

Archivist's Report

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Submitted by Chuck Annal  
San Diego - March, 1993

To begin the archival collection, I have created files for the following:

- Correspondence
- Documents
- Minutes/Agenda
- By-Laws
- NTCC Membership List
- NTCC Reports
- Seed Money/Treasury Reports
- Archivist's Reports
- NTCC Conference Program Booklet (?)
- CCCC Conference Program Booklet (?)
- Miscellaneous

Is it necessary to start a collection of the last two? I included them only because NTCC has sponsored programs, special interest sessions, breakfasts, etc. and they are listed in the program booklets. Given the bulkiness of the booklets, however, I would just as soon not start another book collection in my office.

Items archived from the past year:

- 1992 NTCC minutes from Cincinnati, OH
- 1992 NTCC minutes from Louisville, KY
- 1992-93 NTCC Committee mailing list
- 1992 NTCC Regional Rep reports
- March, 1993 Archivist's Report
- 1992-93 Correspondence:
  - 3-23-92 - Helon Raines to Jim Davis regarding request to fund restructure committee meeting in MS.
  - 3-29-92 - Raines to Bodmer, Annal, Lay regarding sessions for 1993 CCCC convention.
  - 4-16-92 - Raines to NTCC - follow-up to NTCC meeting in Cincinnati.
  - 5-8-92 - Raines to Restructure Committee regarding plans for Mississippi meeting.
  - 5-12-92 - Miles Meyers to Raines regarding suggestions for restructuring.
  - 6-15-92 - Raines to Restructure Committee - progress report (see #1992-3 in Documents).

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- 10-21-92- Raines to Bob Harvey regarding meeting arrangements at CCCC (San Diego).
- 11-29-92- Raines to Cindy Selfe regarding questions from College Section on Restructure Proposal.
- 11-30-92- Raines to Bob Harvey regarding meeting arrangements at CCCC (San Diego). Correction of 10-21-92 letter.
- 2-12-92 - Raines to NTCC regarding meeting in Urbana between College Section and members of NTCC Restructure Committee.
- 1-29-93 - Raines to NTCC regarding preview of agenda for San Diego and miscellaneous information.
- 3-4-93 - Raines to Gere and Selfe regarding College Section proposal for two-year college (see #1993-1 - Documents).

### 1992-93 Documents:

- 1992-1 Revised Regional Conference Manual
- 1992-2 Miles Meyers statement on two-year colleges
- 1992-3 Restructure Proposal for Two-Year Colleges
- 1992-4 Responses to Restructure Proposal
- 1992-5 NTCC subcommittee report on suggested changes in NTCC structure
- 1993-1 College Proposal to include two-year college component.