15 (Newman/Matthews) CARRIED.** To accept the proposal as modified: Southern Idaho would be part of TYCA-West and Northern Idaho would be part of Pacific Coast Northwest region.

## 8. Outstanding Program Award Proposal

Powers presented a proposal for nationally recognizing outstanding programs in English. (See appendix A) In addition to the benefits outlined in the proposal, Executive Committee members explored other advantages: numerous categories would be possible for the awards: for example, models of part-time faculty support, programs in technical communication, programs in assisting special needs groups such as welfare students, diversity students, etc; the award winning programs would make good workshops at the conferences; the awards would provide more substance for the annual breakfast; and abstracts could be published in *TETYC* journal.

**MOTION 99.16 (Powers/Wrice) CARRIED** To accept the proposal, "Outstanding Program Awards," and establish a committee chaired by Powers with committee members Rob Keller, Georgia Newman and Sheldon Wrice to work out implementation of the proposal.

Executive Committee members noted the number of outstanding programs that they knew of and that deserve recognition.

## 9. Nominations

John Lovas announced the nomination meetings, both open and closed sessions. He urged Executive Committee members to identify nominees for associate chair and to recommend regional leaders for committees and workshops. Newman supported the idea, urging that we get beyond tokenism and bring in new leaders.

## 10. Update on TYCA Web Page

Powers explained the goals she had for developing the web site and presented an overview of the design and content, stressing the importance of linking National TYCA to the Regions and the Regions to National TYCA. (See appendix B) She also suggested benefits of having a national membership form designed specifically for TYCA.

**MOTION 99.17 (Powers/Newman) CARRIED.** To request NCTE to develop a National TYCA membership page that reflects the special nature of TYCA to provide a "new look" that will better describe the benefits of TYCA and better promote interest in TYCA membership.

## 11. By-Laws

Lovas presented the revised by-laws for discussion. The discussion involved both editorial changes and substantive changes. After discussion and proposed changes, the revised by-laws were voted on.

**MOTION 99.18 (Wooten/Lovas) CARRIED** To approve the revised by-laws with the proposed changes.

The issue of who constitutes National TYCA membership was explored. The membership issue is more complicated than it appears and warrants further discussion and clarification.

## **12. Update on MLA Staffing Standards**

Lovas reported on a meeting to address staffing problems in higher education organized by Phyllis Franklin, MLA. A number of professional organizations participated in the discussion. Jim Slevin developed a proposal which focused on a new approach to solving the problem. The statement suggested that English departments work incrementally toward having all faculty teach the whole range of courses, including developmental and composition courses. Such a policy would necessitate adding full-time positions, thus reducing the reliance on part-time staffing; however, it would not improve staffing in the two-year college because faculty already teach the range of courses. Lovas suggested that TYCA needs to identify its position because two-year college conditions and solutions differ greatly from four-year colleges and universities. The advisory group developed a statement which had little relevance to the community college. (See appendix C)

Lovas reported on a successful plan to address the part-time issue that was described in "College Talks" that significantly improved the part-time teaching problem in Washington state and suggested that two-year colleges might benefit from some of their strategies.

## **13. College Forum**

Kathleen Yancey explained the reconfiguration of the College Section under the College Forum structure. The College English Studies Association (CESA) was created to take the place of the College Section Steering Committee. Thus, the forum is comprised of CESA, CCCC, CEE, and TYCA. Yancey noted that TYCA does not have a vote and should argue for one. Task forces will address issues that cross levels and constituents. Yancey also suggested that the issue of sections in NCTE needs to be explored and that TYCA might consider becoming a section.

## **14. TYCA/NCIA Grant on Teacher Preparation**

Lynn Quitman Troyka provided an overview of the grant concept: (phase 1) strategic planning, (phase 2) consultation with the regions, (phase 3) dissemination of materials, and (phase 4) training and workshops. Troyka explained EXXON's interest in core literacy skills. AMATYC, the national mathematics organization, had received a significant grant, and EXXON seemed to be interested in the TYCA/NCIA proposal. Troyka was encouraged by her recent correspondence with EXXON.

**MOTION 99.19 (Wootten/Newmann) CARRIED** To commend Lynn Quitman Troyka, Janet Portolan and Lois Powers for their work.

## **15. Update of Workshop Fees at CCCC Convention**

Wiley announced that the CCCC's officers agreed to allow TYCA to retain all workshop fees from one pre- and one post- TYCA workshop, and he explained the procedures for collecting and distributing the fees.

## **16. The annual TYCA Breakfast Report**

Matthews reported on the plans for the Minneapolis breakfast, reminding the Executive Committee that the breakfast price was increased to ten dollars. He noted that it is becoming more difficult to

get publishers to commit funds. Matthews presented the breakfast account with a balance of \$1,175.44. (See appendix D)

#### **17. TETYC Report**

Reynolds reported on the Silver Anniversary issue. Even with the extra thirty-two pages, he was not able to accommodate all the submissions that reviewers recommended for publication. Reynolds indicated that he has received a number of inquiries regarding the editorship. The new editor will be named in April. (See appendix E)

Executive Committee members applauded the success of the Silver Anniversary issue and noted that it was a wonderful model for the future.

Reynolds added several other points to his report: (1) the web master had agreed to continue through Reynolds' tenure; (2) the cost of the "Best Article Award" plaque came from operating funds, and (3) his college could not support him financially after December 1999 and that NCTE had agreed to provide the necessary support.

#### **18. TETYC Editor Search Committee**

In a written report Troyka identified the committee members (Lynn Quitman Troyka, Chair, Paul Bodmer, Frank Madden, Lois Powers and Demetrice Worley). She explained the timeline for selecting the new editor. The search committee meets at the NCTE annual convention in Denver and selects candidates to be interviewed and interviews finalists at the CCCC convention in Minneapolis.

#### **19. "TYCA To You" Report**

Howard Tinberg shared the "'TYCA to You' Guidelines and Style Sheet" and summarized the regular features. He thanked the TYCA representatives for their contributions. He intends for "TYCA to You" to announce regional activities, to explore relevant issues, and to help define National TYCA. Tinberg would like to see additional pages devoted to "TYCA to You." (See appendix F)

Powers suggested including a short secretarial report summarizing key motions from the Executive Committee meetings as well as in-coming and outgoing chairs' reports.

#### **20. Special Thanks**

Wootten on the behalf of the Executive Committee thanked Paul Bodmer for his hard work and numerous contributions to TYCA and congratulated him on his new appointment as Associate Executive Director.

The Executive committee also thanked John Lovas, the outgoing past chair, as he begins his new role as Associate Chair of CCCC.

Ben Wiley and Lois Powers also received special thanks for their roles in TYCA: Wiley as Chair and Lois Powers Secretary. Each was presented with a gift.

**21. Archivist Appointment**

Wootten noted that with Bodmer's new position as Associate Executive Director for Higher Education, TYCA will need to fill the position of Archivist.

**MOTION 99.20 (Wootten/Newman) CARRIED** To appoint Lois Powers archivist for TYCA.

**22. Adjournment**

The last meeting in the nineteenth century was adjourned.

Respectfully submitted,

Lois Powers, Secretary TYCA

## Regional Reports

Though the following regional reports were not presented at the Executive Committee meeting, they are included in the Secretary's report because of the importance of documenting regional activities, raising concerns, and sharing them among Executive Committee members. (See appendix G)

TYCA - Northeast  
TYCA - Southeast  
TYCA - Midwest  
TYCA - Southwest  
TYCA - West  
TYCA - Pacific Northwest  
TYCA - Pacific Coast/ECCTYC

## Summary of Motions

**MOTION 99.12 (Wootten/Callen) CARRIED** To approve the agenda with two additions.

**MOTION 99.13 (Wootten/Reynolds) CARRIED** To approve the minutes with corrections.

**MOTION 99.14 (Lovas/Reynolds) CARRIED** To accept the report and appoint an ad hoc committee composed of Kathryn Staples, Nell Ann Pickett, Rod Keller and Linda Houston to propose an implementation plan at the CCCC convention in Minneapolis.

**MOTION 99.15 (Newman/Matthews) CARRIED** To accept the proposal as modified: Southern Idaho would be part of TYCA-West and Northern Idaho would be part of TYCA-Pacific Northwest region.

**MOTION 99.16 (Powers/Wrice) CARRIED** To accept the proposal, "Outstanding Program Awards," and establish a committee chaired by Powers with committee members Rob Keller, Georgia Newman and Sheldon Wrice to work out implementation of the proposal.

**MOTION 99.17 (Powers/Newman) CARRIED.** To request NCTE to develop a National TYCA membership page that reflects the special nature of TYCA to provide a "new look" that will better describe the benefits of TYCA and better promote interest in TYCA membership.

**MOTION 99.18 (Wooten/Lovas) CARRIED** To approve the revised by-laws with the proposed changes.

**MOTION 99.19 (Wootten/Newmann) CARRIED** To commend Lynn Troyka, Janet Portolan and Lois Powers for their work.

**MOTION 99.20 (Wootten/Newman) CARRIED** To appoint Lois Powers archivist for TYCA.